**Mission Statement**

*With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

**EdCAP Committee Charter**

*The Education Committee on Accreditation and Planning makes recommendations on college-wide planning and accreditation issues related to educational programs and services.*

*The planning component under the purview of EdCAP includes:*

* *Program Plans: Evaluate the program planning process and recommend modifications as needed*
* *Educational Master Plan: Define the format of the Educational Master Plan, establishing and monitoring the timeline, and recommend approval of the final document*

*The accreditation component under the purview of EdCAP includes:*

* *Monitoring and reviewing the preparation of the Self-Evaluation reports required by ACCJC*
* *Monitoring/evaluating/documenting progress on self-evaluation plans developed by the college as well as recommendations from the ACCJC*

**Goals for 2018-19:**

**TBD**

Goals for 2017-18: (1) Continue to review the institutional effectiveness goals; (2)Establish and record a process for setting the annual institutional effectiveness goals; (3) Continue to review the program planning process and get feedback on the changes to TracDat

**Membership / Attendance**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Position** | **Name** | **Present** |  | **Position** | **Name** | **Present** |  | **Position** | **Name** | **Present** |
| Co-Chairs | Jennifer Kalfsbeek-Goetz | X | Associated Students Rep |  |  | Media Arts & Comm Studies | Rolland Petrello | X |
| Nathan Bowen | X | ACCESS | Silva Arzunyan | X | Physics/Ast/Engn | Erik Reese | X |
| VP Academic Affairs\* | Julius Sokenu | X | Animal Sci/EATM | Cynthia Stringfield |  | Social Sciences | Lee Ballestero | X |
| VP Business Services\* | Silvia Barajas | X | Athletics | Remy McCarthy | X | World Languages/Library | Jerry Mansfield | X |
| VP of Student Support\* | Amanuel Gebru | X | Behavioral Sci | Dani Vieira | X | Health Center | Sharon Manakas |  |
| Academic Senate Pres. | Nenagh Brown | X | Business | Reet Sumal | X | Student Activities | Kristen Robinson | X |
| Dean | Oleg Bespalov | X | Chemistry/Earth Sci | Rob Keil | X | Student Success | Jesus Vega | X |
| Dean | Howard Davis | X | Child Dev | Cindy Sheaks-Mcgown |  |  |  |  |
| Dean | Carol Higashida |  | Counseling | Traci Allen |  |  |  |  |
| Dean | Jane Morgan |  | English/ESL | Sydney Sims | X | **Guests** |  |  |
| Dean | Lisa Putnam |  | Fine/Perf Arts | John Loprieno | X | Marnie Melendez, Tracie Bosket, Shannon Macias, Ruth Bennington, Felix Masci, Gilbert Downs, Chad Basile, Kim Korinke, Daniela Guevara, Deanna Franke |
| Dean | Mary Rees | X | Health Sciences | Audrey Chen | X |
| Dean | Karen Rothstein | X | Life Science | Andrew Kinkella |  |
| M&O Representative | John Sinutko |  | Mathematics | Phil Abramoff | X |

\* Ex-offcio, non-voting member

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| **Today’s Handouts** |
| Goals |

|  |  |  |
| --- | --- | --- |
| **AGENDA ITEM** | **DISCUSSION NOTES** | **ACTION** |
| **CALL TO ORDER AND READING OF MINUTES** |  |  |
| Call to order; Public commentsApproval of minutes: September 25, 2018 |  | Approved, with Jesus, Gilbert, and Silva abstaining |
| **NEW BUSINESS** |  |  |
| 1. Educational Master Plan Brainstorming Session 2
 | Discussion of goals for Ed Master Plan, looking for rough consensus on items that could be part of the Plan. These ideas are not set in stone, and goal proposals that were nixed at this stage were recorded in case they are to be revisited. Please see document 2018\_10\_23\_EdCAP EMP meeting\_draft.docx for details |  |
| **PREVIOUS BUSINESS** |  |  |
| 1. 2018-19 Goals and 2018 evaluations
 |  | Tabled  |
| **ANNOUNCEMENTS** |  |  |
|  |  |  |
| **NEXT MEETINGS (Items)** |  |  |
| 1. ACCJC Midterm Report
2. QFE
3. Program Planning Comparison Meetings
4. Program Planning feedback
5. Calendar Compilation of Key Dates and Cycles
 |  |  |
| **Adjournment** |  |  |