**Mission Statement**

*With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

**EdCAP Committee Charter**

*The Education Committee on Accreditation and Planning makes recommendations on college-wide planning and accreditation issues related to educational programs and services.*

*The planning component under the purview of EdCAP includes:*

* *Program Plans: Evaluate the program planning process and recommend modifications as needed*
* *Educational Master Plan: Define the format of the Educational Master Plan, establishing and monitoring the timeline, and recommend approval of the final document*

*The accreditation component under the purview of EdCAP includes:*

* *Monitoring and reviewing the preparation of the Self-Evaluation reports required by ACCJC*
* *Monitoring/evaluating/documenting progress on self-evaluation plans developed by the college as well as recommendations from the ACCJC*

***Goals for 2018-19:***

1. *Clarify EdCAP charter (add measurable objectives)*
2. *Midterm Accreditation Report – review and recommend to Academic Senate (presented by workgroups outside the committee; QFE Project 1 by Institutional Effectiveness, QFE Project 2 by a workgroup)*
3. *Make recommendations for integrated planning models (QFE action item #2 reviewed by EdCAP)*
4. *Integrated Planning – address IEPI planning suggestions (or address integrated planning issues as outlined in the QFE and recommendations)*
   1. *Look for opportunities to strengthen the connection between planning & resources*
5. *Review, discuss, and modify Program Planning platform and interface*
6. *Assessment of modifications to the Program Planning process (including three-year review cycle with ‘off years’)*
7. *Program Plan report out and results from Vice Presidents and Academic Senate President*
8. *Cross-disciplinary program plan discussions: generate process or foster environment for implementation in 2019-2020*
9. *Review Educational Master Plan drafts and make final recommendations to Academic Senate*

**Membership / Attendance**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Position** | **Name** | **Present** |  | **Position** | **Name** | **Present** |  | **Position** | **Name** | **Present** |
| Co-Chairs | Jennifer Kalfsbeek-Goetz | X | Associated Students Rep |  |  | Media Arts & Comm Studies | Rolland Petrello | X |
| Nathan Bowen | X | ACCESS | Silva Arzunyan |  | Physics/Ast/Engn | Erik Reese | X |
| VP Academic Affairs\* | Julius Sokenu | X | Animal Sci/EATM | Cynthia Stringfield |  | Social Sciences | Lee Ballestero |  |
| VP Business Services\* | Silvia Barajas | X | Athletics | Remy McCarthy | X | World Languages/Library | Jerry Mansfield |  |
| VP of Student Support\* | Amanuel Gebru | X | Behavioral Sci | Chad Basile / Dani Vieira | CB / DV | Health Center | Sharon Manakas |  |
| Academic Senate Pres. | Nenagh Brown | X | Business | Reet Sumal | X | Student Activities | Kristen Robinson | X |
| Dean | Oleg Bespalov | X | Chemistry/Earth Sci | Roger Putnam / Rob Keil |  | Student Success |  |  |
| Dean | Howard Davis | X | Child Dev | Cindy Sheaks-Mcgown |  |  |  |  |
| Dean | Carol Higashida | X | Counseling | Jodi Dickey | X |  |  |  |
| Dean | Traci Allen | X | English/ESL | Sydney Sims | X | **Guests** |  |  |
| Dean | Lisa Putnam |  | Fine/Perf Arts | John Loprieno |  | many guests, as this was a “Y’All Come” | | |
| Dean | Mary Rees | X | Health Sciences | Christina Lee | X |
| Dean | Sam Lingrosso | X | Life Science | Andrew Kinkella |  |
| M&O Representative | John Sinutko |  | Mathematics | Phil Abramoff | X |

\* Ex-offcio, non-voting member

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| **Today’s Handouts** |
| ACCJC Annual Report Draft  Standard 1.B.3 Discussion  Vision for Success Metrics  Mission, Values, and Vision Statements  Educational Master Plan - 2nd draft |

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| --- | --- | --- |
| **AGENDA ITEM** | **DISCUSSION NOTES** | **ACTION** |
| **CALL TO ORDER AND READING OF MINUTES** |  |  |
| Call to order; Public comments |  |  |
| **NEW BUSINESS** |  |  |
| 1. ACCJC Annual Report 2. Vision for Success Metrics 3. Mission, Vision, Values statements | 1. We are required annually to file a report. ACCJC commission has asked us to look into stretch goals.  Next year, we will be covering Institution-Set Standards (they ask us to set a floor), what number would they have to fall below in order for ‘red flags’ to go off.  When a visiting team comes here, did we exceed our institution set standards? IF we fell below, what did we do about it? Were the standards reasonable? We’re going to have to have a discussion in light of our performance historically?  We’ll be looking at # of certs awarded, # of degrees, # of transfers (12.). 13b: Spike because in FY 17/18 because we were able to auto-award. Also, GE Certification for transfer IGETC has never been called a certificate until that year.   When are we revising the Institution –Set Standards? The goal is to work on this by Fall 2019 because it needs to be complete in December. We’re hoping a trend to a dip in certs isn’t due to staffing issues. 2. We are not able to complete this and set metrics because Chancellors Office has yet to provide equity data. Other metrics have been determined based on comparing data of local colleges. 3. Much discussion and rich dialogue but no action taken. |  |
| **PREVIOUS BUSINESS** |  |  |
| 1. Educational Master Plan Draft 2: strategic directions, goals, and metrics | 1. Much discussion and rich dialogue but no action taken. |  |
| **ANNOUNCEMENTS** |  |  |
|  |  |  |
| **NEXT MEETINGS (Items)** |  |  |
| 1. QFE 2 workgroup for step 1, report back (workplan) |  |  |
| **Adjournment** |  |  |