



MOORPARK COLLEGE Fiscal Planning Committee

The Fiscal Planning Committee makes recommendation on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development

MINUTES

Tuesday, February 24, 2015

1:15 – 2:20 p.m.

Campus Center Conference Rooms

POSITION/DEPARTMENT	DESIGNEE	ATTEND	DEPARTMENT	CHAIR OR DESIGNEE	ATTEND	DEPARTMENT	CHAIR OR DESIGNEE	ATTEND
Co-Chair: Vice President, Business Services	Iris Ingram	X	ACCESS	Sherry D'Attile		Health Sciences	Carol Higashida	X
Co-Chair: Academic Senate President	Mary Rees	X	Athletics/HED/Kin	Howard Davis Remy McCarthy	X	Library	Danielle Kaprellian	X
AFT Faculty Appointee (1)	Rachel Messinger		Behavioral Sciences	Dan Vieira Cynthia Barnett (Alt)		Life Sciences	Norm Marten	X
Associated Students Representative (1)	Jesse Alcala	X	Business	Navreet Sumal		Mathematics	Chris Cole	X
Classified Supervisors'	Darlene Melby		Chemistry/ Earth Sciences	Vincent Crisostomo	X	Music/ Dance	James Song	
Classified Representatives (3)	Gilbert Downs Valerie Nicoll Linda Sanders	X X	Child Development	Cynthia Sheaks-McGowen Kristi Almeida-Bowin		Physics/ Astronomy/Engineering	Ron Wallingford	X
			Counseling	Wendy Berg	X	Social Sciences	Ray Zhang Victor Fontaine (Alt)	
Dean Appointees (3)	Pat Ewins Amanuel Gebru Inajane Nicklas	X	EATM	Cynthia Stringfield	X	Student Health Services	Sharon Manakas	
Director, Facilities, Maint. & Ops.	John Sinutko	X	English/ ESL	Jeff Baker Sydney Sims (Alt)		Theater Arts/ Communications/FTVM	Neal Stewart	X
Executive Vice President (Ex-officio)	Lori Bennett		EOP&S	Herbert English	X	Digital, Media & Visual Arts	Lydia Etman	X
GUESTS						World Languages	Helga Winkler	

AGENDA TOPIC	ACTION
o WELCOME, COME TO ORDER, INTRODUCTIONS	Co-chair Rees called the meeting to order at 1:18pm
o MEETING NOTES	The meeting minutes were approved with discussed changes.
o Approval of Meeting Notes January 24, 2015	

AGENDA TOPIC	ACTION
<p>➤ REPORTS</p> <ul style="list-style-type: none"> ○ <u>Co-Chair Report/DCAS</u> There is a proposal to move \$2.1 million from district reserves. This will go to the Finance and Capital Planning Committee meeting tonight, and to the full board in March. That amount is proposed to be allocated as such: <ul style="list-style-type: none"> A. \$1 million to the retiree health care trust, B. \$100,000 for a district-wide energy efficiency study. MC Academic Senate President asked if the individual colleges do this presently. They do. But, administration wants to broaden it to raise a district-wide sensitivity to sustainability. John Sinutko reported that each campus has done such studies and has the information. Ron Wallingford asked if VCCCD or MC has studied the solar parking lot covers that are at CSUN. Mr. Sinutko explained pros and cons of such an action. Chair Rees will continue to speak in support of MC's on-going sustainability efforts. C. \$1 million for Enrollment Growth. MC will get 40% of this. All 3 colleges will have summer sessions. MC and VC will have 4-week and 6-week sessions. OC will have a 6-week session. D. There is an AP/BP going forward to initiate a student fee (\$5 at MC, \$7 at VC and OC) that will be used for clubs and activities. <p>Co-Chair Rees then outlined the three changes being made to the VCCCD budget allocation model: <ul style="list-style-type: none"> A. Campus year-to-year carryover raised to 2% (from 1%) B. Productivity factor will move to 525 (no longer punishing higher productivity—it will mean an increase of MC funding of \$300,000 over the next three years. C. International Student formula—instead of International student fees going through the regular allocation model, VCCCD will take some to cover costs, the remainder will return to the college that earned it. </p> ○ <u>Co-Curricular Committee – Ms. Darlene Melby—No Report</u> ○ <u>Campus Environment Committee – Mr. John Sinutko</u> <ul style="list-style-type: none"> • The gym plaza renovation and roof repair project, Track surface and Stadium turf projects are all at or near bidding. • Ad Camp (advertisers/signage) presented a proposal to provide newspaper holders with ads. This would generate \$4,000-\$5,000 per year for the college. • New Business—Wiki week (coordinated with Earth Day) people hold on to everything, other than food for an entire week to raise awareness as to the amount of waste individuals generate. 	
<p>➤ GOVERNOR'S BUDGET OVERVIEW</p> <ul style="list-style-type: none"> ○ <u>Co-Chair Ingram</u> reported that the Legislature is in hearings on the Governor's proposed budget. The Legislature will vote in May. The Governor proposed an increase in the base apportionment to cover the increased district's contribution to STRS. There is also a small COLA (less than 1%). Growth funding of 2%. MC growth's funding projection for the next fiscal year is 1%. Co-Chair Ingram also reported that the state is changing the apportionment model that will mirror the new K-12 model. This change will grant the "have-not" districts a higher proportion. The "have" districts will get less. In the state's eyes, the VCCCD is a "have" district. 	
<p>➤ ONGOING DISCUSSION OF CLASSIFIED PRIORITIZATION FUNDING</p> <ul style="list-style-type: none"> ○ Co-chair Rees reminded the committee of the classified prioritization top ten (3 Library, 3 Custodial, 1 IT, 1 Nursing, 1 Business Services and 1 Admission & records) It will not be clear how many will actually be hired until funding becomes more concrete. 	

<p>➤ OTHER</p> <ul style="list-style-type: none"> ○ Co-Chair Rees gave a brief report on Accreditation. The document will be written late the spring and into the summer. The report will come back to the campus in the fall for review. A year from fall will be the site visit. She explained that Standard III (how resources are used to meet the stated learning outcomes) is the purview of this committee. She outlined the sections of Standard III—Part A-Human Resources, Part B-Physical Resources, Part C-Technology Resources, Part D-Fiscal Resources. Co-Chair Rees asked if anyone on the committee had any concerns regarding Standard III. Co-Chair Ingram informed the committee how to access campus allocation decisions on the website. Also located on that page are the results of the employee surveys on Business Services for the past five years. 	
<ul style="list-style-type: none"> ○ ADJOURNMENT 	The meeting was adjourned at 2:17pm

HANDOUTS	FPC 2014-15 MEETING CALENDAR, 4 th Tuesday at 1:15 p.m., CCCR
FPC Agenda 1/27/15 – MCShare & Website	2014 9/23, 10/28, 11/25
FPC Meeting Minutes 2/24/15 – MCShare & Website	2015 1/27, 2/24, 3/24, 4/28
FPC Charge/Membership – Included on Agenda, Website	

FISCAL PLANNING COMMITTEE		
COLLEGE-WIDE COMMITTEE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
<p>Fiscal Planning</p> <p><u>Reports:</u></p> <ol style="list-style-type: none"> 1. Campus Environment 2. Co-Curricular 	<p>Plans, monitors, and evaluates college-wide fiscal operations</p> <p><i>The Fiscal Planning Committee makes recommendations on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development</i></p> <p>The specific tasks of this committee are:</p> <ul style="list-style-type: none"> • Annually review the District Budget Allocation Model and make recommendations for changes as necessary • Receives reports on the development of the college General Fund budget in alignment with District processes • Review emergent budget needs and constraints, and • Implement the annual Classified Hiring Prioritization process. 	<p>Co-Chairs: Vice President, Business Services Academic Senate President</p> <p>Members:</p> <ul style="list-style-type: none"> ▸ Faculty Appointed by AFT (1) ▸ Associated Students Representative (1) ▸ Classified Supervisors' Representative (1) ▸ Classified Representatives (3) ▸ Dean Appointees (3) ▸ Director of Facilities, Maintenance & Operations ▸ All Department Chairs and Coordinators or Designees ▸ Executive Vice President (Ex-officio)