

**AGENDA**

**Professional Development Committee**

**Wednesday**, **August 19, 2015, 2:30PM-4:00PM in A138**

Charter: The Professional Development Committee makes recommendations on the direction of professional development activities for full-time and part-time faculty and staff, including:

* Plan, implement, and assess Fall and Spring faculty Professional Development (FLEX) Program activities
* Plan, implement, and assess classified staff professional development opportunities
* Coordinate, promote, and assess college-wide professional development activities
* Evaluate applications and award professional development funds to full-time faculty; funds to be considered are limited to those monies identified in the AFT Collective Bargaining Agreement
* Evaluate applications and award other funds provided to the professional development committee

**MEMBERSHIP/ATTENDANCE**

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|  | **MEMBER** | **Attendance** |  | **MEMBER** | **Attendance** |
| **Co-Chair Dean** | Amanuel Gebru |  | **Co-Chair Faculty** | Nenagh Brown |  |
| **Co-Chair Classified** | April Doud |  | **Dean** | Jennifer Kalfsbeek |  |
| **Languages and Learning Resources** | Judith Ramos  Beth Gillis-Smith |  | **Performing Arts and Student Life** | Giselle Ramirez  Vacant |  |
| **Mathematics**  **and Physical Sciences** | Vince Crisostomo  Brendan Purdy |  | **Athletics, Arts, and Institutional Effectiveness** | Mary Mills  Tracie Kephart |  |
| **Behavioral and Social Sciences** | Patty Colman  Ray Zhang |  | **Business, Science, and Child Development** | To be announced:  2 positions |  |
| **Enrollment Services, Health and Life Sciences** | Argie Clifford  Rachel Messinger |  | **Classified** | Gilbert Downs  Vacant |  |
| **Instructional Technology** | Tracie Bosket |  | **AFT Rep** | To be announced |  |
| **Student Rep** | To be announced |  | **GUESTS** |  |  |

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| **AGENDA ITEM** | **ACTION** |
| **CALL TO ORDER AND READING OF MINUTES** |  |
| 1. Call to order  2. Public comments  3. Approval of minutes  04/15/15 (attachment) |  |
| **INTRODUCTIONS** |  |
| 1. Welcome from EVP  2. Introduction of Committee members |  |
| **NEW BUSINESS** |  |
| 1. Committee goals, 2015-16  2. Report out on Fall PD Week |  |
| **PREVIOUS BUSINESS** |  |
|  |  |
| **REPORTS** |  |
| Professional Development Assessments  1. January PD program  2. Emergency Preparedness presentation | Report pending. |
| Faculty Travel Funding Workgroup  1. FT funds expended and remaining  2. PT funds expended and remaining | Report:  FT: $1800 expended; remaining amount to be confirmed  PT: $1500 expended; $1500 remaining |
| Classified Workgroup | Report:  Group has started working sessions to share knowledge and skills. they will continue this and meet at least once hopefully twice per semester.  On Course for front line staff is scheduled; they will have 2 dates to choose from so we can rotate through everyone without closing offices. |
| Technology Workgroup | No report. |
| Kudos | No report. |
| **ANNOUNCEMENTS** |  |
| 1. September 1 & 2: On Course training (frontline  staff)  2. September 3 – 4: On Course training (faculty)  3. September 18: College of the Canyons visit |  |
| **NEXT MEETINGS** |  |
| 08/19/15  09/16/15  10/21/15  11/18/15 | 01/20/16  02/17/16  03/16/16  04/20/16 |
| **Adjournment** |  |