**Professional Development Priorities**

**Inspired by PD Visit to College of the Canyons, September 18, 2015**

(Mary Mills, Nadir Monosov, Tracie Bosket, April Doud, Nenagh Brown)

**This semester**

Update PD website to fulfill all its new roles, including:

* Calendar

 with all PD events happening on campus and major events in district

* PD funding page

           including both Faculty Travel Fund workgroup forms and information/links to all funding sources on campus (CTEA, Equity, SS, ALAS, Basic Skills, etc.)

                      (We hope to have a page for Classified one day?!)

* Resource page for past PD presentations

 capable of holding information on past events, to include power points, handouts,

 videos, etc.

* FLEX page with past and upcoming calendars
* State-wide conference information page

                      to hold all conference information the PD co-chairs receive from around the state

* Committee information

 agendas, minutes, handouts

* Cost: 40 hours of webpage design?

**Next semester:**

Investigate possibility of obtaining software to record attendance of PD events by FT/PT faculty and classified staff (examples – My Learning Plan or Ellucian Talent Management System)

* Set up for both FLEX and service hour reporting
* Allow creation of certificates of achievement, especially useful for PT faculty and Classified staff
* Centralize planning of PD events (RSVPs, food, rooms, etc.)
* My Learning Plan: $8,000 - $10,000 for the first year (including initial set up); "a few thousand" for subsequent years

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* Ellucian: further information at [http://www.ellucian.com/talent-management- system/](http://www.ellucian.com/talent-management-%09system/)

**Next year (2015-16):**

**To implement these options requires the creation of a part-time position/release time to provide the organization necessary; beyond this they do not need huge amounts of money.**

1. Mentor program

* Program offered each semester
* Open to all to sign up for it, both FT/PT faculty and classified staff
* Consists of one or two joint meetings with all cohort, along with individual mentor/mentee meetings throughout the semester
* For further information about program at CoC: <https://www.canyons.edu/Offices/PD/Pages/MentorPrograms.aspx>

2. Skilled Teacher Certificate Program

* Program offered annually
* Consists of a series of professional development workshops over the year leading to a certificate of completion
* Designed particularly for new FT and PT faculty to learn and update their skills
* For further information about program at CoC:

 <https://www.canyons.edu/Offices/PD/Pages/Skilled-Teacher-Certificate.aspx>

3. LEAP program (Leadership Education in Action Plan)

* Program offered annually
* Consists of a series of professional development workshops over an academic year leading to a capstone project for possible implementation on campus
* Open to all who aspire to leadership positions, including faculty and classified staff
* For further information about program at CoC:

 <https://www.canyons.edu/Offices/PD/Pages/LEAP.aspx>