



MOORPARK
COLLEGE
Professional
Development
Committee

Charge: The Professional Development Committee makes recommendations on the direction of professional development activities for full-time and part-time faculty and staff, including:

- Plan, implement, and assess Fall and Spring faculty Professional Development (FLEX) Program activities
- Plan, implement, and assess classified staff professional development opportunities
- Coordinate, promote, and assess college-wide professional development activities
- Evaluate applications and award professional development funds to full-time faculty; funds to be considered are limited to those monies identified in the AFT Collective Bargaining Agreement
- Evaluate applications and award other funds provided to the Professional Development Committee

**GOALS, 2016-
2017**

CHARGE	GOALS	PROGRESS AND ACCOMPLISHMENTS
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<p>Plan, implement, and assess Fall and Spring faculty Professional Development (FLEX) Program activities</p>	<p>1. Focus professional development events to strengthen best practices towards Student Success and Equity across our campus, ensuring the inclusion of the following:</p> <ul style="list-style-type: none"> • All categories of faculty: instructional, counseling, other faculty student service personnel • Both full-time and part-time faculty • Faculty from all disciplines • Trainings on needs of groups of students such as veterans, EOPS, first-generation, ACCESS, re-entry students, etc. <p>2. Provide opportunities for faculty to understand Student Success and Equity data and how to use it towards supporting our students.</p> <p>3. Offer opportunities to learn from Student Success and Equity achievements of other institutions, both through on-site visits and by inviting guest speakers to Moorpark College.</p> <p>4. Provide trainings to keep faculty up to date with advancing technology, both in and without the classroom.</p> <p>5. Maximize attendance at FLEX activities by planning and finalizing all activities for Fall and Spring before the final exam week of the preceding semester.</p> <p>6. Continue to assess other faculty professional development needs on a regular basis and develop training opportunities to address assessed needs.</p>	<p>1. Focused throughout year on student success and equity with keynote presentations such as: Keynote presentation: Practicing Equity, Cultivating Success (Aug) Reframing At-Risk to High Potential (Jan) Cognitive, Emotional, and Behavioral Barriers to Student Achievement and Success (Jan) HIP to Engage Learners Online (Aug) Aligning your Course to OEI Rubric</p> <p>Encouraged attendance from all disciplines and from part-time faculty: BSSOT workshop, Spring '17 (held during division mtgs) P-T faculty evening orientations/trainings (Aug and Feb)</p> <p>Provided workshops on special student groups: Students with mental illnesses Veterans ACCESS and all students: Making Your Documents Accessible LGBTQ population (Safe Zone trainings x 3?) Title IX training</p> <p>2. Provided and trained use of new data for equity and student success in</p> <p>3. Keynote presentations on exploring Pathways : The California Pathways Project Workgroup on Pathways Online Education Initiative Review presentation (Aug)</p> <p>4. Trainings provided on FLEX days for Countdown to Canvas in August (3), January (1), and April (1).</p> <p>5. Achieved for January FLEX days; planning underway for August FLEX week with goal to complete by end of June.</p>
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Plan, implement, and assess classified staff professional development opportunities	<p>Focus professional development events to strengthen best practices towards Student Success and Equity across campus, ensuring the inclusion of all categories of classified employees from all departments.</p> <p>Provide trainings to keep classified staff up to date with advancing technology, both in and without the classroom.</p>	Elizabeth?!
	<p>Continue supporting the inclusion of classified employees in all professional development events across campus.</p> <p>Provide opportunities for classified employees to understand Student Success and Equity data and how to use it towards supporting our students.</p> <p>Assess classified professional development needs on a regular basis and develop training opportunities to address assessed needs.</p>	
Coordinate, promote, and assess college- wide professional development activities	<p>11. Coordinate with other professional development groups in the following ways in order to promote, assess, and record all trainings across campus:</p> <ul style="list-style-type: none"> • Maintain and expand the online professional development calendar to cover all activities on campus and further afield for our college community • Develop searchable resources of available professional development presentations that could be promoted across campus • Investigate options for an online repository for campus- wide professional development resources that is easily accessible; if possible create such a repository and set up system to maintain it. • Investigate adoption of tracking for professional development participation online across all groups on campus. • Contribute to campus discussion of a possible “campus hour” <p>Coordinate with the Standing Committees to ensure professional development is in line with their goals for the college.</p>	11. PD webpage being updated and planning for reorganization and extension as a repository.

Evaluate applications and award professional development funds to full- time faculty; funds to be considered are limited to those monies identified in the AFT Collective Bargaining Agreement	<p>13. Administer dispersal of travel funds fairly and efficiently.</p> <p>14. Evaluate the procedures of the Faculty Travel Funding Workgroup for possible improvements for the 2017-18 year.</p>	<p>13. All full-time faculty funds allocated by February, 17. In the absence of further monies the Workgroup has referred travel requests to other funding sources as appropriate, especially Equity, Student Success, and CTEA funds.</p> <p>14. The Workgroup has looked over the application forms, processes, and amounts allowed for 2017-18 and has recommended a reduction of the amount for full-time faculty back to \$500.</p>
Evaluate applications and award other funds provided to the professional development committee	<p>15. Consider options for funding classified employees to attend professional development events and conferences.</p> <p>16. Investigate the possibility of increasing the funds for part-time faculty.</p>	<p>15. State funding for classified professional development still not available as suggested in AB 2558. Equity funds used to allow co-chair and PD coordinator to attend 4CSN conference.</p> <p>16. \$3,000 fund for part-time faculty PD finished in Oct. '16; Committee requested more funds but not available this year.</p>