

Moorpark SLO Committee Meeting Minutes

Tuesday, November 18th, 2014, 1:00-2:30pm in Admin 138

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
Co-chair	Mary Rees	X	EATM	Cynthia Stringfield	X	
Co-chair	Lisa Putnam	X	Health Education/Kinesiology	Remy McCarthy	X	
Dean	Inajane Nicklas	X	Health Sciences	Carol Higashida	X	
SLO Coordinator	Julie Campbell	X	Library	Mary LaBarge	X	
ACCESS	Sherry D'Attile		Life Sciences	Norm Martin	X	
Athletics	Howard Davis		Mathematics	Rena Petrello	X	
Behavioral Sciences	Dan Vieira		Music/Dance	James Song	X	
Business	Reet Sumal		Physics/Astronomy/Engineering	Scarlet Relle / Erik Reese	X	
Chemistry/Earth Sciences	Rob Keil		Social Sciences	Hugo Hernandez Lee Ballistero	X (LB)	
Child Development	Kristi Almeida		Student Health Center	Sharon Manakas		
Comm Studies/Theater Arts/FTVM	John Loprieno		Visual & Applied Arts/Media Arts	Cande Larson		
Counseling	Traci Allen	X	World Languages	Raquel Olivera		
English/ ESL	Sydney Sims		Curriculum Chair (non-voting)	Jerry Mansfield	X	
Business Services Facilities, M &O	Darlene Melby John Sinutko		<i>Student Liaison</i>	Andrea McLaughlin	X	

I. Minutes approval - Tabled

II. Old Business

A. PLO

***Department chair feedback regarding - matching of PLOs in Trakdat, Curricunet, and catalog**

CurricUNET, TracDat and our College Catalog must show matching Program Level Outcomes (PLOs). In order to ensure that these match, please proof the PLOs in the College Catalog for accuracy by December 1st.

Things to keep in mind:

- The College Catalog is the “master” document for our PLOs. It should already reflect your most current and most accurate PLOs. If the PLOs need to be updated, please email your changes to Carmen Leiva.
- TracDat should already match the PLOs in the College Catalog, as the PLOs were entered into TracDat back in July and August. Some programs will have *additional* PLOs in TracDat, and this is perfect ok. These additional PLOs tend to be more administrative type PLOs (increase retention, increase completion, increase job placement rates). These types of PLOs do not make sense to have in the Catalog, but are important to the programs.
- CurricUNET will most likely NOT have your PLOs already entered. It was agreed in the meeting that someone will be hired to enter the PLOs into CurricUNET using the PLOs listed in the College Catalog – this is why it is important for program faculty to proof the College Catalog PLOs. It was agreed that the College Catalog PLOs would be proofed by December 1st.
- NEXT STEP: PLOs will be entered into CurrcUNET during December. They will be available for proofing by our January SLO meeting.

B. Requirement to put PLO assessment on the website

The SLO Committee discussed how we could set up Program WebSites that show key elements about the program, including Program Purpose, Program Level Outcomes, Graduation Rates (3-year trend, most likely), Transfer Rates (as soon as it is possible to pull these data), Gainful Employment information for CTE programs, 2-Year Sequence Patterns (being worked on now in the CTE Work group). The idea is that the Web page would be informational to our students and parents, as well as meet the needs for accreditation.

Page layouts will be brought back to the SLO committee.

C. GLO schedules

***Dept chair fill out GLO assessment sheet for next meeting**

A worksheet was distributed asking for program faculty to identify the courses in which the students demonstrate some level of mastery (whether the program has assessed this level mastery or not) of the General Education Learning Outcomes by placing an “X” in the appropriate box, mapping the course to the GELO.

Next Steps:

The college is performing a gap analysis on GELO Outcomes and the assessment efforts. The Office of Institutional Research will code TracDat based upon the input. Reports will then be generated, pulling assessment data by GELO to determine where we have indeed assessed the GELOs and where we have not. These reports will be shared with program faculty for further discussion and analysis and with the SLO Committee for discussion on next steps.

Gaps will be identified and brought back to the SLO Committee in January. A strategy for filling these gaps will be discussed over the spring semester.

***standard GE form for GE workgroup**

There was a question on how GELOs are being used for confirmation that a course *should* meet a Gen Ed requirement. It was clarified it is not the results of the assessment that determine whether or not the course still meets the Gen Ed Requirement, rather it is that the process of assessment is still able to assess the identified GELOs for that area.

Question: How do we code CurricUNET so that course outcomes map to Gen Ed outcomes? This will need to be identified.

Items in Reserve:

- 5year rotation for GLO assessment
- SLO vs Objectives- presentation Jan meeting (tabled)
- IO: should they be the same as GLOs- Feb meeting
 - Will discuss this in Feb or March
 - Are we going to have to have direct assessment for ILOs or can we map them? We need clarification from Lori.