**Mission Statement**

*With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

**SLO Committee Charter**

*The Student Learning Outcomes Committee promotes campus-wide understanding and integration of Student Learning Outcomes, facilitating campus dialogue to enhance institutional effectiveness and the continuous improvement of student learning. The specific tasks of this commit are:*

* *Refine the plan and timeline for the ongoing development and assessment of Student Learning Outcomes, General Education Student Learning Outcomes, and Institutional Student Learning Outcomes as needed*
* *Guide the college through the continual process of developing, implementing, assessing, and evaluating outcomes*
* *Monitor and evaluate the process of assessing Student Learning Outcomes for courses, programs, and services; and*
* *Monitor and document Student Learning Outcome efforts and results for accreditation*

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| **POSITION** | **NAME** | **PRESENT** | **POSITION** | **NAME** | **PRESENT** | **POSITION** | **NAME** | **PRESENT** |
| **Co-chair** | Danielle Vieira | X | Child Development/Education | Cynthia Sheaks-McGowen | X | Student Health Center | Sharon Manakas |  |
| **Co-chair** | Lisa Putnam | X | Fine and Performing Arts | John Loprieno |  | Visual And Media Arts | Susan Gardner |  |
| **Academic Senate President** | Nenagh Brown | X | Counseling | Traci Allen/Pablo Diaz | X | World Languages/Library | Faten Habib | X |
| **Dean** | Karen Rothstein | X | EATM | Brenda Woodhouse |  | Curriculum Chair (non-voting) | Jerry Mansfield |  |
| **SLO Coordinator** | Mahta Rosenfeld | X | English/ ESL | Ryan Kenedy/ Sydney Sims | X | *Student Liaison* | Joe Rizzi |  |
| ACCESS | Matthew Cassaro | X | Health Sciences | Christina Lee | X |  |  |  |
| Athletics/ Health Education/Kinesiology | Remy McCarthy |  | Life Sciences | Andrew Kinkella/Beth Miller |  |  |  |  |
| Behavioral Sciences | Julie Campbell | X | Mathematics |  |  |  |  |  |
| Business/Accounting | Ruth Bennington | X | Physics/Astronomy/Engineering | Scarlet Relle |  |  |  |  |
| Chemistry/Earth Sciences | Rob Keil | X | Social Sciences | Lee Ballestero |  |  |  |  |

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| **Agenda Item** | **Notes** |
| 1. Call to Order, Public Comments, Approval of 2/13/18 Minutes | Public Comment: NY Times article shared by Rob Keil  2 books related to SLOs were ordered for the library (*Using Evidence of Student Learning…. a*nd *Degrees that Matter*  Dani will forward this information to the committee  February Minutes: Motion: R. Bennington; 2nd: R. Keil  Approved; Abstention: K. Rothstein |
| 2. SLO Coordinator Report | See attached report.  Fall Professional Development Activity being planned for Flex Week |
| 3. SLOs and their place in Guided Pathways: what needs to be done and how do we prepare? | Handout: Excerpt from Moorpark College’s Guided Pathways Self-Assessment on Key Elements related to SLO Assessment (Aligned Learning Outcomes and Assessing and Documenting Learning). These two key elements are not a primary focus on the 2018-19 Guided Pathways workplan, but we will be asked to address these elements in the near future. As the committee overseeing SLO assessment processes, we will most likely be asked to write up our action plan when the time comes.  Discussion on *self-fulfilling prophecy research.*  Dr. Campbell will share information on this classical study with the SLO Committee so that we can have further discussion |
| 4. Other items of interest and/or concern | Request was made for additional time for departments to get together to discuss SLO results (as related to professional development). |
| **Announcements** |  |
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| **Adjournment** | **Future Meetings** |
| Adjournment – 2:15 PM | Fall 2017~~: September 12~~, ~~October 10~~, ~~November 14~~  Spring 2018: ~~January 9~~, ~~February 13,~~ March 13, ~~April 10~~, May 8 |

**SLO Coordinator Report**

**March 2018**

**Upcoming:**

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| **Staff Development Idea:** |
| *Consequential SLOs: From Assessments to Using Results* |
| Flex Week 2018? |

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| **Next GELO meeting:** |
| AREAS D1 (Language & Rationality) |
| & (D2 Communication/Analytical Thinking) |

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| **Druple Training: Mahta Rosenfeld** |
| Friday, March 16 |
| 9:00AM - Noon |
| District Administrative Center |

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| **GELO TracDat Inquiry Meeting:** |
| April 5 9:00 a.m |
| Lisa Putnam, Mary Rees, Kim Watters, Carol Higashida, and Mahta Rosenfeld |

The GE Workgroup and the Dean’s Council agree that a central place to house the GELO assessments is needed. This will help to close the loop for curriculum and accreditation. To this end, above individuals will meet on April 5 to discuss TracDat and the possibility of putting a GELO tab on the system. Julius affirmed his support for this in a recent e-mail stating, “Good idea to validate the GELOs and document the work done to date. It's especially important that the data is archived in TracDat for accreditation purposes as well as program planning.”

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| **Follow-up with ACCESS:** |

Matt Cassaro has updated CLOs for his LSMO2 course. We worked together to turn course objectives into measurable CLOs. Matt created 3 rubrics to assess each CLO individually. Assessments for this course will start this semester (Spring 2018) and results will be put into TracDat! Next meeting with ACCESS faculty: April 2018

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| **Meeting: Music** |
| **Februrary 6 10:00 a.m** |
| **Nathan Bowen & Mahta Rosenfeld** |

In 2016, Music had a big push to assess and update results. A wonderful narrative came from these assessments where faculty considered pedagogy and decided on follow-up actions. TracDat shows a *wealth* of information in the “Actions” column where faculty ponder new ways to improve student learning; for example, one faculty wrote regarding the Music Theory class:

*“This metric is helpful to an extent. By the time students are in their third semester, they are committed. Our larger concern is how to retain more students from semester to semester. Much of that is tied to factors that go beyond this class, such as helping students feel part of a community, and attracting them to the applied program early on. Two of the students who completed this class but did not continue on both were not in the Applied Program, but were skilled. One is a highly-skilled percussionist, the other a singer who has aspirations to get into the music industry in A&R. Our priority going forward is to extol the virtues of getting the AA Degree. The challenge will be to cater to a broader range of students. I think we are starting to do that with a greater pool of Applied Instructors.”*

The vitality of the department and their commitment to retention and student success is evident in this SLO process. Most impressive is that each course has unique CLOs and assessments that really gauge the outcome of the class. Assessment methods include: performances, presentations, written assignments and quizzes. Music will discuss SLO assessments at their February 2018 meeting and begin the assessment process anew in 2018.

On the spot, Nathan Bowen made updates to CLOs for the several courses with Mahta Rosenfeld (detailed below) and e-mailed other faculty who teach Vocal classes to include their expertise in the discussion. **As a result, Mahta Rosenfeld will meet with Brandon Elliott and Marilyn Anderson on March 8 to further discuss Vocal courses.**

The following are changes approved by Nathan Bowen and updated by Mahta Rosenfeld:

* Delete CLOs 3-11 in M02A
* Change to CLO1 in M02A: remove second sentence and replace it with the following:
  + At the end of this class they will be able to apply and internalize their analytical skills by translating it into performance and composition.
  + This same sentence above can go into the musicianship CLOs, and other music theory CLOs.
* For Musicianship CLO1, replace the current text with the following:
  + Students enrolled in the musicianship sequence will be able to recognize intervals, melodic, harmonic and rhythmic components of music by ear.  At the end of this class they will be able to apply and internalize their analytical skills by translating it into performance and composition.
* Delete CL02 in M02B

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| **Follow-up Meeting Music** |
| **March 8 10:30 a.m. M-120** |
| **Brandon Elliott, Marilyn Anderson & Mahta Rosenfeld** |

After my initial meeting with Nathan Bowen, I had a follow-up meeting with Brandon Elliot and Marilyn Anderson regarding Vocal courses specifically. At this meeting, faculty revised CLOs for MUS M12, MUS M13A, B, C & D. The previous CLOs read like course objectives. Brandon and Marilyn narrowed down the objectives to CLOs, focusing on rest-of-life skills and what students will be able to do at the end of the course. On the spot, they devised various assessment methods for each CLO including: self-reflection journals, performances, written assignments. Brandon and Marilyn agreed that the CLOs for M13 A-D should be the same, but the target achievement goal would increase at each level. For example, the A section has a target of 60%, while the D section has a target of 90%. Brandon also added assessment methods and target goals for Music MO7. All updates have been made by Mahta on TracDat and sent to Jerry Mansfield for CurriCUNET. The Music Department is set to start another cycle of assessments!

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| **Meeting: Health/Nutritional Science** |
| **February 22 10:30 HSC 124** |
| **Christina Lee & Mahta Rosenfeld** |

The faculty of Health/NTS are continuously assessing and updating information on TracDat. Most impressive are the “actions” and follow-up that resulted from their assessments: faculty are thinking of ways to improve student success. Clearly, faculty are taking ownership of the courses and are discussing new ways to serve students. All of their assessment methods are measurable and relate directly to the CLO goal.

Some of strategies noted in 2017 were:

*1) more problem-solving by students in-class at least one math question reviewed every class session*

*2) professor to stay later for individual assistance*

*3) referrals to the Math Center for additional math skills help (cross multiplying, solving for X and division)*

*(11/08/2017)*

Christina Lee and I overviewed every course and “cleaned-up” the TracDat report. Some CLOs 1 & 2 were repetitive and could be combined. The following courses have not been offered for several semesters or “live” in the Nursing program.

HS M20: Health Science Careers, HS M23: Pharmacology for Allied Health Professionals and HS M30 Basic Cardia Dysrhythmia Interpretation now live in Nurse Sciences and data can be found there. Christina checked CurricuNet to confirm. NTS M09: Intro. To Food Science Lab has never been offered.

We also discussed mapping to PLOs.

The following changes were made on TracDat:

HS M15: Pharmacology: C01 deactivated and replaced with C02 (they are basically the same CLO).

NTS MO1: Nutrition: C01 deactivated and replaced with C02 (they are basically the same CLO).

NTS MO7: Cultural Foods has not been offered due to funding for some time, but we slightly changed language of CLO to express a verb.

NTS M20: Sanitation and Safety: C01 was edited to specify:

*Students will demonstrate knowledge of safe food preparation, display and service by passing the ServSafe certification exam, if taken.*

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| **Follow-up Meeting Kinesiology/Health Education** |
| **February 27 10:30 a.m. P.E. 110** |
| **Brock Cushman** |

Assessments will start Spring 2018!

Brock and I met to talk about the administering of assessments for Health Ed./Kinesiology. We discussed some of the changes Remy McCarthy and Vance Manakas had made in September 2017. Brock and I discussed frequency of assessments and ways to distribute assessments to faculty. Brock will create a canvas page to house all assessments for Health Ed. And Kin courses. He will then share this with his faculty who can import it onto their own Canvas site. Brock will also adapt one of the excel spreadsheets currently on TracDat to record data. We made sure that Brock has access to TracDat and had a brief training on its use. Brock noted that KIN M20 is a new course, offered for the first time this semester. We wrote the following CLO for this course and Kim Watters and Jerry Mansfield will add it to TracDat and CurricuNet:

KIN M20 : Movement Analysis

*C01 Core Components: Students will understand the core components to movement analysis and corrective exercise*

Brock will slightly edit the current KIN SLO assessment quiz and e-mail to Mahta. We will place this assessment on the TracDat document repository.

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| **Meeting with Mary Rees Re: GE Workgroup and GELOs** |
| **Feb 27 9:30 a.m. AC233** |

The GE Workgroup would like documentation of all GE courses assessed in Areas A Natural Sciences (Fall 2106), B Social and Behavioral Sciences (Spring 2017), F Multi-Cultural Gender Studies (Spring 2017) and C Arts & Humanities (Fall 2017). After contacting Katie Booth, I was able to get some of the assessment results. Katie has kept immaculate records, but not all classes were assessed. Mary Rees overviewed the current worksheet used to submit data. She took this to the Dean’s Council for approval. Dean Rees also liked the SLO Committee’s idea to collect samples illustrating low-middle-high to show range.

Action: Mahta will contact all departments in above areas to follow-up with GELO assessments and submit data collected to date to Workgroup.

Meeting to be held regarding data housing on TracDat April 5

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| **Follow-up Contact with Geology: Roger Putnam** |
| **March 12 e-mail** |

After our initial meeting in December, Roger Putnam is now updating CLOs for two other courses M04 (Mineralogy) and M61 (Natural Disasters). Geology is a changing field and CLOs are being revised as necessary. Geology is moving forward with assessments this semester!