**Moorpark College Academic Senate Agenda**

Tuesday, **August 30th, 2016, 2:30-4:00pm (A138)**

**Mission Statement**

*With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

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| STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES | | | |
| POSITION | NAME | POSITION | NAME |
| **Acting AS Pres** | Nenagh Brown (subject to ratification) | EATM | Gary Wilson |
| **Acting AS V.P.** | Nathan Bowen (ditto) | Health Education/Kinesiology | Remy McCarthy |
| **AS Secretary** | Erik Reese (ditto) | Health Sciences | Dalila Sankaran |
| **AS Treasurer** |  | Library | Mary LaBarge |
| ACCESS | Melanie Masters | Life Sciences | Jazmir Hernandez / Carrie Geisbauer |
| Athletics | Vance Manakas | Mathematics | Renee Butler |
| Behavioral Sciences | Dani Vieira | Music/Dance | James Song |
| Business Administration | Reet Sumal | Physics/Astronomy/Engineering | Erik Reese / Scarlet Relle |
| Chemistry/Earth Sciences | Deanna Franke | Social Sciences | Hugo Hernandez / Susan Kinkella |
| Child Development | Cindy Sheaks-McGowan | Student Health Center | Sharon Manakas |
| Comm Studies/Theater Arts/FTVM | Rolland Petrello | Visual & Applied Arts/Media Arts | Mike Hoffman |
| Counseling | Traci Allen | World Languages | Raquel Olivera |
| English/ ESL | Sydney Sims | Curriculum Chair (non-voting) | Jerry Mansfield |
|  |  | *Student Liaison* |  |

1. **Public Comments** (Those wishing to make public comments must be in attendance before 2:30pm)
2. **Approval of Minutes**
   1. May 3, 2016
   2. August 16, 2016
3. **Reports**
   1. Committees
      1. CurCom, Fac/Tech, Prof Dev, Fiscal, SLO, SS&E, EdCAP, DE
   2. Officer Reports
      1. Treasurer, ii) Secretary, iii) Vice President, iv) President
4. **New Business**
   1. Ratification of AS officer elections for 2016-17

*Due to the stepping down of our past president the Academic Senate Council has voted electronically for all four officer positions, as stated in our Constitution for mid-term officer resignations. The Constitution also states that for such elections a two thirds majority is required; this was reached for the positions of President (Nenagh Brown), Vice President (Nathan Bowen), and Secretary (Erik Reese).*

*Action item: The Council now needs to ratify the results of its electronic vote.*

* 1. Election of AS Treasurer for 2016-17

*A two thirds majority was not reached for the position of Treasurer as required by the Constitution.*

*Action item: The Council now needs to vote again on the two nominations received until this majority is achieved.*

* 1. Standing committee co-chairs for 2016-17

*There are two faculty co-chair positions open for this year, the second of the two year terms for faculty co-chairs. Lee Ballestero and Trulie Thompson have agreed to continue as co-chairs of EdCAP and the Student Success &Equity Committees, respectively, for the remainder of the terms of office.*

*Action item: The Council needs to vote on both positions.*

* 1. Forthcoming elections for AS officers and faculty co-chairs for 2017-19 term

*A reminder that according to our Constitution we will be voting on all officer positions and all faculty co-chairs this Fall semester for the 2017-19 term of office. The full membership of the Senate (all FT and PT faculty) votes for its officers for full-term positions; the Council votes on the co-chairs.*

*Information item.*

* 1. Standing committee representatives for 2016-17: updates

***See handout on AS website.***

*The Council ratified the faculty representatives on all 8 standing committees for 2016-17 at the end of last semester, however there are inevitably some updates being received.*

*Action item: The Council needs to ratify the updates to the faculty representatives on the standing committees.*

* 1. AS budget report, 2015-16

***Draft handout to be provided at meeting.***

*A summary of the Senate’s income and expenses for 2015-6 will be presented to the Council.*

*Information item; to be voted on for approval at the next meeting.*

* 1. BP/AP 6200: Budget Preparation

***See handout on AS website.***

*This Board Policy and its accompanying Administrative Procedure have been updated by the District Office of Business and Administrative Services. The principal alteration is to state that the FTES received from the summer terms that bridge two fiscal years may be accounted for in either year (whereas before they had to be added to the previous year).*

*Discussion item: The Council is invited to make any recommendations to the District Council on Administrative Services before the BP goes to the Board of Trustees for approval.*

* 1. Sabbatical leave for 2017-18

***See handout on AS website.***

*The call for proposals for sabbatical leave for next year is about to go out. The process for recommending those that go forwards to the district is laid out in the Senate’s ‘Sabbatical Leave Procedures’ document and is administered through the Sabbatical Leave Committee, co-chaired by the Senate’s Vice President.*

*Action item: The Council needs to discuss any needed alterations to the document and then vote to accept it for the Fall, 2016 process.*

* 1. AS Council assessments from May, 2016

***See handout on AS website.***

*At the end of last semester all standing committee members were asked to complete an assessment of their committee’s work over the academic year. Here is the summary of that assessment for the Senate Council.*

*Discussion item.*

* 1. AS goals for 2016-17

***See handout on AS website: AS goals for 2015-16.***

*Every Fall each standing committee sets its goals for the coming year; what should the Senate Council be aiming to achieve on behalf of the faculty and our students? Along with the results of its assessments from last year, see above, its goals for 2015-16 are provided to help inform the conversation.*

*Discussion item: goals to be finalized and voted upon in subsequent meeting.*

1. **Old Business**
   1. Workgroup on Senate “bricks”

*Last year the Senate formed a workgroup to discuss the future of the Senate’s “bricks” – its plaques awarded for long service to those who have taught for 50 semesters or more. The workgroup concluded that the bricks should be continued, but agreed to continue meeting this year to discuss how this could be managed financially.*

*Report item, to be further discussed.*

1. **Announcements**
   1. Sept 1st – Transfer Day
   2. Sept 16th – Strategic Planning Session (Fall Fling)
   3. Oct 15th – ASCCC Area C Meeting (PCC)
   4. Nov 3-5th – ASCCC Fall Plenary

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| **Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.**  **“Academic and Professional matters” means the following policy development and implementation matters:**  1. Curriculum, including establishing prerequisites  2. Degree & Certificate Requirements  3. Grading Policies  4. Educational Program Development  5. Standards & Policies regarding Student Preparation and Success  6. College governance structures, as related to faculty roles  7. Faculty roles and involvement in accreditation process  8. Policies for faculty professional development activities  9. Processes for program review  10. Processes for institutional planning and budget development   Other academic and professional matters as mutually agreed upon. |