**Moorpark College Academic Senate Meeting Minutes (DRAFT)**

Tuesday, **November 29th, 2016**, 2:30-4:00pm in Admin 138

**Mission Statement**

*With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

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| STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES | Guests |
| POSITION | NAME | PRESENT | POSITION | NAME | PRESENT | Rex EdwardsTrulie ThompsonMarnie Melendez |
| **ASC Pres**  | Nenagh Brown  | X | Health Sciences | Michelle Dieterich |  |
| **ASC V.P.**  | Nathan Bowen  | X | Kinesiology/HED | Remy McCarthy | X |
| **ASC Secretary**  | Erik Reese  | X | Library | Mary LaBarge | X |
| **ASC Treasurer** | Renee Butler | X | Life Sciences | Jazmir Hernandez / Carrie Geisbauer | JH |
| ACCESS  | Melanie Masters | X | Mathematics | Tom Ogimachi |  |
| Athletics | Vance Manakas | X | Music/Dance | James Song |  |
| Behavioral Sciences | Dani Vieira / Kari Meyers | DV | Physics/Astronomy/Engineering/CS | Ronald Wallingford / Scarlet Relle | RW |
| Business | Reet Sumal / Ruth Bennington | RS | Social Sciences | Hugo Hernandez (F) / Susan Kinkella / Rex Edwards | HH |
| Chemistry/Earth Sciences | Deanna Franke | X | Student Health Center | Sharon Manakas | X |
| Child Development | Cindy Sheaks-McGowan |  | Visual & Applied Arts/Media Arts | Mike Hoffman | X |
| Comm Studies/Theater Arts/FTVM | John Loprieno | X | World Languages | Raquel Olivera | X |
| Counseling | Traci Allen | X | Curriculum Chair (non-voting) | Jerry Mansfield |  |
| English/ ESL | Sydney Sims | X | *Student Liaison* | Teresita Rios |  |
| EATM | Gary Wilson  |  |  |  |  |  |

 *In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*

1. **Public Comments** (Those wishing to make public comments must be in attendance before 2:30pm)
	1. Nathan Bowen
		1. This Saturday at 7:30pm is the Holiday Lights orchestra and choral concert
		2. The Study Abroad program has a working website and the press release is out
			1. For more details see: moorparkcollege.edu/studyabroad
			2. Informational session on Thursday Dec 1st 2pm in HSS-104
	2. Traci Allen—open registration is December 12th but is being moved up to December 5th
2. **Approval of Minutes**
	1. November 15th, 2016 – approved with Sharon Manakas, Remy McCarthy, and Sydney Sims abstaining
3. **Reports**
	1. Committees
		1. CurCom
		2. Fac/Tech
			1. Frantically gathering enough information to make informed prioritizations
			2. Working hard to stick with our ambitious timelines to finish in time for the first meeting in Spring
		3. ProfDev
			1. PD Coordinator is a new position expected to be advertised any minute with a faculty release time of 0.2 or 0.4
			2. This is a pilot program for the spring semester principally funded by equity to help centralize the PD efforts
		4. Fiscal
			1. Finishing off classified prioritization
		5. SLO
		6. EdCAP
			1. Started work on a calendar to coordinate and designate responsibility for the many planning documents that we now have.
		7. SS&E
			1. Pam Kennedy-Luna will present her sabbatical research on student equity
			2. Presentation on our First Year Experience program, Guided Path to Success (GPS), by Jesus Vega and Howard Davis
			3. Discussion of integrated planning for Student Success, Equity, and Basic Skills
			4. Will reaffirm the SS&E Committee charter
	2. Officer Reports
		1. Treasurer—donations are coming in with 12 new donations: 9 automatic deductions and 3 checks
		2. Secretary
		3. Vice President—sabbatical committee meets this Friday for the final meeting
		4. President
			1. Faculty Obligation Number—as a district we are plus 19 over the minimum so that we will only hire from general funds for retiring faculty (5 as of now)
			2. The Accreditation report is expected to be waiting for us in January of the new year
			3. District budget negotiations are ongoing, likely draft budgets by February
			4. Holiday lunch baskets for the holiday luncheon…please consider division contributions
4. **Old Business**
	1. Elections Committee report
		1. Grand total of 55 votes:
			1. President Nenagh Brown, Vice-President Nathan Bowen, Secretary Erik Reese, & Treasurer Renee Butler all voted into their respective roles
			2. Comments: Concern of potential use of 900 numbers by others for “double” (or more) counting
			3. Reshuffling of the release time: President (1.0), Vice-present (0.3), Secretary (0.2), Treasurer (0.1) starting in Fall 2017
	2. Proposed resolution regarding full-time non-tenure track (temporary) faculty (2nd reading)
		1. Amendment as discussed before of “revert” to “convert” and a few minor clarifications
		2. Vote to approve with amendment was unanimous with Jazmir Hernandez abstaining
	3. Feedback from Faculty Prioritization (skipped)
	4. Nominations for Faculty Co-Chairs
		1. The PD co-chair has nobody to stand for this position, all others have candidates
		2. Joanna Miller is the DE coordinator with release time and is running for DE co-chair; tradition has not allowed overlap of these positions
			1. Comment: balance of power by keeping these as separate positions
			2. Discussion of release time of co-chairs: Only Curriculum co-chair receives release time
		3. One contested election for EdCAP
		4. To be voted on during next AS meeting
	5. BP/AP 3715: Intellectual Property – proposed update
	6. AP 7211: Minimum Qualifications and Equivalencies
	7. Workgroup on Senate “bricks” (Tabled)
5. **New Business**
	1. Strong Workforce Plan (1st reading)

Presented by Mary Rees

* + 1. Study suggested that California will need 2.1 million workers with mid-level skills in the next 5 years
		2. Legislature committed a big block of money to prepare workforce over the next 5 years focused on CTE
		3. $200 million this year and each year for the next 3 or 4 years
		4. “More and better” CTE to balance the recent focus on transfer by the state
		5. Outcome based funding:
			1. For example, if want to work on accounting, fill out worksheet and if numbers are good in regards to supply and demand then it is a go; otherwise no such luck
			2. Outcomes: 4 possible measures on how to judge whether we have been successful in producing improved CTE trained students. Each discipline may choose which measure to use independent of other CTE disciplines.
			3. Spending started last July, designing programs and processes now, and outcomes will be measured that will determine 17% of money from the state for next July
		6. Want to use this opportunity to support our CTE faculty
		7. CTE workgroup discussed what to do to grow their programs as the base of the Plan
		8. Potential full-time faculty hiring: CS, CNSE, Accounting, & Engineering as FT: 99% from strong workforce
			1. FT will likely only be the top 3 (all 4 will take 92% of the grant)
			2. PT faculty are not currently in the plan
			3. Current plan is to prioritize the CTE disciplines in terms of outcomes such as FTES generation
		9. Note that since so much will be invested on new faculty much of the equipment and other requests are currently on hold
		10. Assessment is chosen by each CTE individually with a variety of options, two of which are FTES and ability to obtain a job, with FTES likely being our focus to start
		11. FT to be tenure track and as such absorbed into general funds in the future
		12. On the docket for the Jan board meeting
		13. Comment: Kind of like counselor hires as categorical for SS&E
1. **Announcements**
	1. Dec 12th – Classified Senate Holiday Luncheon (Dec 6th deadline for baskets)
	2. Dec 13th – Board of Trustees meeting