IEPI Partnership Resource Team visit,

Moorpark College, October/November 2017

Town Hall Meeting: Wednesday, September 20, 1:30-2:30pm

Summary of Moorpark College’s request to the Institutional Effectiveness Partnership Initiative (IEPI):

Moorpark College prides itself on its deliberative, effective, and consultative planning processes as reflected in our past Accreditation self-studies and commendations.  However, we now find these processes under stress due principally, we believe to the expanded role of categorical and grant programs as reflected below. In its recent accreditation self-study, Moorpark College identified in the Quality Focused Essay, Action Project #2: Expanding institutional effectiveness resources to enhance the College’s culture as it meets its mission. To further our reflection on institutional effectiveness we have:

* identified and defined data needs
* developed dashboards to allow easy access to data
* utilized technology to enhance the program planning process
* employed Hanover Research to identify grants, resources, and foundations

The purpose of the IEPI PRT visit is to help us work towards finding solutions to the following questions grouped into the three areas most affected by this change.

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| **Original Letter of Interest****Area of Focus** | **More Detailed Treatment of** **Area of Focus** |
| **Integrated Planning**1. We would welcome external input and review of our processes to further synchronize and integrate our overall planning processes, consistent with our goal of continuous improvement.
 | 1. How do we develop an effective and efficient integrated planning and budgeting model for the campus that includes both general and categorical funds with supporting research?
2. How do we integrate our program plans more fully into our over-arching college plans?
3. How do we improve program planning processes and program plans so that meaningful information is provided, across all campuses, for planning purposes?
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| **Development of** **Institutional Advancement Plan**1. We would appreciate some expert consultation on the development of an Institutional Advancement Plan. We do not currently have a grants office, and we have only a fledgling Foundation.
 | 1. How do we most effectively establish a grants office to optimize the increasing number of categorical and grant opportunities?
2. How do we make such an in-house office sustainable?
3. How do we integrate the advancement office more fully into our overarching college plans?
4. How do we create a college foundation that is self-sustaining?
5. How do we build a foundation that effectively taps community resources and assets to support students?
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| **Institutional Research**1. We would appreciate some expert consultation and review of our Institutional Research Office and development of an Institutional Research Plan. Recent turnover in leadership and staff presents an opportunity for reflection.
 | 1. How do we make sure that IR receives the resources needed to support institutional advancement?
2. How do we build a sustainable Institutional Effectiveness and Research office with a clear plan of action and outcomes?
3. What is the appropriate staffing and organizational structure for an IR department for a college our size?
4. How do we develop an IRB to support the multiple research requests to study Moorpark's Student Learning model?

5. How do we create a protocol to address the  research needs of the various categorical funding sources? 6. What systems need to be established to  enable IR to be involved in the grant  development process as well as writing so  there's a clear understanding of the  research demands of each grant effort? |

Members of the Partnership Resource Team who have been chosen for their expertise in the areas of focus requested by Moorpark College:

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| **Last Name** | **First Name** | **Primary Role** | **Institution** |
| Cruz-Johnson | Celia | Professional Development, SLO, BSI Coordinator and Faculty | San Jose City College |
| Endrijonas | Erika | President | Los Angeles Valley College |
| Escajeda | Jackie | Dean, Intersegmental Prgms & Credit Curric | Chancellor's Office, California Community Colleges |
| Hawley | Tamela | Interim Vice Chancellor of Institutional Effectiveness and Student Success | WASC Senior Commission |
| Brady | Diane | CBO | Las Positas College |
| Ochoa | María | Executive Director, Office of Development and the Foundation | Chabot College |
| Pruitt | Deborah | Instructor: Berkeley City College | Berkeley City College |

Further information?

Julius Sokenu, Vice President of Academic Affairs (jsokenu@vcccd.edu)

Nenagh Brown, President of Academic Senate (nbrown@vcccd.edu)