ASC Minutes re Feedback from Faculty Prioritization and Absentee Ballots, 2016

November 15, 2016

Report and feedback from Faculty Prioritization

1. Will look for natural breaks for reporting purposes in the future (not automatic cut-off at top 20 positions)
2. Suggestions to consider for next year
	1. Do not comment on other programs, including endorsements (add to protocols)
	2. What do we do in emergency situations?
		1. Every person should have an alternate
		2. One position has no alternate faculty, but maybe a related faculty could serve as an alternate
	3. Shall outside speakers for disciplines be invited to speak (but not to vote)? Consensus was “yes”
	4. Suggestion:
		1. Absentee ballot in emergency situations for every member
3. Discussion to continue at next meeting

January 17, 2017

Feedback from Faculty Prioritization

1. Residual question as to what to do about emergencies when members may not be able to attend faculty prioritization
	1. In general, alternates are voting members and may fill in but not all positions have alternate members
	2. Sharon Manakas has no other faculty member in her department so that there is no possible alternate
		1. Ideally voters are prepared ahead of time through research
		2. One idea is an absentee ballot (maybe only for those without a possible alternate)
		3. Could also assign an alternate from another department in this singular exceptional case—must be careful of other departments now advocating for themselves as well
			* A classified person from student health center is another option but are not faculty
		4. Emergency situation could warrant an absentee ballot
		5. Note that any decision on procedure would then also apply to deans and other administrators involved in the process
		6. Floating representative that could fill in for any emergencies

Final consensus was to continue encouraging all departments who could to have alternates, but also allow an absentee ballot to be counted in last-minute emergency situations. To be recommended in next year’s AS procedures for faculty prioritization.