Clean Copy of Updated By-Laws, Draft 5

ARTICLE VI – THE ACADEMIC SENATE COUNCIL

Section C: Academic Senate Council Representatives

1. Basis of representation

Representation shall be based upon the following*:*

a) One representative for each academic “department” as defined by the Academic Senate. For the 2018-19 academic year each “department” is defined as that portion of the full- and part-time faculty who were administered by a department chair during the 2016-17 year.

b) One representative for each of the following service areas: Library, ACCESS, Student Health Center, EOPS.

c) One part-time faculty representative.

d) One CTE Faculty Liaison and one Guided Pathways Liaison as ex-officio non-voting members.

Faculty members assigned to more than one department or service area shall be represented within the group to which the greater amount of their assignment is allocated.

2. Duties of representatives

It shall be the duty of each representative to:

a) Represent the viewpoints of their respective area to the Academic Senate Council, including providing input for Senate Council agendas when appropriate.

b) Report Academic Senate Council business and activities to all members of their respective area.

3. Election of department and service area representatives

The faculty representative to the Academic Senate Council must have the majority of his/her load allocated within the respective area he/she represents and may be either a full- or part-time member of the faculty.

The method of electing a representative shall be determined by the members of each respective area and shall include open nominations and elections in a process that allows any within the area to serve. A department or service area may also elect an alternate representative to serve in the case of the absence of the primary representative.

Representatives shall be elected and ready to serve no later than the 1st day of June. The term of office for a representative shall be one year.

4. Election of part-time faculty representative

The part-time faculty representative will be elected by part-time faculty in a process that shall include open nominations and elections that allow any part-time faculty member to serve. The part-time faculty may also elect an alternate representative to serve in the case of the absence of the primary representative.

Part-time representatives shall be elected and ready to serve no later than the 1st day of June. The term of service is two-years.

5. Appointment of faculty liaison ex-officio members

The ex-officio faculty liaisons shall be appointed by the relevant authorities and be ready to serve no later than the 1st day of June.

6. Vacancies of representatives

The President of the Academic Senate shall notify the relevant area of the vacancy. If no alternate exists the area shall elect a new representative as determined above.