**Moorpark College Academic Senate Council Minutes (Draft Amended)**

Tuesday, **August 20, 2019, 2:30 – 4:00 PM** in CCCR

**Mission Statement** With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES, 2018-19

| POSITION | | NAME | Present | POSITION | NAME | Present |
| --- | --- | --- | --- | --- | --- | --- |
| ASC President | | Nenagh Brown | NB | Health Sciences | Michelle Dieterich  Dalila Sankaran | DS |
| ASC VP | | Erik Reese | ER | Library | Mary LaBarge | ML |
| ASC Secretary | | Renée Butler | DRB | Life Sciences | Jazmir Hernandez  Yana Bernatavichute | JH |
| ASC Treasurer | | Ruth Bennington | RB | Mathematics | Chris Copeland  Curtis Paul | CC |
| ACCESS | | Jolie Herzig  Silva Arzunyan | JH | Media Arts and Comm Studies | Jenna Patronete  Svetlana Kasalovic | JP/SK |
| Athletics | | Vance Manakas  Mike Stuart | VM | Phys / Ast / Engr / CS | Ronald Wallingford  Scarlet Relle | RW |
| Behavioral Sciences | | Dani Vieira / Kari Meyers | DV | Social Sciences | Matthew Morgan / Susan Kinkella / Rex Edwards | MM/RE |
| Business Administration | | Josepha Baca | JB | Student Health Center | Sharon Manakas  Silva Arzunyan | SM |
| Chemistry  Earth Sciences | | Tiffany Pawluk  Deanna Franke | TP/DF | World Languages | Helga Winkler  Alejandra Valenzuela |  |
| Child Development | | Cindy Sheaks-McGowan  Shannon Coulter | CSM | Part-Time Rep | Felix Masci / Dan Darby | FM/DD |
| Counseling | | Chuck Brinkman | CB | AFT Rep (non-voting) | Hugo Hernandez | HH |
| EATM | | Gary Wilson  Cindy Wilson | GW | CTE Liaison  (non-voting) | Josepha Baca | JB |
| English/ ESL | | Sydney Sims  Jerry Mansfield | SS | GP Liaison  (non-voting) | Beth Miller | BM |
| EOPS | | Marnie Melendez  Angie Rodriguez | AR | Student Liaison  (non-voting) | Cecilia Nguyen | CN |
| Fine & Performing Arts | | John Loprieno  Cynthia Minet | JL | Committee co-chairs (non-voting) | Beth Gillis-Smith | BGS |
| Health Ed.  Kinesiology | | Remy McCarthy  Adam Black | RM |  |  |  |
| Guests: President Julius Sokenu, Nicole Block, Oleg Bespalov, Johnny Conley | | | | | | |
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In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate council will record the votes of all members as follows:

1. Members recorded as absent are presumed not to have voted;
2. The names of members voting in the minority or abstaining are recorded;
3. All other members are presumed to have voted in the majority.

## Public Comments

1. Congratulations to John Loprieno for receiving the Distinguished Faculty Chair award.

## Approval of Minutes

May 7, 2019

1. **Motion to approve the minutes made by Ron Wallingford and seconded by Gary Wilson.**
2. **Voted to approve the minutes with John Loprieno, Jazmir Hernandez, and Sharon Manakas abstaining.**

## Unfinished Business

1. Moorpark College Equity Plan, 2019-2022
2. Nenagh Brown reviewed the Equity Plan progress
3. The AS Council voted to not approve it at the May 7 Council meeting
4. The SEA Workgroup met 3 to 4 times over the summer to continue work on the draft Plan
5. Johnny Conley – Pointed out that section II on the Disproportionally Impacted Groups (DIGs) and metrics has been reworked
6. Oleg Bespalov
7. Section VI on resources has been expanded
8. A: Past Budgets – records how the equity funds were spent during 2015-16, 2016-17, and 2017-18
9. B: Progress on Equity Goals - Celebration of what the college has done, met the majority of our goals
10. For this Plan we will look at the metrics that we did not meet as yet
11. Thank you to Sydney Sims for editing the document
12. Thank you to the SEA group including Sharon Manakas, Beth Gillis-Smith, Tim Lumas, Trulie Thomopson, Nenagh Brown, who met along with Johnny Conely, Oleg Bespalov, and Sam Lingrosso and Deb Brackley and other classified staff over the summer
13. This document must be submitted to the Chancellor’s Office (CO) by September 30
14. Dan Darby– How do we identify the undocumented students (pg 6)?
15. Oleg Bespalov– These students come forward to receive services
16. Erik Reese-What does “increases access” mean in this context (pg 16)? Is it simply an increase in enrollment?
17. Oleg Bespalov– The state has gone away from that metric
18. Erik Reese
19. The table in Section III (pg 34-5) includes a column for “equity change”
20. A number of these values do not match the data in the adjoining columns
21. Erik Reese will send details via email to Johnny Conley and Oleg Bespalov
22. Jolie Herzig– How long is a cohort?
23. Oleg Bespalov– Six years for the Scorecard, but one year for the Equity Plan
24. Nenagh Brown
25. Send any questions to Johnny Conley
26. For the first time we can now see what progress we have made in the last three Equity Plans and what we still have left to achieve
27. We will vote in two weeks on September 3
28. Thank you to Johnny Conley and Oleg Bespalov

## New Business

1. President’s Forum – President Julius Sokenu presented his vision and goals for the coming year
2. Communication
3. I will set a tone of communication with the campus by being more visible, having open-door hours, and walking around the campus
4. Please invite me to division meetings and stake holder groups
5. Brown bag lunches
6. Channels of communications
7. Equity
8. Close the Equity gap with equity and diversity in hiring
9. Communication – How is the culture of MC known and lived; use culture for communication
10. Enrollment
11. Five hundred fifty-two students down from last year; how do we get those students back?
12. Usually less enrollment in the Spring semester compared to Fall
13. Access to the campus– How do we get students here and how do we keep them here?
14. Educational Master Plan – Annual goals and working with the VPs and deans
15. Enrollment and retention are both important
16. Our population in this county is declining; we need to go out after different students
17. Who else needs us?
18. Online component is attractive
19. “Just in time” instruction is desirable
20. Reaching out to the Community
21. Reach out to our local communities: industry partners, local government, elected officials
22. EATM – Traveling Animals legislation; local legislators see us as a resource
23. Visit local churches, mosques, hubs, to hear and engage them and meet their needs
24. Leadership
25. Support them to help them support you
26. Build future leaders
27. Executive team spirit
28. Modern Think survey carried out by DAC last semester – results now released
29. We are 20 points ahead of our sister colleges on most categories
30. Senior leadership is an area we are behind in
31. Have a plan of action toward the survey results
32. Importance of Professional Development
33. Sydney Sims–Concerned that anyone suspected of having an “agenda” might find their survey responses dismissed. Perhaps anyone taking a survey like this would indeed have opinions and intentions: does that constitute the definition of “agenda”? And if so, does it make their answers invalid?
34. Julius Sokenu
35. We need to sort it out and make sure we are addressing and responding to several concerns
36. Responses to survey can be broken down by demographics
37. Hugo Hernandez– Access and persistence: Can we run classes with 15 to 20 students and not have them cut? If classes get canceled, we might lose students
38. Julius Sokenu
39. We need a balance.
40. If a class starts with 15, by the contract, and ends with 9 or 10, this impacts our productivity
41. We can reach out to those students if their class gets cancelled to help them find another class, or make the cancelled class a late start class and recruit more students
42. If we automatically roll our schedules over, but there is no more demand, then we are setting ourselves up to cancel classes
43. We try to use data to inform our decision making
44. May need to combine classes
45. Twenty-two students in a class – will not cancel that class
46. Personnel at MC is 89.6% of the budget; need to be strategic and resourceful
47. Josepha Baca– Can we do a study to find the trends to help build schedules and be more effective?
48. Ruth Bennington– There is a concern in small departments like accounting; if we have to staff the PACE classes, we would have to cancel our transfer-level class that fill. In a short term it may be difficult
49. Julius Sokenu – PACE students are our students
50. Josepha Baca – It is difficult to find qualified teachers
51. Julius Sokenu – One of our goals is to figure out how to do more recruiting
52. AS Council and standing committee membership updates – Nenagh Brown
53. Not in a position today to ratify the new representatives
54. May 7, 2019, is the official list for now
55. The master template is being worked on; it is needed before we can vote on the new representatives
56. Recommendation:
57. May 7, 2019, is the official list for now
58. September 3, we will have the template sorted out. Then vote with the old members for the new members
59. Then the new list will be used to vote from then on
60. By the Brown Act the master template will be posted three days before our September 3 meeting. August 30 is the deadline to turn in updates.
61. Ruth Bennington– Reet Sumal needs to be here to vote; if he is not, can I vote as the alternate? Nenagh Brown– Yes. (Correction: no member of Council can have two votes)
62. Election for EdCAP faculty co-chair, 2019 – 2021 – Nenagh Brown
63. Last call for any nominations for this co-chair position; no nomination received
64. Nenagh Brown put her name forward
65. When someone else is ready to serve in this position, then Nenagh Brown will resign as the co-chair
66. Concerns about over-work raised by Remy McCarthy
67. Erik Reese as vice-president took the gavel for the election
68. **Motioned and seconded to approve Nenagh Brown as the EdCAP faculty co-chair**
69. **Voted to approve Nenagh Brown as the EdCAP faculty co-chair; all ayes except Remy McCarthy against; Nenagh Brown and Erik Reese abstaining**
70. Erik Reese returned gavel to Nenagh Brown
71. AS Budget Report for 2018 – 2019 – Renée Butler
72. The Academic Senate Budget report for fiscal year 2018 – 2019 is posted on the AS website
73. **Motion to approve the 2018 – 2019 Academic Senate Budget report as presented made by Sydney and seconded by Vance**
74. **Voted to approve the report with Renée Butler abstaining**
75. Projected AS Budget for 2019 – 2020

Postponed for next meeting

1. Academic Senate Goals, 2019 – 2020
2. Lydia Etman clarified her goal after the General Meeting – for Summer to be included as part of the data given out for faculty prioritization
3. Perry Bennet – clarified his goal after the General Meeting – he was referring to the FON (Faculty Obligation Number)
4. We will build on this and finish the list at the next meeting, and then vote on the goals

## Reports

See handout on AS website

Officer Reports

Faculty Liaison Reports

## Adjournment

Meeting ended at 4:00 PM