FACULTY SENATE MEETING NOTES – 9/17/19

**ISSUES/CONCERNS/IDEAS**

# 1 -- Chair / Discipline Dean

* Staff needs? – Challenge of finding faculty
* Caps for Classes
* Cap Management
* Who selects classes to be taught / offered
* Age limit of the students. Offerings age appropriate
* Feedback to Chairs
* Feedback to Deans
* Coupling HS classes with On line MC Classes

# 2 -- Dean / Vice President

* MOUs in timely manner to allow for planning and scheduling
* Analytics RE: Dual Enrollment Program
* Data RE: Dual Enrollment Program
* Further exploration of teaching in correctional facilities
* Relationship between On Line ED and Dual Enrollment
* Implications to future enrollment at MC
* MC as a threat to HS loads
* “Productivity” impact. Can these classes be removed / or considered
* Relationships, relationships, relationships! (addressing concerns / threats well in advance)
* Data collection as an important decision-making resource
* What is the business model that foes with the purpose / mission of Dual Enrollment

# 3 -- Logistics Faculty / Schools

* Books / Access Codes
* On Boarding with the High Schools re: schedules
* District Schedules
* MC watch vs. HS watch for student discipline
* Support Services (e.g., Library services at the same level as on-campus classes
* Communication with parents
* Success for students
* Communicating with Faculty re: IEP
* Student with IEP at the High School
* Discussing with High School regarding division of services
* Time course schedule development to allow for best faculty selection
* Fingerprinting / TB assessment
* Keys
* Bathrooms
* Parking
* Textbooks
* Contact information for people at the school
* Timeslots for the Non-CCAPs “outside the bell schedule”
* Instructor relations
* Contact information on each site
* Visible classes within the schedule of classes (see how the enrollment)
* Tech support / classroom set up
* On Line support alignment between HS & MC; e.g., CANVAS
* Calendar Management
  + Holidays, Breaks, term length
* Teacher to teacher interactions (mutual benefits defined)
* Timely admission / registration process
* Orientation for faculty / student / parents
* Clarity for students that grade earn stays with them when they transfer

# 4 -- Philosophy

* On line classes and shared between multiple schools
* Prioritize Dual Enrollment
* Alignment of curriculum related to HS semester / credit and MC sem/credit
* “Competition” with AP classes … and therefore instructors
* PACE / DUAL Enrollment relationship
* (Support Services ) What are we offering students?
* Purpose of the relationship and Dual Enrollment – pipeline to MC
* Need to clarify and communicate purpose / mission / values / objectives for Dual Enrollment – What is the why?

# 5 -- Training and Professional Development

* Success for Instructors / Faculty (SIF)
* Professional development for pedagogical nuances of working with K-12
* Classroom management
* Ed Code allowances for K-12
  + Breaks

# 6 -- Faculty for Dual Enrollment Advisory Group

* Workgroup of interested faculty, staff, parents, “partners” in moving dialogue

Traci Allen (Counseling)

Jenna Patronete (Comm Studies)

Katie Booth (English)

Tim Weaver (Business)

Sarah Cornelsen (Nursing)