# AS Council Standing Committee Reports, December 3, 2019

## SEA – Co -Chair: Trulie Thompson

Met November 27

* SEA Funding Request Proposal for Equity Training for Adjunct Faculty - Jessica Hasson and Brian Burns
  + Presented proposal to committee to develop online equity training for part-time instructors as well as stipends for participating faculty. The committee had questions regarding the exact dollar amount being requested. Discussion Followed. Jessica and Brian decided to move forward with the requested $5100 on the proposal.
  + Committee advised that gift cards as part of their request for materials cannot be granted due to the SEA Program Expenditure Guidelines – gift cards far under gifts that are not allowable expenditures.
  + Committee rated proposal on their rubrics and submitted to Trulie. Results will be shared at the next SEA meeting in January.
* SEA Annual Report –
  + Report is due January 1, 2020
  + Discussion followed as to why the approvers were changed; Johnny will contact State Chancellor’s Office to find out.
  + Johnny walked us through the report as follows:
    - Disproportionately Impacted (DI) Student Group Metrics brief discussion
    - Activities – connected to the DI groups – every college has to at least target Hispanics/Latinos or more groups. The categories are bullet points for what the campus is intending to do/work on.
    - Expenditures – How we have spent funds thus far. Page 15 provides information on where we intend to spend our money – rough estimate – this is for the entire 3.5 million
    - Success Story – need committee ideas and feedback – what should we include here. (Example: How we as faculty/staff collaborated together to improve a student’s future)
    - Challenges – same thoughts as previous bullet. (Example: Aspen)
    - Johnny will need any revisions from committee members by noon on November 26th in order to submit to Nenagh for the Academic Senate on December 3rd and submitted to DAC on December 4th.
    - Committee recognized Johnny for his hard work on the SEA Plan.
* OER Overview/Presentation -
  + Cynthia provided updates on her role as ZTC Coordinator and OER Liaison
    - Presented slideshow with statistics from other colleges and Moorpark college – regarding textbook costs, increase ZTC designated courses, etc.
    - Main goal is how can we sustain this and meet our goals here at Moorpark College?

## EdCAP – Co-Chair: Nenagh Brown

Met November 26

* Program planning: review of all improvements to be incorporated into next year’s process drawn from suggestions from this year’s experience (continuation of extended deadline to September 30; extra week for dean review; more focus on student support programs; change to Annual Work Plan timetable to have it completed by end of spring semester ready for fall program plan process; and much more!)
* Use of eLumen for program planning: majority of committee prefer not to move from TracDat to eLumen immediately, even if SLO work will move to eLumen next year. Next semester committee will review eLumen using Moorpark program plan data, carrying out a pilot scheme if people are interested, along with reviewing any alternative programs; a decision will then be made for the following year’s program plans (Fall 2021)
* Moorpark College Enrollment Management Plan: discussion of new draft, revised from feedback at previous EdCAP meetings; committee not quorate to recommend formal approval but meanwhile Plan will go to AS Council for further feedback and discussion
* Midterm Report: review of progress towards production of ACCJC’s Midterm Report with gap analyses at college level completed; we are well on schedule.

## Fiscal Planning Committee – Co-Chair: Nenagh Brown

Met November 26 – Classified staff prioritization meeting

* Meeting started early at 12 noon to allow time for prioritization process; thanks to Gilbert for leading the meeting and Silvia for providing lunch for all!
* Process similar to that for faculty prioritization except that only requests for new positions are considered, both full and part time; rehiring for existing classified staff positions is usually automatic, subject to funding limitations
* 57 new positions requested from general funds; 22 requesting approval from categorical funds
* Still awaiting full tally to be finalized; top-prioritized positions will be reported at Council