

# Moorpark College Academic Senate Council Minutes

Tuesday, April 15, 2014, 2:30 – 4:00pm in Admin 138

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Mary Rees	X	EATM	Gary Wilson		
ASC V.P.	Nenagh Brown	X	Health Education/Kinesiology	Jeff Kreil	X	
ASC Secretary	Nathan Bowen	X	Health Sciences	Jamee Maxey Alt. Dalila Sankaran	DS	
ASC Treasurer	Mary Mills	X	Library	Mary LaBarge	X	
ACCESS	Melanie Masters	X	Life Sciences	Jazmir Hernandez	X	
Athletics	Howard Davis	X	Mathematics	Phil Abramoff	X	
Behavioral Sciences	Dan Vieira	X	Music/Dance	James Song		
Business	Reet Sumal	X	Physics/Astronomy/Engineering	Ron Wallingford	X	
Chemistry/Earth Sciences	Deanna Franke		Social Sciences	Hugo Hernandez	X	
Child Development	Kristi Almeida		Student Health Center	Sharon Manakas	X	
Comm Studies/Theater Arts/FTVM	John Loprieno	X	Visual & Applied Arts/Media Arts	Lydia Etman Alt. Joanna Miller		
Computer Sci/CNSE/CIS	Vish Viswanath	X	World Languages	Raquel Olivera		
Counseling	Traci Allen	X	Curriculum Chair (non-voting)	Jerry Mansfield		
English/ ESL	Sydney Sims	X	<i>Student Liaison</i>	Andrew Brown / Melvin Kim		

## Quick Recap

Topic	Discussion/Comments	Action
Presidential hiring	None of the four candidates for Moorpark President were hired. There are concerns about this outcome, though there is an understanding that there is not an additional cost to go through this process again.	
Faculty prioritization / hiring	There are more positions that we can fill based on various allocation models, though positions must be filled by September 1 <sup>st</sup> .	
Award nominations	We have fewer nominations than usual. Nominations are encouraged.	Please submit nominations by April 24 <sup>th</sup> !
APs 5050 and 5055	1 <sup>st</sup> reading.	Please review for next meeting
Making Decisions Document	Distance Ed committee is to be an advisory committee to the EVP. SLO committee meeting times are not yet decided.	Document approved
AP/BP 4020, 4022, 4050	Second reading. There is an understanding that changes to these documents are made to comply with state mandates.	All documents approved
Constitution and By-laws	The workgroup has done excellent work to bring clarity to these areas. Vote of confidence in this process.	Please review the work and prepare feedback

## 2:30 pm—Call to Order

- I) **Public Comments** (Those wishing to make public comments must be in attendance before 2:30pm)
  - a) We need volunteers for cleanup and setup for the May 15<sup>th</sup> ASC Year-end Luncheon. Please sign up!
  - b) McDonald's fundraiser this Sunday
- II) **Study Session – Professional Development**
  - a) Tabled for next meeting (April 29<sup>th</sup>)
  - b) Vice Chancellor of HR will also visit April 29<sup>th</sup>
- III) **Approval of Minutes**
  - a) March 18<sup>th</sup>, 2014 – approved with one abstention

#### IV) Reports

- a) Committees
  - i) CurCom, Fac/Tech, Prof Dev, Fiscal and EdCAP
  - ii) Fac/Tech
    - (1) Prioritizations have been sent out, and are being systematically handled. Please contact your Fac/Tech representative for any questions.
  - iii) Fiscal
    - (1) Chancellor had requested a man-powered study to assess the needs for VC for instructional affairs, but there has been pushback based on the need for other positions. A list of needed positions was generated. For example, IT has been badly understaffed at colleges. IT double reports to Iris Ingram (here) and also to Dave Fuhrman (District).
  - iv) EdCAP
    - (1) Gap analysis is ongoing. So far we have seen high quality work, adding clarity to the data we have to work with.
- b) Officer Reports
  - i) Treasurer – the luncheon is being set up. It is pirate-themed. We can use volunteers; please sign up!
  - ii) Secretary – no report.
  - iii) Vice President
    - (1) Building bridges – we had a very successful meeting with CSUCI, with about 60 faculty and staff participating.
    - (2) April 24<sup>th</sup> – Distinguished Faculty Chair nominations. We have no current nominations. Now is the time to submit!
    - (3) April 24<sup>th</sup> – Annual Awards. Nominations are coming in, but please consider sending in your nomination.
  - iv) President
    - (1) Presidential hiring – as you know, four names were forwarded by the hiring committee. We had a forum soliciting campus input (including forms with individual feedback forwarded to Chancellor). None were hired. Feedback from Chancellor: no candidate separated him/herself. We wanted to make sure that there wasn't a concern with the foundation in favor of a candidate in any unfair manner. There is no new cost for going through this process again.
    - (2) Hiring – Due to retirees, we have been able to go deeper into the Faculty Prioritization list. A couple of positions have been 'gone around.' We are likely to hire 14 positions. Due to two counselors being hired, this caused a conflict with the 10:1 ratio of faculty to staff positions. None of these hires are slated to take place in January. English opted not to go with this group for hiring. History went in the place of English. FTES has had an influence on these new positions open, but it comes with contingencies: all people taking positions must be in place by September 1<sup>st</sup>. This date is due to the allocation model.
    - (3) Child Development – Oxnard and Ventura's child development programs currently are experiencing fiscal problems. The BOT has supported the notion to keep these programs afloat. There was talk of outsourcing to Head Start programs. This raised a concern: there is a hesitation about having one solution for all three campuses. As a result, our college's Child Development program doesn't have a top-down mandate to move in this direction.
      - (a) Concern: is this a slippery slope to have programs that need outside support in order to maintain long-term sustainability?
    - (4) Statewide ASC leadership meeting: June 12-14<sup>th</sup>.
      - (a) If there is an interest in attending, please contact Mary Rees.
    - (5) Committee chairs:
      - (a) Faculty currently chairing Professional Development and Fac/TechCAP are entering into early retirement.
      - (b) Fiscal, EdCAP, SSTF are not up for new co-chair positions.
    - (6) Plenary
      - (a) Chancellor spoke in favor of bachelor's degrees at community college level. The thought process: there are many applied degrees where the associate's degree is not meaningful like they have been in the past.
        - (i) Nursing department has asked for ASC President to try for one of the pilots to this kind of degree program.
        - (ii) CSU would rather that we didn't. CSU's now have authorization of PhDs, and UC's are concerned. There is a concern for watered-down degrees. A concern about accreditation. This also raises fiscal concerns. For example, do students pay at community college rate or the CSU rate? How are minimum qualifications for teaching affected?
      - (b) Contentious elections occurred. Hopefully things will improve.
        - (i) David Morse won the election.

#### V) New Business

- a) Scholarships
  - i) We need a final meeting to present final names of a maximum of three candidates. Seven completed applications (including both faculty and students completing forms). We may elect not to award all three scholarships. This does not mean that the lump sum goes to one recipient. Extra moneys would be rolled over.
- b) Reorganization
  - i) EVP Lori Bennett is going to make the case for an additional dean (funded based on Student Success)
  - ii) Smaller CTE departments are moving over to Lisa Putnam
    - (1) These changes were talked about so that voting and representation can take place prior to the new year.
  - iii) EOPS would like ASC representation. We welcome feedback on this proposal and the issues of representation that it represents.
- c) APs
  - i) 5050 – Student Success and Support Program
    - (1) please review

- ii) 5055 – Curriculum Enrollment Priorities
  - (1) please review

#### VI) Unfinished Business

- a) Making Decisions Document
  - i) The current proposed structural home for Distance Ed committee is to be an advisory committee to the EVP. There are some heavy issues they will have to deal with down the road, but the rationale is to give the committee a soft rollout in terms of responsibilities.
  - ii) SLO committee does not have the meeting times set in stone.
  - iii) **motion to approve MDD document. Motion passed.**
- b) AP/BPs (2<sup>nd</sup> reading)
  - i) 4020 – programs and curriculum development
    - (1) **Motion to approve. Motion passed.**
  - ii) 4022 – course approval
    - (1) Standalone courses need to be brought to Chancellor’s office for approval.
    - (2) A standalone class that is one that is neither GE nor part of a program.
    - (3) **Motion to approve. Motion passed.**
  - iii) 4050 – articulation
    - (1) Articulation officers prepared these documents.
    - (2) **Motion to approve. Motion passed.**
- c) Constitution and By-laws workgroup report 3
  - i) Changes:
    - (1) Constitution - the proposal is to make it easier to update the by-laws, by a 2/3rds vote of Council rather than a vote of the full membership. (Amendments to the constitution would still require a vote of the membership.)  
It is also suggested that the constitution and the by-laws should be examined regularly by the Senate Council (every six and two years respectively).
    - (2)
      - (a) By-Laws – the suggestion is for there to be at least one general meeting of the membership every year. The out-of-date grievance procedure is recommended to be deleted in its entirety.
- d) Emergency training
  - i) This Tuesday there will be a drill. We are pleased that we are moving forward in this direction of thinking about comprehensive emergency preparedness.
  - ii) ASC Pres. asked for HR for some training on student conduct. Feedback: we welcome this.
- e) MoU with LaVerne – tabled

#### VI) Future Topics

- a) ASC Goals and Evaluation
- b) Constitution and By-laws workgroup report 4
- c) Participatory Governance Election List
- d) Community Service / Adult Ed
  - i) A large block of funds has gone to K-12 for Adult Ed, but without a lot of accountability. The proposal is to move these funds to the community college level to figure out how to meet the needs for this population. Over the age of 18 without High School degree. This is 17% of the county! The idea is to survey the needs, then propose a plan, then see if state will fund it or not. Interested faculty, please contact Mary Rees.

#### VII) Announcements

- a) April 29<sup>th</sup> – next ASC meeting
- b) May 15<sup>th</sup> – Year-end Luncheon