

Moorpark College Academic Senate Council Minutes

Tuesday, April 29, 2014, 2:30 – 4:00pm in Admin 138

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	Brian Fahnestock Margaret Tennant Herb English
ASC Pres	Mary Rees	X	EATM	Gary Wilson	X	
ASC V.P.	Nenagh Brown	X	Health Education/Kinesiology	Jeff Kreil	X	
ASC Secretary	Nathan Bowen	X	Health Sciences	Jamee Maxey Alt. Dalila Sankaran		
ASC Treasurer	Mary Mills	X	Library	Mary LaBarge	X	
ACCESS	Melanie Masters	X	Life Sciences	Jazmir Hernandez	X	
Athletics	Howard Davis	X	Mathematics	Phil Abramoff	X	
Behavioral Sciences	Dan Vieira		Music/Dance	James Song		
Business	Reet Sumal	X	Physics/Astronomy/Engineering	Ron Wallingford	X	
Chemistry/Earth Sciences	Deanna Franke	X	Social Sciences	Hugo Hernandez	X	
Child Development	Kristi Almeida		Student Health Center	Sharon Manakas	X	
Comm Studies/Theater Arts/FTVM	John Loprieno		Visual & Applied Arts/Media Arts	Lydia Etman Alt. Joanna Miller		
Computer Sci/CNSE/CIS	Vish Viswanath		World Languages	Raquel Olivera		
Counseling	Traci Allen	X	Curriculum Chair (non-voting)	Jerry Mansfield		
English/ ESL	Sydney Sims	X	<i>Student Liaison</i>	Andrew Brown / Melvin Kim		

Quick Recap

Topic	Discussion/Comments	Action
Professional Development	Study session; report on changes to Professional Development activities.	
AP 5050	2 nd reading. We wish to be in compliance with state wording.	Approved
AP 5055	Recommendation to approve document as is for compliance, but also to issue a second directive to make two changes.	Approved
Constitution and By-laws workgroup report 4	The workgroup has done excellent work to bring clarity to these areas. Vote of confidence in this process.	Council will be reviewing updated drafts of the constitution and by-laws next semester

2:30 pm—Call to Order

I) Acknowledgement of Guests and Special Recognitions

- a) VC of Business and Administration Services Brian Fahnestock
 - i) We'd like to be a supportive entity in the district rather than proscriptive.

II) Public Comments (Those wishing to make public comments must be in attendance before 2:30pm)

- a) Flex Club's Raider Pentathlon
 - i) Double the number of competitors from previous event.
 - ii) Matthew Morgan (Philosophy) won the men's division, Traycie Kephart (Health Science) won the women's division.
 - iii) \$1450 donation to Paralyzed Veterans of America
 - iv) 14 sponsors at the event. Thousands of dollars in donations to participants
 - v)

III) Study Session – Professional Development

- a) FLEX activities:
 - i) Three different themes of student success integrated
 - ii) Tuesday a celebratory breakfast
 - iii) Program-oriented on Wednesday
 - iv) We've been listening to needs of faculty *and* staff and conscientiously creating offerings as a reflection of that feedback.
- b) Travel funds – we've been able to roll over funds from this year into the next
- c) Recommendation for Academic Senate: please consider requesting to get two copies of each textbook for each course to be placed on reserve for the library.

IV) Approval of Minutes

- a) April 15th, 2014 – approved with one abstention

V) Reports

- a) Committees
 - i) CurCom
 - (1) The committee has taken all courses that have been approved for C-ID, and have generated a list of courses for which there are no C-ID descriptors. This is an attempt to be able to look at all courses offered at all three colleges and see which courses are comparable.
 - ii) Fac/Tech
 - (1) Michael Walegur has submitted a request for consideration to be voted as Fac/Tech co-chair.
 - (2) ITAC is looking for suggestions for what District should aim to accomplish with IT and technology in the next four years. What would you like to see happen with instructional technology or services? Mobile app features? Unified social media presence? Etc.
 - iii) Prof Dev
 - (1) (see item III above)
 - (2) Margaret Tennant will be retiring as co-chair. As of yet there are no nominations for co-chair. Suggestion: Nenagh Brown could be a good fit because of the circumstances for grants....
 - iv) Fiscal
 - v) EdCAP
 - (1) Gap analysis is completed:
 - (a) Findings directly apply to DE and SLOs. This matches our Decision Making Document and fortunately we are already at work addressing these gaps with new committees going forward next year.
 - vi) Participatory governance membership approval
- b) Officer Reports
 - i) Treasurer
 - (1) Scholarship recipients were announced:
 - (a) Samantha McCarthy
 - (b) Haneen Nancy Abu Khzam
 - (c) Gabriela Giron
 - (2) Volunteers needed for the May 15th Luncheon. We definitely need help for take down at 1:30. SIGN UP Y'ALL!
 - (a) May 9th is when payment is due. You can submit your payments to Mary Mills' mailbox.
 - (b) John Baker is the person receiving funds to support Classified Staff.
 - ii) Secretary – no report.
 - iii) Vice President
 - (1) cooperative grant with CSUCI:
 - (a) Inajane Nicklas is writing the grant. We are asking for \$50K for each year for 5years. Building Bridge-related wording is included throughout the grant application.
 - (i) Question: would the funds come directly to us from MC or from CSUCI? Answer: undecided. There are advantages and disadvantages to both approaches.
 - (2) Distinguished faculty chair awards
 - (a) The committee is due to meet both to discuss nominations for next year and to provide any feedback about the current title, criteria and procedures of this award.
 - iv) President
 - (1) Space considerations for the Admin Building
 - (a) Suggestions for using the newly opened space has already come through program plans. (NB: I missed some of this. Please help fill in gaps.)

VI) New Business

- a) EdCap recommendation for program plan form
 - i) Please review the Summary of Program Plan Improvements document and bring feedback next meeting.
- b) Emeritus
 - i) Will emeritus continue to have an email address?
 - ii) Will emeritus continue to have a parking pass?
 - iii) Access to sports events? Howard: we support this.
 - iv) Having access to facilities, such as fitness center?
 - (1) A consideration for this is the cost involved – perks need to be accounted for within the budget.
 - (2) At other institutions, Emeritus is an honor that does grant 'perks' and so forth, and is managed by a committee. Suggestion: find out more about what other institutions do.
- c) ASC Awards
 - i) We will circulate a survey for the awards on Thursday, May 1st. Please watch for this in your email; it will be due before midnight on Monday, May 5th.
 - ii) Comment: we received fewer nominations than last year; please give any suggestions to nbrown@vcccd.edu, such as moving up the timeline for these awards simply to avoid the busy time of the year?
 - iii) Senate council faculty cannot be nominated (though some were received); Council might want to discuss this next year.
- d) ASC Goals and Evaluation
 - i) Suggestions for new goals:
 - (1) Review Making Decision Document and also review membership of standing committees.
 - (2) Ask for standing committees to provide their own self-evaluations and to provide minutes for evaluation.
 - (3) Develop and implement an Academic Senate budget.

- ii)
- e) Constitution and By-laws workgroup report 4
 - i) **The four reports will now be combined and looked at as a complete document over the summer before going out to the general membership at Flex Week.**
 - ii) **vote of affirmation – unanimous approval**

VII) Unfinished Business

- a) APs
 - i) 5050 – Student Success and Support Program
(1) motion to approve – approved unanimously
 - ii) 5055 – Curriculum Enrollment Priorities
 - (1) Directive: under Priority Status 1 Academic Senate recommends:
 - (a) both groups be combined into one
 - (2) Directive: we need to reconsider including the disabled students under the restrictions of academic good standing and the restriction of units based on ADA law.
(3) motion to approve 5055: approved with one nay vote
(4) motion to approve the directive: approved with one abstention
- b) Faculty prioritization
 - i) The full Faculty Prioritization list developed from this year's joint Senate and Deans' Council meeting was circulated, as well as the AllFaculty email recently sent out by the President on Fall faculty hiring.
 - ii) The new hiring schedule broadly follows the prioritization list for all but two positions, ACCESS (ranked # 7), and Accounting (# 13). It is understood that ACCESS will receive extra part-time positions next year; Accounting opted not to hire with such short notice for applicants. Both positions, with Environmental Science, another one-FT faculty program that will be unfilled next year due to resignation, should receive special attention from Council members when considering next year's faculty prioritization.
- c) Compressed calendar
 - i) All faculty are encouraged to complete the AFT survey! Several faculty have expressed concerns about a perceived bias in the survey. Mary has asked AFT to consider the survey anonymous and requested feedback from the union on the results of the survey when available.
- d) Reorganization of departments
 - i) There will be two changes within the divisions, both of which have been discussed with the relevant departments. Computer Science will move to the Math and Physical Sciences Division to be with Physics and Engineering. Computer Information Systems and Computer Network Systems Engineering will stay in the Visual and Applied Arts Division, but move into the Visual and Applied Arts Department.
- e) MoU with LaVerne – tabled

VI) Future Topics

- a) Community Service / Adult Ed

VII) Announcements

- a) April 30th – Y'all Come – Student Success and Equity Initiative (2:30-4:00 CCCR A/B)
- b) May 6th – Next ASC meeting
- c) May 15th – Year-end Luncheon