

Moorpark College Academic Senate Meeting Minutes

Tuesday, October 6, 2015, 2:30-4:00pm in Admin 138

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Mary Rees	X	Health Sciences	Dalila Sankaran		
ASC V.P.	Nenagh Brown	X	Kinesiology/HED	Remy McCarthy	X	
ASC Secretary	Nathan Bowen	X	Library	Mary LaBarge	X	
ASC Treasurer	Beth Megill		Life Sciences	Jazmir Hernandez / Carrie Geisbauer		
ACCESS	Melanie Masters		Mathematics	Renee Butler	X	
Athletics	Howard Davis	X	Music/Dance	James Song	X	
Behavioral Sciences	Dan Vieira / Nadezhda Monosov	DV	Physics/Astronomy/Engineering	Erik Reese / Scarlet Relle	X	
Business	Reet Sumal / Josepha Baca	RS	Social Sciences	Hugo Hernandez / Susan Kinkella		
Chemistry/Earth Sciences	Deanna Franke	X	Student Health Center	Sharon Manakas		
Child Development	Kristi Almeida-Bowin / Cindy Sheaks-McGowan		Visual & Applied Arts/Media Arts	Mike Hoffman/Cynthia Minet	X	
Comm Studies/Theater Arts/FTVM	John Loprieno	X	World Languages	Raquel Olivera	X	
Counseling	Traci Allen / Chuck Brinkman	TA	Curriculum Chair (non-voting)	Jerry Mansfield		
English/ ESL	Sydney Sims	X	<i>Student Liaison</i>	Carmel Gutherz		
EATM	Gary Wilson / Cindy Wilson	GW				

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

I) Public Comments (Those wishing to make public comments must be in attendance before 2:30pm)

- a) Rendezvous at the Zoo this Thursday at 5-9pm, honoring Betty White, who will be in attendance. \$50 for tickets online.
- b) October 30th – Moorpark Symphony and Choir concert – performing Beethoven’s *Symphony No. 1* and *Choral Fantasy* (with student soloist – a rarity!), and Grieg’s *Piano Concerto*.

II) Approval of Minutes

- a) **September 15, 2015 – approved unanimously**
- b) September 29, 2015 – tabled for next meeting

III) Reports

- a) Committees
 - i) CurCom
 - (1) There are several new degrees that have been approved at the state level that will hopefully be embraced here at our college.
 - (2) If we are going to look to grow we will need to look at non-credit and dual-enrollment offerings. We’ve done well in terms of strategic growth in terms of offering what we already have.
 - ii) Fac/Tech
 - (1) No report.
 - iii) Prof Dev
 - (1) Save the dates (10/29/15, 10/30/15) for Professional Development training on Equity for Student Success workshops.
 - (2) This is a continuation of the training that was offered during Prof Dev week.
 - iv) Fiscal
 - (1) We went through classified prioritization.
 - (a) 16 positions are being requested under Student Success and Student Equity plans. (That’s a lot of positions!) These would all potentially come through categorical funds.
 - v) SLO, SS&E, EdCAP
 - (1) No report.
 - vi) DE
 - (1) Next meeting is Oct. 28th
 - (a) There is development for counseling and the DE committee to offer an orientation or video to help students determine whether online is right for them.
 - (2) ITAC report
 - (a) There is a lot of discussion about moving forward with Canvas as the learning management system (LMS).

- (b) There was healthy debate over what to do if one college is ready to implement while others opt to wait and how to support each college's decisions.
 - (c) Concerns about archiving D2L were alleviated – the District will be archiving D2L, which would allow accreditors to view course shells in D2L after Canvas would be implemented.
 - (d) The timing for when training would be offered was also discussed.
 - (e) District IT will seek to introduce what Canvas looks like to ASCs on each campus via forthcoming study sessions.
- b) Officer Reports
- i) Treasurer
 - ii) Secretary
 - (1) Lisa Putnam's division has new needs because of turnover with research positions. As a result, the Visual & Applied Arts department is moving to Jennifer Goetz-Kalfsbeek's division.
 - (2) Motion to approve this change and other recent representatives as presented approved unanimously.**
 - iii) Vice President
 - (1) April Hunt, as President of Classified Senate, wanted to thank all who helped for their breakfast. It was very much appreciated!
 - (2) Holiday Luncheon will be 11:30am-1pm December 10th (Thursday, during Finals Week).
 - (a) Baskets from each division are very much welcomed but not a requirement. If you can have fun with it, go for it, but if it's a burden don't bother.
 - (b) Suggestion: make a themed basket.
 - (3) For our VCCCD app, we may be able to add the feature to allow faculty to text students (without students texting back). But any plans will be delayed until Canvas rolls out.
 - iv) President
 - (1) Moment of silence for victims at Umpqua Community College.
 - (2) Moorpark Consultation Council will be focusing on emergency preparedness. This will bring more focus on campus emergencies, especially while we have attention on this.
 - (a) Comment: We have rooms that doors open out vs. doors that open in. There are rooms with windows. We should have more explicit plans and strategies for different physical locations and scenarios. Response: you will have a unique sensitivity to your immediate situation. Last year we didn't have any faculty on the emergency preparedness committee, but we lobbied very hard to have faculty, and we are now included in the process.
 - (b) Comment: faculty should have some direction about policy/suggestions depending on the type of room.
 - (3) Next week is Fall Fling. This is our opportunity to get involved with college strategic planning.
 - (a) There is discussion about changing the name to underscore the importance of this event since it has such an impact decision making for the college.
 - (4) We are going to have a parent night coming up, and we will be presenting a few faculty that can highlight how impressive our campus community is. If you have faculty you think we could highlight, please feel free to contact Mary Rees.
 - (a) Comment: we have statistics that show how well our students perform in terms of transferring to top institutions. Yet we have challenges recruiting at certain high schools because of a stigma. Response: This will probably be addressed best as a two-pronged effort to communicate to parents and also to high school counselors.
 - (5) District news:
 - (a) The provisional Vice Chancellor of Education position is being advertised. The idea is that instruction should be at equal level with HR and business services. The argument here is that instruction needs to be at the campus level. When the job description comes out, this will need to be vetted.

IV) Unfinished Business

- a) Faculty Prioritization
 - i) There will be a lot of hiring this year.
 - (1)** The intent is to have the interview process commencing in January.
 - (2)** Make sure that your faculty have gone through the diversity training so they can serve on these hiring committees.
 - ii) Right now we don't do replacements for retirees. If someone is retiring, then the pressure is on the department to make the case for getting new positions.
 - (1)** There is discussion about whether a vacancy due to retirement could get special emphasis in the prioritization process.
- b) Quality Focus Essay
 - i) Building Communities and Student Pathways will likely be the umbrella subjects
 - (1)** Broadening campus application of grades first, MyNav, and Degree Works.
 - ii) What does completion mean?
 - (1)** The idea here is that it's not just the degree or certificate. This is tied to the notion of preparing a global student, with broad exposure to a variety of cultural ideas (or the GE component). Assessment would be GEOs.
- c) Draft of Student Success Plan
 - i) No current update, but when we get final numbers on amounts or any other changes, we will notify this Council.
- d) Draft of Student Equity Plan
 - i) There may be double the money that this plan took into account, so this plan is being modified to add more to the plan.
- e) Draft of Basic Skills Plan
 - i) There is nothing new to report here.

- f) Faculty Handbook
 - i) If you have changes to this, please forward your changes to Norman Marten and Mary Rees.

V) New Business

- a) Mission, Value & Vision
 - i) A new draft of this has been presented today; here is the mission statement:
 - (1) With a “students first” philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.
 - (2) Values Statement
 - (a) These could be tied to the Quality Focus Essay.
 - (b) Rough consensus, with healthy discussion about the implications of various buzzwords. The overall response was to leave it as presented, though feedback with suggestions for improvement is welcome.

VI) Future Topics

- a) Accreditation

VII) Announcements

- a) October 16th – Fall Fling
- b) November 5th & 7th – Plenary
- c) Equity presentation Oct 29th