**Moorpark College Academic Senate Meeting Minutes (DRAFT)**

Tuesday, **November 3rd**, 2:30-4:00pm in CC Conference Room

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| STANDING MEMBERS | | | | | | Guests |
| POSITION | NAME | PRESENT | POSITION | NAME | PRESENT | Leanne Mulville  Tim Samoff  Dave Fuhrmann  Rex Edwards  Marnie Melendez |
| **ASC Pres** | Mary Rees | X | Health Sciences | Dalila Sankaran |  |
| **ASC V.P.** | Nenagh Brown | X | Kinesiology/HED | Remy McCarthy | X |
| **ASC Secretary** | Nathan Bowen | X | Library | Mary LaBarge | X |
| **ASC Treasurer** | Beth Megill | X | Life Sciences | Jazmir Hernandez / Carrie Geisbauer |  |
| ACCESS | Melanie Masters | X | Mathematics | Renee Butler | X |
| Athletics | Howard Davis |  | Music/Dance | James Song |  |
| Behavioral Sciences | Dan Vieira / Nadezhda Monosov | DV | Physics/Astronomy/Engineering | Erik Reese / Scarlet Relle | ER |
| Business | Reet Sumal / Josepha Baca | RS | Social Sciences | Hugo Hernandez / Susan Kinkella | HH/ |
| Chemistry/Earth Sciences | Deanna Franke | X | Student Health Center | Sharon Manakas | X |
| Child Development | Kristi Almeida-Bowin / Cindy Sheaks-McGowan |  | Visual & Applied Arts/Media Arts | Mike Hoffman | X |
| Comm Studies/Theater Arts/FTVM | John Loprieno | X | World Languages | Raquel Olivera |  |
| Counseling | Traci Allen / Chuck Brinkman | TA | Curriculum Chair (non-voting) | Jerry Mansfield | X |
| English/ ESL | Sydney Sims | X | *Student Liaison* | Carmel Gutherz |  |
| EATM | Gary Wilson / Cindy Wilson | GW |  |  |  |  |

1. **Public Comments** (Those wishing to make public comments must be in attendance before 2:30pm)
2. **Study Session on Canvas LMS – Dave Fuhrmann, District IT**
   1. This was a review on the process of the Online Education Initiative (OEI) and how Canvas became chosen.
   2. Canvas was not demonstrated at this time.
   3. The District can save money by going with Canvas since the cost of using it in the short term (the next couple of years) would be covered by the OEI. Fuhrmann maintained that they would request from the district that the funds earmarked for the LMS should be invested in round-the-clock support for using Canvas.
3. **Approval of Minutes**
   1. October 20, 2015 – approved with Melanie, Gary abstaining.
4. **Reports**
   1. Committees
      1. CurCom
         1. The DE addendum has been uploaded to Curicunet.
         2. Fac/Tech

The next meeting is tomorrow. There is a new workgroup (PAWG) looking at secondary effects and space allocation.

* + - 1. Prof Dev
         1. Working their way through Spring Flex.
         2. We had 135 attendees for the Dr. Harris and Dr. Luke Equity training, which was a fantastic representation this time of year.
      2. Fiscal
         1. There is a proposal for the use of $14 million of unmet mandated funds from the state. $3 million would go to emergency preparedness fund; $2 million would come from reserves to create a total of $5 million for new locks which would enable a single campus lockdown if need be.
      3. SLO
      4. SS&E
      5. EdCAP
         1. The committee has been looking at Accreditation Standard II-C. The committee broke up into workgroups to review the current draft of the college’s accreditation report.
      6. DE
         1. They will make a recommendation to ASC about the use of Canvas.
         2. Request for clarification about the use of testing and the need to use Canvas for that.
  1. Officer Reports
     1. Treasurer
        1. $1847.20 is our current trust status. If we would like more in this fund, we should think of creative ways to generate funds.
        2. We have encumbered funds for Plenary.
     2. Secretary
        1. **Unanimous approval for Standing Committee representation – Gary Quire on Curriculum, Sile Bassi not serving on Curriculum.**
     3. Vice President
        1. Sabbatical proposals have now come in, and it will be a while before we have word on this.
        2. Bricks: There are 23 new bricks to honor the service of several faculty and staff on our campus.
     4. President
        1. Rick Post is the Interim Vice Chancellor of Educational Development (Sharon Woolley was largely doing the jobs before that Rick will be filling). Workforce development is a grant that Rick would be in charge of managing. More information is needed.
           1. Comment: these duties seem very specific and well defined, but not broad in the way a vice-chancellor might operate. What is the role and level of this vice-chancellor? Response: this very question has been debated quite a bit. It is very possible for this position and the corresponding duties to grow quite a bit. It is important that we get the definition of this position ‘done right.’

1. **Unfinished Business**
   1. Student Success Plan
      1. The timing of the plan and when counselors could be hired and paid are not in sync. To compensate for this, the current thinking is to extend the timeline of the plan to cover 18months, which will allow payments to employees to align with budget timeline without being perpetually six months behind.
      2. We will likely be able to hire four counselors, not six. The forecast is for long-term funding to be coming from the state to cover needs for more hired employees.
   2. Student Equity Plan
      1. $777,000 is the actual budget. We were thinking it would be $800K, so we were very close.
      2. Mary Rees provided a summary of this plan at the last Board of Trustees meeting.
      3. This plan will go to the Board next week.
      4. **Unanimous approval of the Student Equity Plan with amendments to executive summary. Erik Reese and Sydney Sims abstaining.**
   3. SS&E Co-chair request for nominations and voting
      1. No additional nominations besides Trulie Thompson.
      2. **Unanimous approval of Trulie Thompson to serve as SS&E Co-chair.**
   4. Making Decisions Document update
      1. **Unanimous approval of changes as outlined, which mainly reflect the PCAH. Melanie Masters abstaining.**
   5. Faculty Handbook discussion & approval
2. **New Business**
   1. Regional Plenary
   2. Title IX
   3. Emergency Preparedness
   4. ACCJC Task Force
   5. Institutional Effectiveness Goals
   6. Accreditation
      1. District Integrated Planning Document
      2. District Decision Making Document
      3. District Functional Mapping Document
3. **Announcements**
   1. November 5th & 7th – Plenary
   2. November 6th – CTE Y’All Come 11am (lunch), 12pm-2pm