Moorpark College Academic Senate Meeting Minutes

Tuesday, **April 19th 2016**, 2:30-4:00pm in Admin 138

POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	Guests
ASC Pres	Mary Rees	X	Health Sciences	Dalila Sankaran		David Mirsch
ASC V.P.	Nenagh Brown	X	Kinesiology/HED	Remy McCarthy	X	Marnie Melendez
ASC Secretary	Nathan Bowen	X	Library	Mary LaBarge	X	Rex Edwards
ASC Treasurer	Beth Megill		Life Sciences	Jazmir Hernandez / Carrie Geisbauer		Lisa Putnam
ACCESS	Melanie Masters	X	Mathematics	Renee Butler	X	April Doud
Athletics	Vance Manakas	X	Music/Dance	James Song		
Behavioral Sciences	Dan Vieira / Nadezhda Monosov	DV	Physics/Astronomy/Engineering	Erik Reese / Scarlet Relle	ER	
Business	Reet Sumal / Josepha Baca	RS	Social Sciences	Hugo Hernandez / Susan Kinkella	HH	
Chemistry/Earth Sciences	Deanna Franke	X	Student Health Center	Sharon Manakas		
Child Development	Kristi Almeida-Bowin / Cindy Sheaks-McGowan		Visual & Applied Arts/Media Arts	Mike Hoffman	X	
Comm Studies/Theater Arts/FTVM	Rolland Petrello		World Languages	Raquel Olivera	X	
Counseling	Chuck Brinkman	X	Curriculum Chair (non-voting)	Jerry Mansfield		
English/ ESL	Sydney Sims	X	*Student Liaison*	Carmel Gutherz		
EATM	Cindy Wilson					

I) **Public Comments** (Those wishing to make public comments must be in attendance before 2:30pm)
  a) Moorpark Foundation- 50th Anniversary (David Mirsch)
    i) We are looking for additional people to serve on a workgroup to coordinate events and activities commemorating the 50th anniversary of the college starting in the Fall of 2016 and culminating in a gala event in August, 2017. Nenagh Brown is serving as a point person for this group.
    ii) We wish to recognize the loss to the college of two students, Cody Hoffman, a student killed in a car accident, and Ian Katzman. A moment of silence is held on their behalf.

II) **Approval of Minutes**
  a) **April 5th, 2016 – approved with Reet Sumal abstaining**

III) Reports
  a) Committees
    i) CurCom
      (1) One or two meetings remaining.
    ii) Fac/Tech
      (1) Meeting on wayfinding, trying to get suggestion on signage. We suggested that proposed solutions be presented back to the campus, rather than going straight to implementation over the summer.
    iii) Prof Dev
      (1) Our last meeting is tomorrow, but briefly on Fall Flex:
        (a) The theme is "50 years of student success"
        (b) August 11, 12 and 15 are the self-assigned Flex days. The mandatory flex day is on Tuesday, August 17. Classes start on the Wednesday.
    iv) Fiscal
      (1) A town hall-type meeting will be conducted, with a Spring Budget presentation. We are still in the planning stage. We have had conversations about the potential difficulties with budgeting coming in the future.
    v) SLO
      (1) We've met our goals for the year. Kudos to the committee for getting a lot accomplished in improving how SLOs will be tracked and correlated to other institutional outcomes.
    vi) SS&E
      (1) They have started working on their plans, which will be due in October. They will be evaluating what has been done this last year, and modifying.
      (2) If you have things to suggest for the SS&E, please get in contact with your reps. Now is the time, while there is categorical funding available.
    vii) EdCAP
      (1) They will be looking at TracDat. It is open now for Program Plans and SLO results, and you'll soon be getting an email for each course, asking what your SLOs were, so you don't need to go to Curricunet to get your outcomes.

(2) April Doud is available in LLR 121 M & T afternoon, and Thursday morning. There will be an email with this information.
(3) Information from previous program plans in TracDat will still be there.
viii) DE
b) Officer Reports
i) Treasurer
ii) Secretary
iii) Vice President
iv) President
(1) Regarding the sale and purchase of district offices, there were several issues that were brought to the attention of the BOT at the most recent meeting.
(a) Roof issue, HVAC issue, mold issue, a buried diesel tank that was a liability. We just want to make sure that there is serious dialogue going on about this before making such a huge financial decision.
(b) With a little pushback, it looks like they will clean the diesel spill, and it turns out at that there's a building just down the block that might work just as well.
(c) There is a 90-day contingency, meaning that there is no progress until these things are resolved.
(d) The original issue was that the current space sits on contaminated soil, and mold in an adjacent space. It is somewhat ironic that the prospective property also has similar issues.
(e) We are not against the concept of moving, but there needs to be due diligence in finding a new space.
(2) Food pantry on campus
(a) From Sharon Manakas: As of May 5th, we will have food baskets available to the community. It will be every Thursday from 1-2:30 and 5-7:30pm, at the back of the Campus Center where the kitchens used to be. Bags of Hope is involved with distribution. This is really exciting for our community. FoodShare will promote it. We will obviously promote it as well, and we encourage you to announce this in your classes. To use this service, one must provide his/her name. Athletics will be looking to get involved to help.
(3) President's Council is taking place Wednesday in the President's Conference Room. If someone would like to represent the Senate, that would be helpful. Executive officers will be away at Spring Plenary.
(4) Emergency Preparation – building monitors are being identified.
(5) First showing of accreditation documents to the BOT, and there was initial suspicion, and then things calmed down. President Rees told the BOT that this is a document they should look at with pride about the great work that is being done, rather than to treat this as an attack on the way things are carried out. The point of the document is to be introspective about things we can improve.
(a) Example: One concern was that the evaluations for president and Chancellor had not been conducted. It was called out that it was agendized but not reported that it was completed, and the question was raised as to whether there was mistrust. The issue is not about trust, but that evidence needs to be provided so that there doesn't need to be an issue of trust.

IV) Unfinished Business
a) Review & approval of Accreditation Self Study
i) General Feedback
(1) in the PDF, the ordering of the standards is out of order in spite of how the content lists it.
(2) for the footnotes where it says 'need' there is awareness that there are still loose ends.
(3) Question: are the standards for WASC different than ACCJC? Response: not by much. The concern was the attitude of ACCJC in not being transparent in their methods, and having a negative probing attitude.
(4) Comment: it seems that the tone of the QFE is heavy on the institutional research, and it puts a lot of pressure on them to pull through. Response: it does set the agenda on institutional research for the next several years, and we're okay with that. This essay reflects a concern that this has been historically an area of weakness.
ii) Action Plan 1
(1) Preview of what data 'dashboard' could look like, by April Doud
(2) We are looking for faculty input on what kinds of data are relevant in the program planning process. Please provide your thoughts to either Lisa Putnam or April Doud for suggestions and needs.
iii) Action Plan 2
(1) Strengthen the communication loop.
(a) We understand that communication is messy and takes a long time. We just want to ensure that it is effective and occurring in a way that is effective.
(2) We need to ensure that program plans are outcome-driven.
iv) Motion to approve the Accreditation Self Study document as is with an understanding that minor changes may be made to improve the document – approved unanimously.
b) Open Resources Workgroup Resolution
i) Motion to accept the resolution as written, provided to ASC and found online, approved unanimously.
ii) The ad-hoc committee will put together a plan, and then disseminate the plan electronically for approval before the June deadline. We can try to get this ready before our next meeting.
iii) The students approached us with this, and putting forward a plan and resolution can show our support and validation of their concerns.
iv) Concern: how are these open resources managed in terms of accessibility? Response: the movement toward open source textbooks is far-reaching nationally and in the state, with lots of research and effort going toward making this an effective option in education, taking accessibility into account among many different factors.
c) Annual Awards Voting

         i) Only ASC members can vote. We will vote online and then ratify the results at our next meeting. These awards will then be announced at the end-of-year breakfast.
- d) End of Year luncheon
  - **i)** There is a meeting right after this meeting to discuss this. The next ASC meeting will be the last meeting right before the luncheon. We will need to start collecting names for help on this soon.
- e) Election of Reps
  - **i)** Please send results to Nathan Bowen for Senate Representatives and reps for standing committees in time for our May 3rd meeting. We plan to vote then on approvals.

V) New Business
- a) Minimum Qualifications
- b) End of the Year Survey
  - i) Please put the completed surveys in Lisa Putnam's box.

VI) Announcements
- a) April 21-23 – ASC Plenary
- b) May 12th – End-of-year Luncheon