

Moorpark College Academic Senate Meeting Minutes

Tuesday, September 20th, 2016, 2:30-4:00pm in Admin 138

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres (Acting)	Nenagh Brown	X	Health Sciences	Michelle Dieterich	X	Rex Edwards Donny Munshower Marnie Melendez
ASC V.P. (Acting)	Nathan Bowen	X	Kinesiology/HED	Remy McCarthy	X	
ASC Secretary (Acting)	Erik Reese	X	Library	Mary LaBarge	X	
ASC Treasurer	Renee Butler	X	Life Sciences	Jazmir Hernandez / Carrie Geisbauer	JH	
ACCESS	Melanie Masters	X	Mathematics	Tom Ogimachi	X	
Athletics	Vance Manakas	X	Music/Dance	James Song		
Behavioral Sciences	Dani Vieira / Kari Meyers	DV	Physics/Astronomy/Engineering/CS	Ronald Wallingford / Scarlet Relle		
Business	Reet Sumal / Ruth Bennington	X	Social Sciences	Hugo Hernandez (F) / Susan Kinkella / Rex Edwards	HH	
Chemistry/Earth Sciences	Deanna Franke	X	Student Health Center	Sharon Manakas	X	
Child Development	Cindy Sheaks-McGowan	X	Visual & Applied Arts/Media Arts	Mike Hoffman	X	
Comm Studies/Theater Arts/FTVM	John Loprieno	X	World Languages	Raquel Olivera	X	
Counseling	Traci Allen		Curriculum Chair (non-voting)	Jerry Mansfield		
English/ ESL	Sydney Sims	X	Student Liaison	Teresita Rios		
EATM	Gary Wilson	X				

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

I) Public Comments (Those wishing to make public comments must be in attendance before 2:30pm)

II) Approval of Minutes

- a) September 6th, 2016 – approved with Jazmir Hernandez & Tom Ogimachi abstaining.

III) Reports

- a) Committees
- i) CurCom, Fac/Tech, Prof Dev, Fiscal, SLO, SS&E, EdCAP, DE
 - ii) SLO
 - (1) Will begin discussion of ILO's and mapping of the other learning objectives to those of the institution.
- b) Officer Reports
- i) Treasurer
 - (1) Report on current state of finances: currently have \$4285 in the coffers.
 - ii) Secretary
 - iii) Vice President
 - (1) Sabbatical orientations have taken place but only a few faculty have taken advantage of them.
 - (2) Spread the word about sabbaticals and put them in touch with Nathan for more information.
 - (3) Sabbatical committee will meet Thu Oct 13th.
 - iv) President
 - (1) Faculty prioritization dates: possibilities Tue Oct 18th 2:30pm-5:30pm or Fri Oct 14th 9am-high noon
 - (a) Council preferred October 18th 2:30pm-5:30pm
 - (2) EVP Restructuring
 - (a) President would like to discuss his 3 options with the senate
 - (i) Continue with current model of one EVP overseeing both instruction and student services
 - (ii) Split EVP into two VP's: one for instruction and one for student services
 - (iii) EVP with a number of associate positions: requires new job descriptions

- (b) Council agreed to invite the president to next senate meeting (Oct 4th) for an information session
- (c) EVP restructuring could have impact on the structure of the deans & divisions
- (3) Planning retreat (formerly Fall Fling)
 - (a) Question: Will there be a spring (April) retreat? And then continue with spring retreats in place of the fall retreats? Yes.
 - (b) Question: Why in the fall? President Walker suggested a retreat and the first was in the fall and it simply remained as such.
 - (c) Comment: good energy in the cozy accommodations but maybe a middle ground could be reached—a larger room, but not too large, for our next planning retreat.
 - (d) Comment: encourage the classified, students, and other groups to attend – we really appreciate their contributions. ~120 people attended, including 20 classified, & 5 students.
- (4) FTES
 - (a) MC reached 5201 FTES...just made our enrollment goal for Fall semester.
- (5) District
 - (a) Chancellor hiring
 - (i) Arrival of new chancellor is planned for July 4th 2017.
 - (ii) External company will facilitate the search: this is a decision of the BoT.
 - (iii) There is discussion of the hiring process to be used among the BoT.
 - (b) Purchase of 761 East Daily Dr. for new district offices
 - (i) Letter of intent for the building at a cost of \$7M
 - (ii) Not the same property of previous escrow but down the street.
 - (iii) Current district office lease is \$420k per year.
 - (iv) Partially funded through sale of airport land, up to ~80% (time scale to sell is estimated somewhere between 5 months to 5 years)
 - 1. Comment/question: What is the backup plan in case this property does not sell?
 - (v) \$272k in leasing income from the new property from current tenants.
 - (vi) If all goes well, will be moved in by April

IV) Old Business

- a) AS goals and accomplishments for 2015-16 (2nd reading)
 - i) Discussion of min quals (Goal 1, action step 5)
 - (1) ACCESS has 3 new positions with new min quals.
 - (2) Issue with interviews happening for those in district that do not meet min quals.
 - (3) Clarification and speeding of process for min quals and equivalencies ought to be a new goal for the AS.
 - ii) [Accomplishments for 2015-16 approved with no abstentions](#)
- b) AS goals for 2016-17
 - i) Goal 1, Action step 7: monitor the state min quals as well as the process of equivalency.
 - ii) Minor grammar/typos corrections made.
 - iii) [Goals for 2016-17 approved with no abstentions](#)
- c) Workgroup on Senate “bricks”
 - i) Would like to support our dedicated faculty with bricks and a reception to celebrate but the reality is that we simply cannot afford it solely with Senate donations.
 - ii) Recommendation is to have the honoree pay up to 50% of the cost to the senate for the brick, as required
 - (1) If outside funding, from foundation for instance, then cost to honoree goes down
 - (2) If not, then bricks are ~\$200, which means up to ~\$100 out of pocket for a brick
 - iii) Goal of workgroup is to make a white paper for bricks with details such as
 - (1) Funding of the bricks as discussed above (honoree contributions, foundation funds, etc.)
 - (2) Rules of eligibility
 - (3) Time frame of brick laying (every year versus every other year, for instance)
 - iv) Looking for others to join our workgroup please contact the secretary if interested
- d) AS membership contributions
 - i) Ventura faculty awards and recognitions are supported by their Foundation
 - ii) Ventura faculty contribute \$20 per year, with only about 30 full-time faculty members contributing. This money “sits” in their trust account.
 - iii) Shall we raise the contributions from \$25 for full time and \$10 for part-time? And if so, how much?
 - (1) Suggestion of \$50 for the 50 year anniversary for full-time and \$15 for part time?
 - (2) Suggestion of increasing the contributions every year by a small amount such as \$5?
 - (3) Important not to overload district payroll with extra work; this is a favor they do for Senates.
 - iv) Will encourage people to sign up.
 - (1) Comment: Could also emphasize that this is a donation. Question: Is the donation a tax deduction?
 - (2) Comment: Representatives ought to go to their departments and discuss and encourage faculty to contribute.
 - (3) Comment/suggestion: Idea to have monthly contributions, say \$5 per month to encourage contributions.

- (4) Note that currently, a large fraction of full-time faculty members already contribute to Senate dues but there have been a large number of recent hires that remain untapped
- v) Comment: Looking forward to the day that the MC Foundation supports the faculty for bricks and things of that nature like the Foundations of the other colleges in our district. General discussion that MC Foundation not in touch with campus community in its work.
- vi) Up for vote next meeting. Please discuss with your departments.

V) New Business

- a) Accreditation visit update
 - i) On Wed or Thu should receive the bios and information for the visiting team.
 - ii) Mon Sep 26th 3pm a meet and greet in the Admin building lobby
 - iii) Tue Sep 27th 1pm will be a public forum in T-105
 - iv) Wed Sep 28th 5pm will be a public form in T-105
 - v) Thu Sep 29th 1pm will be the exit statement in T-105
- b) Review of Hiring BPs and APs
 - BP/AP 2431: CEO Selection
 - BP/AP 7120: A-D: Recruitment and Hiring
 - Tabled.

VI) Announcements

- a) Oct 15th – ASCCC Area C Meeting (PCC)
- b) Nov 3-5th – ASCCC Fall Plenary