

Moorpark College Academic Senate Meeting Minutes

Tuesday, April 18th, 2017, 2:30-4:00pm in Admin 138

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Nenagh Brown	X	Health Sciences	Michelle Dieterich	X	Rex Edwards President Luis Sanchez Kim Korinke Beth Gillis-Smith
ASC V.P.	Nathan Bowen	X	Kinesiology/HED	Remy McCarthy	X	
ASC Secretary	Erik Reese	X	Library	Mary LaBarge	X	
ASC Treasurer	Renee Butler	X	Life Sciences	Jazmir Hernandez / Carrie Geisbauer	JH	
ACCESS	Melanie Masters	X	Mathematics	Vacant		
Athletics	Vance Manakas	X	Music/Dance	James Song	X	
Behavioral Sciences	Dani Vieira / Kari Meyers	DV	Physics/Astronomy/Engineering/CS	Ronald Wallingford / Scarlet Relle		
Business Administration	Reet Sumal / Ruth Bennington	RS	Social Sciences	Hugo Hernandez (F) / Susan Kinkella / Rex Edwards	SK	
Chemistry/Earth Sciences	Deanna Franke	X	Student Health Center	Sharon Manakas		
Child Development	Cindy Sheaks-McGowan	X	Visual & Applied Arts/Media Arts	Mike Hoffman	X	
Comm Studies/Theater Arts/FTVM	John Loprieno	X	World Languages	Raquel Olivera		
Counseling	Traci Allen		Curriculum Chair (non-voting)	Jerry Mansfield		
English/ ESL	Sydney Sims	X	<i>Student Liaison</i>	Teresita Rios		
EATM	Gary Wilson / Cindy Wilson	CW				

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

I) Public Comments

- a) Mike Hoffman—Makerspace grant research and writing continues
 - i) Next week will be a Maker Faire
 - (1) There will be a number of booths housing Maker groups exhibiting their ideas and techniques and will include participation from guests visiting the booths
 - ii) Mark Hatch (UC Berkeley Entrepreneur in Residence) will talk about Makerspaces in the quad at 12:30pm
- b) Cindy Sheaks-McGowan—Discovery Day at CDC on April 29th 10:30am-1:30pm
- c) Nathan Bowen—there is a study abroad meeting for next Friday to organize for possible programs for next year
 - i) All interested parties including those still pondering potential study abroad possibilities are encouraged to attend
- d) Rob Johnstone will speak on Pathways on the upcoming Thursday FLEX day (Thu Apr 20)
 - i) There is a workshop in the afternoon 12:45pm-3:00pm and all are welcome to participate

II) Approval of Minutes

- a) April 4th, 2017 – approved with Susan Kinkella, Cindy Wilson, and Sydney Sims abstaining

III) Reports

- a) Committees
 - i) CurCom
 - ii) Fac/Tech
 - iii) ProfDev
 - iv) Fiscal
 - v) SLO
 - vi) EdCAP

- vii) SS&E
- viii) DE

b) Officer Reports

- i) Treasurer
 - (1) Please sign up to help with the year-end brunch
- ii) Secretary
- iii) Vice President
 - (1) Annual awards: Looking for nominations with a deadline of April 24th
- iv) President
 - (1) S-STEM grant is submitted and we will await a response from the National Science Foundation in the Fall
 - (2) Moorpark College is now an Hispanic serving institution (HSI) and we are applying for a Cooperative Title V grant with California Lutheran
 - (a) Cal Lu is writing the grant with input from Moorpark College
 - (b) It is focused on faculty professional development and setting up a second year experience for our underserved student populations especially men of color
 - (c) Hiring BP/APs: the new wording giving interim chancellors, vice-chancellors, and presidents an automatic 2nd interview has been delayed from going forwards to the Board of Trustees once again until the new chancellor is in place

IV) Old Business

- a) Review of Academic Senate By-Laws—2nd reading
 - i) Quorum for a General Meeting (Article V)
 - (1) What should quorum be for the annual General Meeting (held on mandatory flex day) and for General Meetings called by the membership?
 - (a) Quorum is never actually reached with the current requirement of one-third of the membership
 - (b) Want to achieve a balance of attaining quorum while getting a large enough cross-section of the constituency
 - (c) The general membership currently consists of **489 members: 181 full-time & 308 part-time faculty**
 - ii) Suggest 15% or more of the current general membership for quorum of a General Meeting
 - (1) **Approved the 15% for quorum update unanimously**
 - iii) **Approved the whole of the by-laws unanimously**

V) Information

*Information items may be pulled for discussion and action upon the request of any member of the AS Council.
See handouts on AS website*

- a) Forthcoming Board Policies and Administrative Procedures
 - i) BP/AP 4020: Curriculum Development
 - ii) BP/AP 4022: Course Approvals
 - iii) BP/AP 4025: Philosophy and Criteria for Associate Degree and General Education
 - iv) BP/AP 4232: Pass/No Pass
 - v) BP 7100: Commitment to Diversity

VI) New Business

- a) Admin Reorg Discussion—Presented by President Luis Sanchez
 - i) Split of EVP role into two VP's
 - (1) Offload of work of deans
 - (a) Director level positions to oversee grants/categorical programs
 - (b) Title IX lawyer to help alleviate this very large load currently part of one dean's workload
 - (2) Pres would like to keep a lean administration
 - (a) The new model will have 2 VP's and 7 deans
 - (b) If after 1 year, the workload is still too much, then the president will revisit the possibility of 8 deans
 - (3) Ideally would have deans report to both VPs to maintain close relationship between academics and student services
 - (a) The district would not allow 2 supervisors
 - (b) Some areas such as outreach would involve both VPs
 - (4) Question on offices—VP of services would likely find a home on the 2nd floor of Fountain Hall
 - (5) Trying to keep close relationship between academics and students services
 - (a) VPs will co-facilitate the deans council
 - (b) Student services council will also likely be co-chaired
 - (c) VP of services will have deans reporting to them as well
 - (d) VP of academic affairs will have some student services reporting to them
 - (6) Timeframe
 - (a) VPs to start by July 1st
 - (b) Dean interviews immediately follow so that they can start by Aug 1st

- (7) Major programs currently absent from the chart: grants office, marketing office, and BIT
 - ii) Deans and discipline/program division will be addressed by Julius at a later date
 - (1) Division reorg for academics is largely drafted
 - (2) Goal will be to have programs that make sense being together academically
 - (a) Strongly suggests senate involvement as part of our 10+1 role regarding programs
 - (3) Waiting on deans to be chosen for areas to be assigned
 - (4) There will be some reorganization within departments
 - (5) Hopefully EVP Julius Sokenu will discuss this with us next senate meeting
 - iii) Comments/Questions:
 - (1) Question on the library: Will the library be under services (as it is now) or academics (as in the past)?
 - (2) Question: Where will Financial Aid be placed? Student services rather than business services?
 - (3) Would be nice to know where Financial Aid will go. Hard to advocate if not under a dean, for instance.
 - (4) Placement of VP of Student Services office, potentially in FH
 - (a) Could be productive to have VP central to student services—comment on VP of services office in FH
 - (b) If the VP offices are in separate buildings, it may encourage silos to go up
 - (c) If goal is to keep integration of academics and student services then why place the VP of student services in a location away from the other 2 VP's?
 - (5) Model ought to reflect the 3 VP model that it is actually: VP of business services ought to be included
 - (6) Elimination of a dean position
 - (a) Not the recommendation of AS Council
 - (b) The idea is to alleviate workload at all levels. Will this plan actually help?
 - (c) Is it worth asking the deans how they feel about this?
 - (7) Would be great to have academic reorg map before we discuss this topic in the next senate meeting.
 - (8) Would be nice to discuss these changes in the strategic planning session.
 - (9) Duplication on chart: Foundation and basic skills
 - (10) Question on ACCESS: Will now report directly to VP of Student Services
 - (11) Football analogy: Offensive and defensive coaches run separate practices and the offensive and defensive units play in games separately but the coaches plan together and everybody is part of the same team
 - iv) General conclusions by group to help move forwards in the larger discussion
 - (1) The organizational chart ought to reflect the 3 VP model that it is in actuality: VP of Business Services should be included
 - (a) Request to have this drawn up so full picture is presented for consideration
 - (2) It would be great to have a draft division reorganization map before we discuss this in the next meeting so that we can give informed feedback
 - (3) It would make sense to discuss these changes in the upcoming strategic planning session
- b) Annual Awards
 - i) See the Vice-President Officer Report
 - c) Ratification of new Standing Committee Members for 2017-18
 - i) Please send updates to the committee membership to the secretary
 - ii) To be approved at the next AS council meeting
 - d) *Making Decisions* document
 - i) Expires in July so we would like gather as much input as possible before summer

VII) Announcements

- a) April 20th & 21st: self-assigned FLEX days (no classes!)
- b) May 5th: Strategic Planning Retreat
- c) May 9th: Board of Trustees Meeting
- d) May 15th: Academic Senate Year-End Brunch and recognitions