# Moorpark College Academic Senate Meeting Minutes

Tuesday, **October 31st, 2017, 2:30 – 4:00pm** in Admin 138

## Mission Statement

*With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

| POSITION | NAME | PRESENT | POSITION | NAME | PRESENT | Guests |
|---|---|---|---|---|---|---|
| STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES, 2016-17 | | | | | | |
| **ASC Pres** | Nenagh Brown | X | Health Sciences | Michelle Dieterich / Dalila Sankaran | MD | President Luis Sanchez |
| **ASC V.P.** | Nathan Bowen | X | Kinesiology/HED | Remy McCarthy | X | Dean Howard Davis |
| **ASC Secretary** | Erik Reese | X | Library | Mary LaBarge | X | Rex Edwards |
| **ASC Treasurer** | Renee Butler | X | Life Sciences | Jazmir Hernandez / Carrie Geisbauer | | Trulie Thompson |
| ACCESS | Jolie Herzig / Silva Arzunyan | JH | Mathematics | Vahe Khachadoorian / Rena Petrello | VK | Rolland Petrello |
| Athletics | Vance Manakas | X | Music/Dance | Brandon Elliot / James Song | BE | Gary Quire |
| Behavioral Sciences | Dani Vieira / Kari Meyers | DV | Physics/Astronomy/Engineering/CS | Ronald Wallingford / Scarlet Relle | RW | Celine Park |
| Business Administration | Reet Sumal / Ruth Bennington | RS / RB | Social Sciences | Hugo Hernandez / Susan Kinkella | HH | |
| Chemistry/Earth Sciences | Tiffany Pawluk / Deanna Franke | TP | Student Health Center | Sharon Manakas / Silva Arzunyan | SM | |
| Child Development | Cindy Sheaks-McGowan | X | Visual & Applied Arts/Media Arts | Mike Hoffman | X | |
| Comm Studies/Theater Arts/FTVM | John Loprieno | X | World Languages | Raquel Olivera / Alejandra Valenzuela | | |
| Counseling | Traci Allen | | Curriculum Chair (non-voting) | Jerry Mansfield | | |
| English/ ESL | Sydney Sims / Jerry Mansfield | SS | *Student Liaison* | Simran Singh | | |
| EATM | Gary Wilson / Cindy Wilson | GW | | | | |

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*

I)  **Public Comments**
   a)  Women's basketball team, via Remy McCarthy, presented a shirt to Nenagh Brown
   b)  Brandon Elliot—great weekend with Lutheran anniversary concert
   c)  Vahe Khachadoorian—Project ALAS regional summit is happening this Friday November 3rd

II)  **Approval of Minutes**
   a)  October 17, 2017—to be voted on during next meeting

III)  **Old Business**
   a)  Academic Senate Council membership
      i)  To be discussed at next senate meeting
   b)  Presentation by President Sanchez on faculty prioritization
      i)  Most details are discussed in the memo sent to council members
      ii)  Supporter of participatory governance over a long career, at other institutions as well as at Moorpark
      iii)  Senate prioritization process criteria & guidelines are appropriate, in general
         (1)  However, in special cases such as tight budgets there are other factors that must be considered
         (2)  Had to balance FTES growth and difficulty of hiring part-timers with other factors
         (3)  Positions in the top 4 slots will all be hired so exact order is immaterial and the following 4 positions are where decisions matter
         (4)  Will likely be more than 4 faculty hired but cannot confirm until the budget is settled

(5) Impossible to deliberate carefully and rush the process through HR simultaneously
    (a) It would be nice to build in a buffer time frame for more careful consideration and potential discussion between faculty prioritization recommendation by Joint Council and starting the hires through HR
iv) Questions & Discussion points:
    (1) Tiffany Pawluk
        (a) Process was extremely time consuming and seemed to be wasted effort.
        (b) It would be nice to have the perspective of other constraints for the process to be included in prioritization discussion.
    (2) Rolland Petrello
        (a) Long conversation with the Vice-President of Academic Affairs Julius Sokenu about Communications Studies dropping way down and Film Studies basically moved off the list
        (b) List did not match the 3 stated criteria: FTES, potential for growth, and difficulty of hiring part-timers
        (c) There was clearly a secondary criteria that involved things that were not shared in any prioritization process
            (i) Campus balance usually very important part of our culture —Engineering versus humanities
            (ii) When top 4 are STEM hires, then campus balance seems less than clear
            (iii) Committee representation and campus involvement also seemed to play a role at the Vice-President level
        (d) When criteria come after the prioritization process then there is no chance for each program to respond
            (i) If this information had been known then program plans and presentations would have reflected that information
        (e) What defines a program seems to be new
            (i) For example, told that Film Studies is not a "program"
            (ii) Response from president: being a program or not was not part of the criteria
    (3) Remy McCarthy—As a coach I know that it is always tough to cut a player and I appreciate you doing your best for the college. I do not envy you making these tough decisions
    (4) Ronald Wallingford— district allocation model does not adequately illustrate Moorpark's contribution to the district and it needs to be worked on. Response from president: yes!
    (5) Suggestions for future years
        (a) Some form of presentation to council on extra criteria ideally before we do our homework before the vote
        (b) Vice-Presidents should not vote as they are involved in later discussions anyway
        (c) President could be invited to attend the presentations
    (6) Dani Vieira: there is no rhyme or reason to how FT faculty hires happen across the district—sociology has many more FT faculty at other colleges despite Moorpark having many more class offerings and students.
        (7) How are the other colleges not capped at 4 hires as well?
            1. All new hires now need to go through Chancellor's Cabinet: First attempt to look at the requests for all new positions, faculty and otherwise. Not clear whether replacement hires will need to go through this process.
        (ii) Each college has broad autonomy including how to deal with their budget for the college
    (4) (8) Hugo Hernandez—what is the process for talking to the president, VP's etc., after the prioritization process?
        (a) Response: we are always invited to talk to the administration
    (5) (9) Mary LaBarge—process sounds democratic but the president and 2 VP's presumably have a meeting with the deans to discuss the voting.
        (a) Response: Yes, before the Joint Council, but the deans were not involved in the final decision making process after the recommendation was made.
    (6) (10) Nathan Bowen—Suggest we stick with not automatically re-hiring
        (a) Process does not need big changes on the larger scale
        (b) Can possibly perform some small tweaks to improve the process
    (7) (11) Nenagh Brown is very open to further discussion of any remaining questions or concerns, both about the completed process and what we should do to move forwards.
c) Moorpark College Integrated Plan—Presented by the Student Success and Equity Committee: Trulie Thompson and Dean Howard Davis
  i) Most questions involved budget questions
    (1) There are specific guidelines on how the funds may be used as there are state guidelines on expenditures
  ii) Statutes and regulations section of the updated white paper addresses the above
  iii) Comments/Questions
    (1) Possible new category for the future: Low-income families that need child care
        (a) Can child care be part of the discussion?
    (2) On the second key highlight: simply list disproportionately impacted students in general, rather than list specific populations
    (3) What is the state of the Foster Youth Center?
        (a) Foster Youth Center was originally part of the Veteran's Resource Center
        (b) The center is currently in flux
  iv) Unanimously voted to approve the Integrated Plan to go forwards to the Board of Trustees and on to the state—with no abstentions
d) Resolution for exploration of the feasibility of a compressed calendar
  i) Where does this go after the vote?
    (1) Resolutions go to the President and VPs
    (2) In this case it will be sent to the Chancellor and Vice-Chancellors as well

   (3) And to be sent to the AFT
- ii) It is really in the district's court now after the vote
- iii) Recommending a discussion of a compressed calendar, not a 16 week calendar
- iv) Updated the resolution to include the explicit mention of formation of a workgroup of all affected groups to explore the compressed calendar. The resolution now reads:
  - (1) "Resolved, That the Academic Senate of Moorpark College will work to encourage the chancellor's office, our sister colleges, and other stakeholders to form an inclusive workgroup to explore the feasibility of adopting a 16-week compressed calendar, that would enable a Winter Session in addition to the usual Fall, Spring, and Summer Sessions"
- v) Voted to approve the updates with no abstentions
- vi) Voted to approve the resolution with no abstentions
- e) Study Abroad processes—Presented by Nathan Bowen
  - i) Would like to approve this document to be able to start a Study Abroad Workgroup
  - ii) Will bring this back for a vote at the next meeting
- f) AP 5030: Fees
  - i) Tabled

**IV)** Consent Calendar
- a) VCCCD Strategic Plan Revision
- b) Response to ACCJC recommendation for district on SLO assessment
  - i) Being withdrawn from the accreditation criteria but vote will happen later
  - ii) Recommended to have something ready for the ACCJC report due to the unfortunate timing of the vote
- c) Vote to approve items on consent calendar with Hugo Hernandez abstaining

**V) New Business**
- a) CTE Grants at Moorpark College—Presentation by Gary Quire and Celine Parks
  - i) Delayed until next week's senate meeting
- b) Moorpark College Making Decisions Handbook, 2017-2020
  - i) The handbook is well worth a read
  - ii) Council members should all be aware of the contents describing processes at Moorpark College
  - iii) A white paper on the changes will be forthcoming
- c) AP 7120-E: Part-Time Faculty
  - i) The hiring dean has a new option of sending out a notice of the positon to current part-time faculty members across the district
  - ii) Deans have the option to hire from this pool or to go through the usual hiring steps in consultation with their department chairs
  - iii) What if the department chair and dean disagree on a part-timer from another college?
    - (1) Does the dean get the final decision?
  - iv) Please take back to your department and seek feedback on this suggested change
- d) ASCCC Plenary Resolutions
  - i) There are not many controversial resolutions in the current resolution packet
  - ii) The only potentially controversial resolutions involve apprenticeships, some of which relates to minimum qualifications standards of colleges versus the traditional trade qualifications
    - (1) These do not affect Moorpark as we do not currently have any apprenticeship programs

**VI) Reports**
- a) Committees—written format
  - i) CurCom
  - ii) Fac/Tech
  - iii) ProfDev
    - (1) Agenda set for FLEX day before Spring 2018 semester, Thu Jan 4th, with more info forthcoming
    - (2) Travel funds still available: $11,890 for Full-Time Faculty and $1,050 for Part-Time Faculty
  - iv) Fiscal
    - (1) Voted to include a classified co-chair and extra classified and supervisor representation in membership
    - (2) Decided to hear as information new classified positions from categorical funds and to prioritize new classified positions requested from general funds
    - (3) Explained effects of various alterations to the existing allocation model presented at DCAS
  - v) SLO
  - vi) EdCAP
    - (1) Extended discussion of program plans: the process and how they fit into the bigger campus picture
  - vii) SS&E
    - (1) Brief discussion regarding AB 705 and the termination of the CCC-Assess Project (state-wide common assessment). AB 705 requires community college districts to maximize the probability that a student will enter and complete transfer-level coursework in math and English within a one-year timeframe by utilizing assessment measures that include high school performance to achieve this goal

       (2) Final review of the Integrated Plan for Student Success, Equity, and Basic Skills.
           (a) The committee also aligned the 5 integrated goals from the plan with 4 pillars of Guided Pathways.
           (b) Submission deadline to the Chancellor's Office has been extended to January 31, 2018
       (3) Timely and informative presentation by Jill McCall on Mapping Majors and Guided Pathways
       (4) Workgroup meeting scheduled for November to look at Integrated Plan data and metrics
    viii) DE
       (1) Discussed developments with the OER/ZTC courses at MC; many seem to think that there should be a "low-cost" option as well
       (2) Discussed known issues with *Canvas* and possible solutions
       (3) Much of the meeting was dedicated to a demonstration by ALLY/Blackboard (accessibility software that integrates with *Canvas*). Still need to discuss as a committee how important this software is before making a recommendation
b) CTE Report
c) Officer Reports
    i) Treasurer
    ii) Secretary
    iii) Vice President
    iv) President
       (1) Fountain Hall—what shall we do with the fountain? Volunteers to serve on our Environmental Committee (3rd T 1pm-2pm in PCR)
       (2) Webinar on Nov 15th 11:00am on "hate speech vs free speech"
           (a) Will forward to the BIT team and Student Health Center

## VII) Announcements

a) November 2-4 ASCCC Fall Plenary
b) November 3: Project ALAS Summit at Moorpark College