

Moorpark College Academic Senate Meeting Minutes

Tuesday, November 7th, 2017, 2:30 – 4:00pm in Admin 138

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES, 2016-17						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Nenagh Brown	X	Health Sciences	Michelle Dieterich / Dalila Sankaran	DS	Dean Mary Rees Jeffery Kreil Rex Edwards Gary Quire Celine Park Josepha Baca Alex Wright
ASC V.P.	Nathan Bowen	X	Kinesiology/HED	Remy McCarthy	X	
ASC Secretary	Erik Reese	X	Library	Mary LaBarge	X	
ASC Treasurer	Renee Butler	X	Life Sciences	Jazmir Hernandez / Carrie Geisbauer	JH	
ACCESS	Jolie Herzig / Silva Arzunyan	JH	Mathematics	Vahe Khachadorian / Rena Petrello	VK	
Athletics	Vance Manakas		Music/Dance	Brandon Elliot / James Song	BE	
Behavioral Sciences	Dani Vieira / Kari Meyers		Physics/Astronomy/Engineering/CS	Ronald Wallingford / Scarlet Relle	RW	
Business Administration	Reet Sumal / Ruth Bennington	RS / RB	Social Sciences	Hugo Hernandez / Susan Kinkella	HH	
Chemistry/Earth Sciences	Tiffany Pawluk / Deanna Franke		Student Health Center	Sharon Manakas / Silva Arzunyan	SM	
Child Development	Cindy Sheaks-McGowan		Visual & Applied Arts/Media Arts	Mike Hoffman	X	
Comm Studies/Theater Arts/FTVM	John Loprieno		World Languages	Raquel Olivera / Alejandra Valenzuela		
Counseling	Traci Allen	X	Curriculum Chair (non-voting)	Jerry Mansfield	X	
English/ ESL	Sydney Sims / Jerry Mansfield	SS	<i>Student Liaison</i>	Simran Singh		
EATM	Gary Wilson / Cindy Wilson	GW				

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

I) Public Comments

- a) Welcome to Alex Wright, from the DAC.

II) Approval of Minutes

- a) [October 17, 2017](#)—approved with Dalila Sankaran, Traci Allen, Brandon Elliot, Jazmir Hernandez abstaining
- b) [October 31, 2017](#)—approved with DS and Traci Allen abstaining

III) Old Business

- a) Academic Senate Council membership
 - i) Sharon Manakas, Mary LaBarge, Ruth Bennington, Cindy Sheaks-McGowan, Nathan Bowen will research other schools and bring information and a recommendation back to senate council in January
- b) Study Abroad processes—Presented by Nathan Bowen
 - i) Create an advisory committee to help facilitate study abroad opportunities
 - (1) More formal mechanism to facilitate and clarify the process
 - (a) No BP/AP for study abroad but lots of insurance issues
 - (b) District and college are quite clear that study abroad program must center around a course or courses
 - (2) Workgroup will form, come up with the process, and bring it back to the senate
 - (3) [Approved unanimously the words for the decisions handbook and for the formation of the workgroup](#)
 - ii) Two programs being offered this summer: UK (Beth Gillis-Smith) and Japan (Lydia Etman) trips

- iii) Faculty are able to take a group of students through companies such as EF but that is not actually an official study abroad program
- c) Moorpark College Making Decisions Handbook, 2017-2020
 - i) Signed by the college president, associated students president, and classified president, as well as AS president, and is awaiting Council's (the senate's) approval
 - ii) Title change suggestion: Moorpark College Decision-Making Handbook instead of Making Decisions at Moorpark College Handbook?
 - iii) Will bring this back along with the white paper for the next meeting
- d) AP 7120-E: Part-Time Faculty—involves a mechanism to hire from part-timers already hired by other colleges in the district
 - i) Positive feedback from part-time faculty so do not have to continuously apply
 - ii) Question as to what happens when the dean and department chair do not agree? As in all hiring matters the administration has the final word
 - iii) Seniority also comes with the faculty member
 - iv) Approved with Reet Sumal abstaining

IV) New Business

- a) CTE Grants at Moorpark College—Presented by Celine Park
 - i) Celine Park is the Moorpark College CTE grant director, in her third month here
 - ii) Amazed at the collegiality and communication on this campus
 - iii) Role is primary to oversee the operational and fiscal reports and make sure we meet the objectives and requirements of all of the grants
 - iv) Going through the list of CTE grants (CTE grants handout on senate website)
 - (1) Strong Workforce local and regional
 - (a) Moorpark College Year 1 \$800k
 - (i) CTE Coordinator, counselor established
 - (ii) Some equipment and facilities
 - (iii) Focus on new three new FT faculty to initiate efforts
 - (b) Moorpark College Year 2 \$760k
 - (i) Continue efforts from year 1
 - (ii) 1 of 3 CTE faculty positions moved to General Funds from grant
 - (iii) Improved facilities focus of this year, eg outdoor classroom space for KIN, etc.
 - (c) Regional: \$454k
 - (i) Instituted a data center
 - (ii) Allied health data repository
 - (iii) Internship program: 120 internships are currently available at Moorpark
 - (2) Perkins
 - (a) To build and expand CTE programs
 - (b) Target non-traditional students and special population students (economic, ESL, disabilities, single parent, etc.)
 - (c) Any program with a CTE TOP code may apply
 - (3) VC Innovates
 - (a) To develop 123 pathways in various industry sectors
 - (b) \$857k received by Moorpark in year 1
 - (c) \$479k in year 2
 - (4) GiG
 - (a) Small business and entrepreneurship seed grant for possible future expansion
 - (5) TAP
 - (a) Create Centers of Excellence
 - (6) CTE Data Unlocked
 - (a) TOP code alignment project
 - (7) Makerspace
 - (a) \$40k seed grant last spring to put together the full proposal and purchase equipment
 - (b) Received \$250k grant
 - (c) Locations and hours
 - (i) Campus Center on T & R 1-3pm Campus Center 144: pop-up Makerspace
 - (ii) W 1-4pm AA-132
 - (iii) F 8am-4pm AA-132
 - (d) Working to turn COM 150 into a Makerspace as well
 - v) Nenagh Brown
 - (1) A lot of investment in CTE right now
 - (2) May have not been aware of all the programs at Moorpark but it is growing rapidly
 - (3) Recognition of what is really going on out there: a huge part of our college
 - (4) Total sum of all grants: ~\$4.5M
- vi) Questions/comments

- (1) Great for counselors and other faculty to visit the CTE programs much like was done for previous CTE focused counselor conference
- (2) Fri Nov 17th there will be a CTE Y'All Come
- b) Strong Workforce Budget for Year 2—Presented by Jeff Kreil and Mary Rees
 - i) CTE Workgroup meets last Thursday of every month 8:30am-10:00am PCR
 - ii) Come and see how we work and what we do
 - iii) Not officially part of the shared governance process but have transparent processes
 - iv) Robust prioritization process of requests
 - v) Industry and labor market research used in prioritization process
 - vi) Facilities
 - (1) Gym is being renovated
 - (2) Outdoor classroom is moving forward
 - vii) CTE teams have been more proactive now that they have the funds to do so
 - viii) Collaborative discussion
 - (1) Focus on “How does this benefit our program?” “How does it affect the students?”
 - ix) Funding focus
 - (1) Outreach and marketing: Working on a consistent and meaningful advertising campaign
 - (2) Professional experts
 - (a) Curriculum development, COR's, parallel courses and textbooks, etc.
 - (b) Interface with industry partners so meet what the market/industry demands
 - (c) Deputy Sector Navigators—tasked to take the pulse of the labor market and industry needs within regions
 - x) Last year's carry over: Handout
 - (1) Had 3 faculty on the budget, with recommendation to move 1 to general funds, 2 remain on categorical funds
 - (2) Remaining funds from last year were largely moved to facilities
 - (a) Most grant funds cannot be used for facilities but SWP funds can be used for facilities as long as you meet your objectives
 - (b) Game Design has new carpet
 - (c) Accounting has smart boards awaiting installation
 - (d) Outdoor classroom
 - (e) Updates to COM building
 - (f) Technical theater updates
 - (g) Positions: CTE grant director, admissions & records, institutional research
 - (h) Certification program to work with autistic children
 - (i) Will try to make a new computer lab using CS and CNSE funds
 - (j) Equipment for optical tech program
 - (k) Musical tech to develop the music lab
 - xi) This year's funds
 - (1) CNSE and CS faculty paid for by SWP funds
 - (2) Business, hospitality, requires an outreach component
 - (3) 1st year focuses on professional development, 2nd year on curriculum and program development, 3rd year on recruiting and moving more students through these programs
 - (4) John Loprieno—so much work goes into each of these programs, outreach, advisory boards, curriculum development, etc.
 - (a) Adventures in proposals and applications
 - (5) Remy McCarthy
 - (a) CTE funds support not only CTE but entire departments
 - (b) Amount of work performed by this committee is incredible
 - (6) Nathan Bowen
 - (a) Direct impact on the students with these funds
 - (b) Gives them avenues to learn things that would not be possible without this funding
 - (c) Are able to compete with for-profit institutions and make it cheaper for students
 - xii) SWP is not signed off by the senate
 - (1) State has a resolution in support of senate input into these programs
 - (2) Thank you to Mary Rees and Jeff Kreil for bringing this to senate
 - xiii) Jeff invites all of us for a tour anytime to see how the funds are being used effectively
- c) Academic Senate Budget for 2017-18
 - i) Will be encouraging faculty to make the voluntary annual donations to the Academic Senate
 - ii) Still need to talk about the luncheon in detail
 - iii) Still waiting on potential support from the president's office
 - iv) Classified Senate officers were very gracious about no longer treating them at the end of year brunch/lunch; they will bring to Classified Senate for information along with reasoning
 - v) Budget will be brought to next meeting for approval
 - vi) Should agendize a more formal discussion on the luncheon and scholarships, etc.
 - vii) Donations will come out in January if you are signed up for automatic withdrawal
 - viii) Will be up to us to encourage department members to sign up to contribute
- d) ASCCC Plenary Resolutions Summary

- i) A team of 4 participated: Mike Hoffman, Nenagh Brown, Renee Butler, and Erik Reese. Erik was the official delegate for Moorpark College.
- ii) Oxnard's and Ventura's senate presidents were both there and all had an informative, and good time
- iii) Mike Hoffman
 - (1) Advocacy based presentations, such as FLOW (proposed online college from the governor's office)
 - (2) Resolutions are voted on the 3rd day
 - (a) Approval by acclamation is extra emphasis: Used quite a bit more than normal this Plenary
 - (b) FLOW & Guided Pathways being "forced" were both topics of concern
 - (3) Part-time faculty presentation
 - (a) Part-Time Leadership Institute occurred last August
 - (b) Completely funded by Chancellor's office
 - (c) Will extend this opportunity again to our part-time faculty members...up to 5 may be sent
- iv) Renee
 - (1) Assessment discussions—i.e., multiple measures

V) Reports

- a) Committees—written format as meeting attachment
 - i) CurCom
 - ii) Fac/Tech
 - iii) ProfDev
 - iv) Fiscal
 - v) SLO
 - vi) EdCAP
 - vii) SS&E
 - viii) DE
- b) CTE Report
- c) Officer Reports
 - i) Treasurer
 - ii) Secretary
 - iii) Vice President
 - iv) President

VI) Announcements