

Moorpark College Academic Senate Meeting Minutes

Tuesday, February 6th, 2018, 2:30 – 4:00pm in Admin 138

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES, 2016-17						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Nenagh Brown	X	Health Sciences	Michelle Dieterich / Dalila Sankaran	DS	Rex Edwards James Schuelke Marnie Melendez Josepha Baca
ASC V.P.	Nathan Bowen	X	Kinesiology/HED	Remy McCarthy		
ASC Secretary	Erik Reese	X	Library	Mary LaBarge	X	
ASC Treasurer	Renee Butler	X	Life Sciences	Jazmir Hernandez / Carrie Geisbauer		
ACCESS	Jolie Herzig / Silva Arzunyan	JH	Mathematics	Vahe Khachadorian / Rena Petrello		
Athletics	Vance Manakas	X	Music/Dance	Brandon Elliott / James Song	BE	
Behavioral Sciences	Dani Vieira / Kari Meyers	DV	Physics/Astronomy/Engineering/CS	Ronald Wallingford / Scarlet Relle	RW	
Business Administration	Reet Sumal / Ruth Bennington	RS / RB	Social Sciences	Hugo Hernandez / Susan Kinkella	HH	
Chemistry/Earth Sciences	Tiffany Pawluk / Deanna Franke	TP	Student Health Center	Sharon Manakas / Silva Arzunyan	SM	
Child Development	Cindy Sheaks-McGowan	X	Visual & Applied Arts/Media Arts	Mike Hoffman	X	
Comm Studies/Theater Arts/FTVM	John Loprieno	X	World Languages	Helga Winkler / Alejandra Valenzuela	HW	
Counseling	Chuck Brinkman / Traci Allen		Curriculum Chair (non-voting)	Jerry Mansfield		
English/ ESL	Sydney Sims / Jerry Mansfield	SS	<i>Student Liaison</i>	Cassi Cardoza	X	
EATM	Gary Wilson / Cindy Wilson					

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

I) Public Comments

- a) Brandon Elliott
 - i) Dynamix a cappella group will be performing the national anthem on Thursday and Saturday for the baseball, softball, and basketball games
 - ii) Will compete at the International Championship of Collegiate A Cappella (ICCA) in Los Angeles on February 24
- b) Mike Hoffman
 - i) Joanna Miller has taken an interim dean position at Contra Costa County as the dean of distance education
 - ii) Mike Hoffman will be a temporary full-time journalism faculty member
 - iii) DE summit on March 2nd 8:15am-12:30pm
- c) Dani Vieira
 - i) Dani Vieira, Carol Higashida and Mahta Rosenfeld, the SLO coordinator, will attend the 2018 SLO Symposium
- d) Cindy Sheaks-McGowan—attending the Open Educational Resources Regional Meeting South put on by the Academic Senate for California Community Colleges
- e) James Schuelke introduced himself to Senate Council
 - i) Will be supporting the college's institutional advancement and marketing efforts
 - ii) Attended Oxnard High School and took classes at Ventura College before earning his Associate's degree from Cuesta College
 - iii) Worked on Barak Obama's 2008 presidential campaign and later as an aide in the Obama White House
 - iv) Recently worked on Dr. Jill Biden's national campaign to advocate for College Promise programs

- v) Would like to learn about faculty programs and looks forward to meeting with students—stop by his office, A-109, anytime
- vi) Email: james_schuelke1@vcccd.edu

II) Approval of Minutes

- a) January 30, 2018—approved as amended with no abstentions (minutes and resolution)

III) Old Business

- a) Academic Senate Council membership
 - i) Tabled
- b) Academic Senate Final Budget for 2016-17
 - i) Renee and Ruth tracked down the budget details by working with Allam Elhussini
 - ii) Thanks expressed by Council for their work
 - iii) Voted to approve the Final Budget for 2016-17 with no abstentions
- c) Academic Senate Year-End Event—Thursday, May 17th?
 - i) Had the brunch at 8am-10am last year which was convenient for the classified staff
 - ii) Other options are other times on Thursday (e.g, 10am-12pm or 12:30pm-2:30pm) and having it on Wednesday as well
 - iii) One-third of the participants were faculty members
 - iv) Annual awards are handed out and retirees have an opportunity to speak
 - v) Proposals:
 - (1) Thursday May 17th 9am-11am
 - (2) Wednesday May 16th 9am-11am
 - vi) Decided on Wednesday May 16th 9am-11am
 - vii) Annual Awards
 - (1) Seems like we want to continue the tradition in spite of other awards such as monthly employees via kudos, etc.
 - (2) Vice-President to carry out process after Spring Break
- d) Academic Senate Scholarships
 - i) Work group formed: Jolie Herzig, Tiffany Pawluk, Mike Hoffman, Renee Butler, & Erik Reese
- e) Updates to Standing Committee Membership for Spring 2018
 - i) Ratified the changes to committee membership for Spring 2018

IV) New Business

- a) Distinguished Faculty Chair (DFC)
 - i) Time for the call for the DFC to be set
 - ii) Process documents have been posted
 - (1) There was a question about how to decide to give the award
 - (2) Can secretly nominate somebody without their knowledge with the current process
 - (3) Some of the nominators would like the selection criteria to be reviewed
 - (a) Feedback was that the criteria were too vague and would like more specific criteria from those that nominated
 - (b) Comment: Flexible/broad criteria are good so that one can focus on the strengths of the nominee
 - (4) DFC committee members like the broader criteria to play to everybody's strengths
 - (a) Nominators and nominees should always be encouraged to re-apply if not successful the first year
 - (5) Council recommends no changes
 - (6) A recommendation for nominators is to submit a number of letters of support for a broader perspective
 - (7) Voted to approve the current criteria and process documents unanimously

V) Informational Item

- a) AP 7120-E: Recruitment and Hiring: Part-Time Faculty
 - i) Approved this AP twice last year for general changes and for the significant change that enables the call to go out to part-timers within the district first
 - (1) If take a part-timer that does not work at MC, for instance, then have option of evaluating that faculty member the first semester at the new location
 - (2) Question: PAL is college based so when does PAL and longevity come into play for guaranteed classes and how do they fit into the preference list?
 - (a) Reet Sumal—in the past it was after 2 semesters that they became official part of MC
 - (b) Would clarify with AFT
 - (c) Answers:
 - (i) PAL is accumulated by course at each college; it does not transfer from one college to another within the district.
 - (ii) Longevity does transfer within the VCCCD but not until after completion of the first semester at the new college; as it is calculated at the start of the Fall semester it can take two semesters to transfer.
 - (3) What about full-timers that want to teach overload at other colleges in the district?
 - (a) The wording in the AP denotes a call to all faculty members, which includes both full and part-time faculty

VI) Reports

- a) Committees—written format as meeting attachment
 - i) CurCom
 - ii) Fac/Tech
 - iii) ProfDev
 - iv) Fiscal
 - v) SLO
 - vi) EdCAP
 - vii) SS&E
 - viii) DE
- b) CTE Report
- c) Officer Reports
 - i) Treasurer
 - ii) Secretary
 - iii) Vice President
 - (1) Study Abroad Advisory committee
 - (a) Study abroad advisory committee met for the first time on Thursday
 - (b) Want to come up with a rubric to plan and market the various study abroad ideas
 - (c) Will meet on a monthly basis...please come!
 - (d) This summer:
 - (i) Beth Gillis-Smith—Scotland, England, Ireland with a Mar 1 recruiting deadline for ENGL M01B, taught online
 - (ii) Lydia Etman—Japan for an Asian art history class, taught online
 - (iii) Aiming for 15 to be enrolled in each of these classes to be offered for course credit; the trips will go forwards regardless of whether the courses run or not
 - (2) Sabbaticals
 - (a) Two years in a row that Oxnard College submitted only 1 proposal
 - (b) Each college has own process so that the rigor & philosophy of the selection vary widely between the colleges
 - (c) A discussion is planned with sabbatical chairs and AS presidents about how sabbaticals are being forwarded from the colleges; it will be advisory only:
 - (i) Moorpark's and Oxnard's process includes a step that does not forward proposals that are not up to par
 - (ii) Ventura's process forwards all proposals to the district
 - (d) Friday 11am A-138 VPAA Julius Sokenu and AS VP Nathan Bowen will hold a sabbatical orientation and a report back from those who had sabbaticals
 - (i) Will discuss expectations and timelines for those about to go on sabbatical leave
 - (ii) This meeting is now a requirement as part of taking a sabbatical
- iv) President
 - (1) Management has agreed to fund the 5th faculty member—COM studies is the 5th position
 - (a) ENGL and BUS positions have yet to go out

Secretaries Note: Finished early at 3:48pm today!!

VII) Announcements

- a) February 20: Board of Trustees meeting (6pm start for open session)
- b) March 24: ASCCC Area C Meeting
- c) April 12-14: ASCCC Plenary