

# Moorpark College Academic Senate Meeting Minutes

Tuesday, October 30<sup>th</sup>, 2018, 2:30 – 4:00pm in Admin 138

## Mission Statement

*With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES, 2018-19						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Nenagh Brown	X	Health Sciences	Michelle Dieterich / Dalila Sankaran	MD	Rex Edwards Roger Putnam Brock Cushman
ASC V.P.	Nathan Bowen	X	Kinesiology/HED	Remy McCarthy / Adam Black	RM	
ASC Secretary	Erik Reese	X	Library	Mary LaBarge	X	
ASC Treasurer	Renée Butler	X	Life Sciences	Jazmir Hernandez / Yana Bernatavichute	JH	
ACCESS	Jolie Herzig / Silva Arzunyan	JH	Mathematics	Chris Copeland / Vahe Khachadoorian	CC	
Athletics	Vance Manakas / Mike Stuart		Music/Dance	Brandon Elliott / James Song	BE	
Behavioral Sciences	Dani Vieira / Kari Meyers	DV	Astronomy / Physics / Engineering / Computer Science	Ronald Wallingford / Scarlet Relle	RW	
Business Administration	Reet Sumal / Ruth Bennington	RS / RB	Social Sciences	Hugo Hernandez / Susan Kinkella / Rex Edwards	HH	
Chemistry/Earth Sciences	Tiffany Pawluk / Deanna Franke	TP	Student Health Center	Sharon Manakas / Silva Arzunyan	SM	
Child Development	Cindy Sheaks-McGowan		Visual & Applied Arts/Media Arts	Cynthia Minet	X	
Comm Studies/Theater Arts/FTVM	John Loprieno / Rolland Petrello	JL	World Languages	Helga Winkler / Alejandra Valenzuela	HH	
Counseling	Chuck Brinkman / Traci Allen	CB	Curriculum Chair (non-voting)	Jerry Mansfield	X	
English/ ESL	Sydney Sims / Jerry Mansfield	SS	CTE Liaison (non-voting)	Josepha Baca	X	
EATM	Gary Wilson / Cindy Wilson	GW	GP Liaison (non-voting)			
EOPS	Marnie Melendez / Angie Rodriguez		Student Liaison (non-voting)	Ashley Avakian	X	
Part-Time Rep	Jennifer Lawler / Felix Masci	JL / FM				

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*

## I) Public Comments

- i) Cynthia Minet
  - (1) Prioritization mishap with the allotted time for presentations
  - (2) Call attention to the fact that Art and Art History should have received 6 minutes total
  - (3) But timer was started again after Art Studio position presentation
  - (4) In the future, check on timing before the actual prioritization to ensure full time for all
- ii) Hugo Hernandez
  - (1) If there are issues for the negotiations team please email me at [hugoaft1828@gmail.com](mailto:hugoaft1828@gmail.com)
  - (2) Can always use more voices
- iii) Brandon Elliott
  - (1) Fri and Sat music had 2 performances that went well
  - (2) And created and gave the "most supportive ever" award to Mary LaBarge
- iv) Renée Butler
  - (1) Sat night was a great football game which included honoring the Veterans and recognizing the Teaching Men of Color Advocates (TMOCA's)

- v) Brock Cushman
  - (1) Xtreme Raider Challenge is coming up on Saturday December 1<sup>st</sup>
  - (2) Goal is to find bone marrow matches for those with leukemia
    - (a) This year supporting our own Mark Clark, who was diagnosed with acute myeloid leukemia

## II) Approval of Minutes

- a) October 2<sup>nd</sup>, 2018
  - i) Motion to approve the minutes made by Dani Vieira and seconded by Chuck Brinkman
  - ii) Voted to approve the minutes with Michelle Dieterich and Brandon Elliott abstaining
- b) October 16<sup>th</sup>, 2018
  - i) Motion to approve the minutes made by Chuck Brinkman and seconded by Ron Wallingford
  - ii) Voted to approve the minutes with Michelle Dieterich Cynthia Minet, and Gary Wilson abstaining

## III) Unfinished Business

- a) Elections Committee Report—Dani Vieira
  - i) Have 4 nominations for 4 positions
    - (1) President: Nenagh Brown
    - (2) Vice-President: Erik Reese
    - (3) Secretary: Renée Butler
    - (4) Treasurer: Ruth Bennington
  - ii) Please send candidate statement if have not done so already
  - iii) Will send out statements to the body and the online voting will go live next Monday Nov 5<sup>th</sup>
  - iv) Each person will input 900 number and then vote for each position
  - v) Requires a majority of the votes for each position
  - vi) Helga Winkler
    - (1) Will our 900 number be linked with our vote?
    - (2) Dani Vieira—yes, but only I will see them to be sure there is only one vote per 900 number
    - (3) Then not truly anonymous
  - vii) Will report results at the Nov 20<sup>th</sup> senate council meeting along with procedure recommendations
  - viii) Hugo Hernandez—Votes are majority of the body?
    - (1) Erik Reese—Majority of the total votes
- b) New Faculty Orientation (NFO)—Nenagh Brown
  - i) President Sanchez came to visit senate council at our request
  - ii) Senate was clear we wanted faculty input on NFO
  - iii) Nenagh Brown attended the first NFO meeting on September 21<sup>st</sup> on the senate's behalf and will continue to co-lead it with President Sanchez
  - iv) For the October meeting there was an active shooter talk and then discussed portfolios with Tiffany Pawluk & Ashley Vaughan; finally the group visited all the services in the Library
  - v) Renée Butler was there to discuss senate donations as well
  - vi) The November 16<sup>th</sup> meeting will include
    - (1) Silva Arzunyan discussing ACCESS
    - (2) Sharon Manakas will talk about student behavior and CARE
    - (3) Management wants to discuss the 5 strategic directions and how the work done by the new faculty fits into these overarching ideas
  - vii) Thank you all for your faculty involvement
  - viii) Can have two faculty present at each NFO meeting, Nenagh Brown and one other
    - (1) Tiffany Pawluk kindly joined the first meeting
    - (2) Goal next year is to have two faculty facilitators
    - (3) Administration will still give presentations and have input
    - (4) Also considering joint presentations for relevant topics for new faculty and new classified, for instance
  - ix) Chuck Brinkman—Do new deans have any orientation?
    - (1) Nenagh Brown—President Sanchez is putting together a program for deans and part-time faculty orientation is also of interest to him
    - (2) Reet Sumal---Julius Sokenu also attended NFO when he first started as dean at Moorpark
    - (3) Helga Winkler—Eva Conrad encouraged new deans to attend NFO
    - (4) Tiffany Pawluk—This year there is always a Vice-President present along with President Sanchez during NFO
  - x) Hugo Hernandez
    - (1) Next year when NFO hopefully goes back into faculty hands will the administration still play a role and have presentations?
    - (2) Nenagh Brown—goal will be to move towards how it was under Patty Colman and Nils Slattum
  - xi) Cynthia Minet—With release time?
    - (1) Nenagh Brown—not official but very unlikely
  - xii) Hugo Hernandez
    - (1) Can we still have a parallel NFO that is completely run by faculty?
    - (2) Nenagh Brown
      - (a) We need to have an answer to this by February if seriously considering this option

- (b) However, new faculty must go to the official college NFO as stipulated in the contract so we would need to consider the burden on our new faculty
- c) Academic Senate Council Membership
  - i) Nenagh Brown
    - (1) Might be nearly ready to finalize membership and want to thank Nathan Bowen for leading 2 work groups on the senate membership
    - (2) Goal today is to finalize a draft that we can send out to full membership to comply with the necessary 2 weeks notice before the final vote that is stated in our by-laws
    - (3) Second goal is to determine how we wish to vote on this, from the 3 options detailed in the by-laws
  - ii) Nathan Bowen
    - (1) Draft by-laws for consideration
    - (2) Included everything that was said last time as a start to the discussion
    - (3) Representation
      - (a) Department and coordinator representatives as defined according to contract
      - (b) Areas defined by the Academic Senate: Library and Athletics
      - (c) One CTE Faculty Liaison and GP Liaison as ex-officio non-voting members
      - (d) And “blank” at-large representatives
    - (4) Must decide recommended membership and then how to run the vote
    - (5) Any area that feels as if they ought to have a seat, then ought to come forward for consideration in part “b”
    - (6) Are we okay with the idea of section “b” of the by-laws calling out specific areas that do not fit into other areas?
      - (a) Overwhelmingly passed with a straw pole
    - (7) Library and athletics have sent in written statements to be considered for seats
    - (8) Have you reached out to your disciplines to see if they wanted their own seat? About 3 of us.
      - (a) We owe it to every discipline to inform them and ask them if they are interested in having their own rep on council
      - (b) For consideration, an area must play a unique role that is not represented by the other areas already outlined
      - (c) Must be equitable to all disciplines and areas for consideration of seats
    - (9) For the areas defined by the Academic Senate really ought to perform a full membership vote
  - iii) Chuck Brinkman
    - (1) The Career Transfer Center (CTC) and Veteran’s center could ask for a seat and the senate body could increase greatly
  - iv) Cynthia Minet
    - (1) Would at-large be individuals that represent these special groups?
    - (2) Are at-large members voting members?
      - (a) Nathan Bowen—yes, at-large members are full members and therefore voting members
    - (3) There are currently so many disciplines under one department. How can we expand the senate representatives to include those not currently at the table?
  - v) Jerry Mansfield
    - (1) Ought to include Curriculum Co-chair in the list of senate members
    - (2) Nenagh Brown—Yes, and ought to include all faculty co-chairs as non-voting members of senate
  - vi) Tiffany Pawluk
    - (1) Do other colleges define departments themselves or always as administratively defined?
    - (2) Nathan Bowen—Largely as administratively defined
      - (a) Could add into the process that every 5 years we re-visit membership
      - (b) Nenagh Brown
        - (i) As part of our normal business, by-laws are updated every 2 years
        - (ii) So once membership is decided it is a two year commitment unless Council votes to revisit the matter
  - vii) Hugo Hernandez
    - (1) Department as administratively defined is that to help administration (more efficient according to admin) or do they group related disciplines? What is the at-large supposed to do? Administration wants to focus on efficiency at every level.
    - (2) Nathan Bowen
      - (a) At large reps have a term limit to ensure that there is change in the senate seats
      - (b) Not that stability is bad but do not want stagnation
  - viii) Ruth Bennington
    - (1) Why are some of the service areas no longer listed?
    - (2) Erik Reese—they are already accounted for in section “a”
  - ix) Tiffany Pawluk—Not just service areas but discipline areas can also be considered for seats
    - (1) Erik Reese—intent was really inclusiveness and both discipline areas and service areas are allowed to ask to be considered for senate seats
  - x) Gary Wilson
    - (1) We are creating a mechanism to include any areas that feel excluded
    - (2) And planning for the future, for instance the administration might change departments again
    - (3) The current proposed language suggests faculty service areas and ought to be more inclusive
      - (a) Suggested language change: “Academic Senate defined areas” becomes “each additional area defined by the academic senate”
  - xi) Brandon Elliott—What is the justification for an area? What are the criteria?

- (1) We think we are unique, but not any more unique than other departments
- xii) Nenagh Brown
  - (1) Decide final proposed senate membership next meeting and send out via email and put a hardcopy in mailboxes
  - (2) At-large reps have not yet been discussed
  - (3) Have 3 options for voting on the changes to the by-laws
    - (a) General meeting majority vote—but not really a viable option as need to be quorate
    - (b) General membership majority vote
    - (c) Two-thirds vote of Academic Senate Council
    - (d) [Vote to decide method of voting for senate membership:](#)
      - (i) 8 in favor of general membership vote: Nathan Bowen, Renée Butler, Chris Copeland, Brandon Elliott, Hugo Hernandez, Cynthia Minet, Erik Reese, and Helga Winkler
      - (ii) 12 in favor of two-thirds vote of Academic Senate council
      - (iii) 1 abstention: Jolie Herzig
  - (4) To promote inclusiveness will have one additional call for senate seats
  - (5) If do not feel adequately represented then please submit a written request for a senate seat by Friday Nov 2<sup>nd</sup>

#### IV) Consent Items

- a) Strategic Directions 2018-2019 Work Plan
- b) Proposed name-change for the Student Equity and Success Committee
  - i) [Motion to approve consent calendar by Sydney Sims and seconded by Chuck Brinkman](#)
  - ii) [Vote to approve with abstentions by Hugo Hernandez and Cynthia Minet](#)

#### V) Informational Items

- a) Dual Enrollment Classes for Spring 2019

#### VI) New Business

- a) Resolutions for discussion at the ASCCC Plenary
  - i) Please provide feedback on voting for resolutions of interest to you and your discipline or area
  - ii) Will provide a summary of approved resolutions after Plenary
- b) Co-chair elections
  - i) Call for nominations for faculty co-chairs of standing committees will go out this week
  - ii) Nominations will be due by Nov 16<sup>th</sup>
  - iii) Faculty co-chairs vote will be completed by Dec 4<sup>th</sup>
- c) Academic Senate Scholarships
  - i) To be discussed at a future meeting
- d) Faculty prioritization assessment and results
  - i) Told formally that first 5 going forward for hiring
    - (1) Library position is going forward subject to funding
    - (2) Math center position is going forward subject to funding and after refining the job description
  - ii) Sometime in January or February will know what the district and college will receive from the new funding model
- e) Strong Workforce (SWF) [presentation](#)—Josepha Baca
  - i) SWF provides a unique mechanism due to the flexibility of its funds
    - (1) For example, SWF funds can actually be used for facilities projects
  - ii) A number of programs have been funded by SWF funds, including accounting, biotech and biomed, business-entrepreneur, and digital fabrication
    - (1) Volunteer Income Tax Assistance (VITA) program led by Ruth Bennington provides free tax assistance
    - (2) Students that volunteer receive internship credit
    - (3) Also developing two new courses that will help prepare students for state certification
  - iii) New certificates and degrees have been developed on a number of fronts, including environmental engineering, optical technician, fitness trainer, commercial music, and registered behavior technician
  - iv) Campus-wide projects that used SWF funds (partial list)
    - (1) Trained all counselors as career counselors
    - (2) Common district database for internships and jobs
    - (3) Increased internships
    - (4) Non-credit career readiness
  - v) Hiring impact across the campus (partial list)
    - (1) Three CTE full-time faculty
    - (2) CTE counselor
    - (3) SWF pays for part of a dean
    - (4) Allied health coordinator
    - (5) Grant director
    - (6) Administrative assistant personnel
  - vi) Lab space (partial list)
    - (1) Engineering lab
    - (2) Commercial music lab
    - (3) Film editing lab
    - (4) Digital fabrication lab/Makerspace
    - (5) Outdoor training facility

- (a) Brock Cushman
  - (i) Currently a chunk of dirt but will be an outdoor training facility
  - (ii) There is a recent trend of gyms taking to the streets with outdoor facilities
  - (iii) Lots of graduates from this program are hired by Anytime Fitness
- vii) SWF has also strengthened Moorpark College's industry connections in our area
  - (1) Including many businesses that hire Moorpark graduates, for example Anytime Fitness
- f) Compressed calendar update
  - i) To be discussed at a future senate meeting
- g) District grade policy concerning plus and minus
  - i) Postponed for a future meeting

**VII) Reports**

- a) Officer Reports
  - i) Treasurer
  - ii) Secretary
  - iii) Vice President
  - iv) President
- b) CTE report

**VIII) Announcements**

- a) November 1-3: ASCCC Plenary, Irvine