

# Moorpark College Academic Senate Meeting Minutes

Tuesday, January 29<sup>th</sup>, 2019, 2:30 – 4:00pm in CCCR

## Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES, 2018-19						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Nenagh Brown	X	Physics / Astronomy / Engineering / Computer Science	Ronald Wallingford / Scarlet Relle	RW	Rex Edwards Perry Martin James Schuelke Patti Blair Shida Delgosha
ASC V.P.	Nathan Bowen	X	Social Sciences	Hugo Hernandez / Susan Kinkella / Rex Edwards	HH	
ASC Secretary	Erik Reese	X	Student Health Center	Sharon Manakas / Silva Arzunyan	SM	
ASC Treasurer	Renée Butler	X	World Languages	Helga Winkler / Alejandra Valenzuela	HW	
ACCESS	Jolie Herzig / Silva Arzunyan	JH				
Behavioral Sciences	Dani Vieira / Kari Meyers	DV	Athletics	Vance Manakas / Mike Stuart	VM	
Business Administration	Reet Sumal / Ruth Bennington	RS / RB	Library	Mary LaBarge	ML	
Chemistry/Earth Sciences	Tiffany Pawluk / Deanna Franke	TP				
Child Development	Cindy Sheaks-McGowan	CS	Part-Time Rep	Jennifer Lawler / Dan Darby	JL / DD	
Counseling	Chuck Brinkman / Traci Allen	CB				
EATM	Gary Wilson / Cindy Wilson	CW	AFT Rep (non-voting)			
English/ ESL	Sydney Sims / Jerry Mansfield	SS				
EOPS	Marnie Melendez / Angie Rodriguez	MM	CTE Liaison (non-voting)	Josepha Baca	JB	
Fine & Performing Arts	John Loprieno / Cynthia Minet	JL / CM	GP Liaison (non-voting)	Beth Miller	BM	
Health Education / Kinesiology	Remy McCarthy / Adam Black	RM	Committee co-chairs (non-voting)			
Health Sciences	Michelle Dieterich / Dalila Sankaran	DS				
Life Sciences	Jazmir Hernandez / Yana Bernatavichute					
Mathematics	Chris Copeland / Vahe Khachadoorian	CC				
Media Arts and Comm Studies			Student Liaison (non-voting)	Ashley Avakian		

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

## I) Public Comments

- a) Chris Copeland
  - i) Michael Nava and Laurel Drane are the two new full-time math hires starting this Spring semester
- b) Chuck Brinkman
  - i) Community College job fair by the Los Angeles Airport on Saturday and had a lot of interest
  - ii) Perry Martin and Tammy Coleman also went to help represent the college and the district
- c) Dani Vieira
  - i) SLO Symposium on Fri and learned how to use Canvas to assess SLO's if you use rubrics
  - ii) Will eventually have a Moorpark SLO Symposium
- d) Helga Winkler

- i) Trying to hire full-time in world languages last year
  - ii) Ranked high by faculty prioritization but then moved down by the “leadership team”
  - iii) Had an unstaffed class this December and PT hiring committee found only 1 qualified candidate to teach this course
  - iv) Heavy pressure put on discipline faculty to staff the class with a candidate that made a critical error during the interview
  - v) Administration agreed to move the class and give it to the candidate for which the discipline faculty approved
  - vi) Class was not moved in the end and one of the candidates that was not recommended by the discipline faculty was hired
  - vii) The 30% of students that are heritage speakers will know the mistakes and other 70% will learn the mistakes
  - viii) Struggling to staff Spanish classes with competent faculty
  - ix) In addition, the Library is now under Carol Higashida and nothing has been officially announced
  - x) Concerned with integrity of college in connecting the administration to faculty
- e) Vance Manakas
- i) Captain’s Council hosting a can drive to give back to our students
  - ii) Basketball & Chili
    - (1) Men’s basketball at 1pm and then will host an event at 3pm at our home
    - (2) Come support the women’s basketball team at the rescheduled game against Ventura on Wed Feb 6<sup>th</sup>
- f) Ruth Bennington
- i) Thank you to Marnie Melendez and the EOPS staff
  - ii) Many users of the food pantry are referred by EOPS
- g) Remy McCarthy
- i) One women’s basketball player lost her father this week
  - ii) Sharon Manakas and a therapist showed up to comfort and support the students and brought brownies Saturday night
  - iii) Ventura College agreed to reschedule the game for Wed the following week
- h) Gilbert Downs
- i) Thank you for considering classified staff as part of the 25 year service awards
  - ii) Very excited about this very symbolic gesture of unity in celebration and thank you for your consideration
- i) Nenagh Brown
- i) Classified staff prioritization
  - ii) Very sobering occasion as the needs are great but the funds are few and far between
  - iii) Had 40 requests from general funds and it is highly likely that not one will be funded
- j) Chris Copepland
- i) Love the new senate room—not as claustrophobic
- k) John Loprieno
- i) Spamalot opens March 7<sup>th</sup> and please come, it will be a good time
- l) Cynthia Minet
- i) New exhibit in the campus art gallery in the admin building so take a look
  - ii) Cynthia Minet’s work is being exhibited at the Museum of Art and History in Lancaster
- m) Cindy Wilson
- i) Ira’s 5<sup>th</sup> birthday on Saturday Feb 2<sup>nd</sup> 11am-5pm
  - ii) Cake throughout the day!

## II) Approval of Minutes

- a) January 15<sup>th</sup>, 2019
- i) [Motion to approve minutes made by Chuck Brinkman and seconded by Dalila Sankaran](#)
  - ii) [Motion passed with Ron Wallingford & Remy McCarthy abstaining](#)

## III) Unfinished Business

- a) Academic Senate Council and governance committee membership updates
- i) [Motion to ratify made by Chuck Brinkman and seconded by Jolie Herzig](#)
  - ii) [Voted to ratify unanimously](#)
- b) District grade policy concerning plus and minus
- i) Nenagh Brown—There seemed to be quite some interest in plus and minus grades when senate considered this topic previously
  - ii) Cynthia Minet
    - (1) Unsure whether plus and minus grades are beneficial; they could be more of a headache
    - (2) The finer grading scale could prompt many grade discussions with students
    - (3) Small polls showed an almost even split for and against plus and minus grades
    - (4) It could be difficult to distinguish between some grades such as A vs. A- and B+ vs. B
    - (5) Majority of universities grade on a plus and minus system
    - (6) High schools grade on a plus and minus system
  - iii) Nenagh Brown—Grading is a district policy so the route will be:
    - (1) Must update the AP with proposed changes
    - (2) Senate must approve the updated AP and then forward to district
    - (3) Our sister colleges will also have to go through the same process
  - iv) Ron Wallingford—At CSUN have plus and minus grades but up to the instructor whether to use them or not
    - (1) Cynthia Minet—Tricky if some faculty use plus and minus and others do not
  - v) Helga Winkler—distinguishing between the finer grades could be difficult to judge
  - vi) Jolie Herzig—New scale could affect GPA, e.g.. A- instead of A

- (1) System set so that A- might keep students out of some universities
- (2) Might be creating more barriers
- vii) Tiffany Pawluk—Performed a straw poll of faculty in our department and they were split down the middle
  - (1) One concern is no grade bump for an A+
  - (2) Overall, plus minus lowers GPA
- viii) Remy McCarthy
  - (1) Students must know what you are getting into
  - (2) If a student picks an impacted major then higher grades, many A's, will be required and students ought to know that
- ix) Renée Butler
  - (1) Seems like B- students are benefiting and B+ students are not benefiting in the current system
- x) Shida Delgosha
  - (1) ASMC asked students about this with a survey
  - (2) More students oppose plus and minus than not
  - (3) Unclear how unbiased the survey is; sample/population question
- xi) Dalila Sankaran
  - (1) Asked nursing faculty and they are against plus and minuses
  - (2) Do not want to get bullied by students for better grades
  - (3) Chris Copeland—If switch to plus minus can we force all faculty to use it
    - (a) Nenagh Brown—grades are the purview of individual faculty
- xii) Josepha Baca
  - (1) The grading system must be standardized
  - (2) If students can go to other colleges without plus minus then why come to Moorpark?
- xiii) Chuck Brinkman—Which community colleges offer plus and minus?
  - (1) Cynthia Minet—quite a few do in northern California but most do not
- xiv) Nenagh Brown
  - (1) Is anybody interested in working on a draft update?
  - (2) Approach the officers if interested and we will work with you
  - (3) If there is not enough interest in this work then we will delete the topic from future agendas
  - (4) Thank you to Cynthia for bringing it back to the Senate's attention
- xv) Dan Darby—What about community colleges in states outside of California?
- c) Full-time faculty hiring process restructure
  - i) Postponed to a future meeting

#### IV) Information Item

- a) VCCCD Student Centered Funding Formula White Paper
  - i) Nenagh Brown—This is being discussed at fiscal and thought it ought to be on the senate site as well

#### V) New Business

- a) Gender-neutral bathrooms
  - i) Nenagh Brown
    - (1) Meant to have a presentation by Associated Students and Spectrum but they withdrew
    - (2) Seem to have similar goals but different implementation ideas between the two groups
    - (3) Campus newspaper wanted to come and report
      - (a) As a public meeting, the public, including media, can attend, film, take notes, quote, etc.
  - ii) Chris Copeland—What exactly is a gender neutral bathroom?
  - iii) Nenagh Brown
    - (1) Have 2 that are officially recognized as gender neutral bathrooms, both are single stall/single rooms
    - (2) Several others that are considered gender-neutral but not approved: members brought up two in Student Services Annex, two in child development, two in the library, and two in music
    - (3) The gender neutral restrooms in the library, they are in the staff room and therefore not really accessible to students
  - iv) Shida Delgosha—Unfair for students to have to walk all over campus to use the restroom
  - v) Nenagh Brown
    - (1) This is not a 10+1 issue directly but can make comments and suggestions
    - (2) Between now and next week, investigate your local gender-neutral bathrooms
  - vi) Dalila Sankaran—Co-ed bathrooms in college used to be standard
- b) District marketing office—Presented by Patti Blair, Administrative Officer to the Chancellor and Board of Trustees
  - i) Would like to assist you in advertising and marketing your classes
  - ii) Out of email sent to ~1500 faculty had roughly 3 responses
  - iii) Send regular messages to students via email, text, portal, and *Canvas*
  - iv) Goal is to help you fill your classes
  - v) Radio announcements, Acorn ads, and other media are used for promotion
  - vi) Submit requests and content through James Schuelke
  - vii) District will go through a website redesign and is at the stage of signing the final contract with the third party company hired for this task
    - (1) Will be reaching out for campus input via focus groups
  - viii) Launched our district newsroom and will send out a weekly newsletter
  - ix) By end of month each college will have their own newsroom

- x) Now have a single digital asset management tool to help with more timely responses to requests
- xi) Social media—Actively engaging students on social media
- xii) Website redesign will have faculty pages with biographical information, pictures, and more!
- xiii) Dalila Sankaran—is this in place of the student newspaper?
  - (1) Patti Blair—No, it is a district and a college initiative
- xiv) Newsroom is always online but once a week there will be a newsletter
- xv) Jennifer Lawler—Is somebody actively running the twitter and other social media areas (re-tweeting, etc)?
  - (1) Patti Blair—have a management tool and Beth Shepard is in charge of keeping up and actively engaging
- xvi) Reet Sumal
  - (1) Thank you for coming out and thank you to James Schuelke for reclaiming the Moorpark sites
  - (2) There is currently no transition process, for example when somebody leaves position
  - (3) It would be nice to have a wide angle plan and who will be in charge, etc.
  - (4) I did some of this work for Business by default but a more concentrated/organized effort would be good
  - (5) Patti Blair
    - (a) Just back from Trustee training
    - (b) You will see a comprehensive plan
    - (c) Had to start from scratch and are still in transition
    - (d) Board of Trustees are focused on community partnerships
    - (e) Sponsored scoreboards for a few local high schools
  - (6) Reet Sumal—Each discipline currently maintains our own webpage
    - (a) Would be great to have cross-reference links
  - (7) Beth Miller—Any discussion of integration of guided pathways?
    - (a) Patti Blair—yes, Guided Pathways and Career Education
  - (8) Cynthia Minet—Would like a search function that actually works
    - (a) Patti Blair—final stages of recruiting somebody to oversee the website
- xvii) Nenagh Brown
  - (1) Send stories to James Schuelke to be forwarded to district
  - (2) The digital media library is fair game for use by all programs and has photos, etc.
- xviii) Nathan Bowen—Hopefully the myvccd mobile app will be part of the update
  - (1) Patti Blair—yes, this is part of the full update
- c) “Bricks” process paper
  - i) Workgroup met and what has been passed out is the result from 2 years ago
  - ii) Updated version as proposal including classified, faculty, and administrators
  - iii) Three main updates
    - (1) Bricks would also include classified
    - (2) Previously had over 50% of service at Moorpark College
      - (a) Comment from classified perspective was that classified tend to move within the district much more often, and thought that the 50% number would be higher if a classified document
      - (b) Therefore updated to over 70% at Moorpark College
    - (3) Administrators put on same level as faculty and classified
      - (a) Previously administrators had to serve at least 50% as service time as faculty
  - iv) Renée Butler
    - (1) One document, so be it, but perhaps there could be different criteria for classified and faculty
    - (2) If summer counts for classified then should it not also count for faculty?
    - (3) Perhaps have two documents
    - (4) Ought to have a workgroup to discuss the ramifications of the proposed changes
    - (5) Should the classified senate dictate what faculty do?
    - (6) This award was started by faculty 27 years ago and should have faculty input. This is your decision.
  - v) Marnie Melendez
    - (1) Is the issue the shared space? They can have their own stuff and we can have our own as well?
      - (a) Nenagh Brown—Nobody owns the area
  - vi) Tiffany Pawluk
    - (1) Could earn brick before 25 years depending on how the counting is performed
    - (2) Some part-timers may only teach one semester, or only summer
  - vii) Vance Manakas—Some classified and part-time have different time scales, 10 month employee, 11, etc.
  - viii) Cindy Sheaks-McGowan—Why was 50% at Moorpark College changed to 70%?
    - (1) Nenagh Brown—Gilbert Downs said that classified move around more and this was perhaps more appropriate for classified, but he was adamant that the most important point for classified was to be treated equally to faculty and hence to have one unified document
  - ix) Helga Winkler
    - (1) There have been members who have been classified and faculty, and faculty and management
    - (2) How do we bring this into play?
    - (3) We all have different contracts and criterion/conditions
    - (4) Can all be in the same space but why can we not have separate processes?
  - x) Ruth Bennington—Would just want to count academic years
    - (1) Overtime, including overload and summer, should not count
    - (2) Would be closer to classified counting of service

- xi) Nathan Bowen
  - (1) Important to recognize that classified senate care about the gesture and ought to honor that in good faith
  - (2) Considering simply a year could simplify the process, counting even if only taught one semester or summer
- xii) Nenagh Brown
  - (1) Want to have a unified process for bricks
  - (2) Keep to 50% or more time at Moorpark College seems to be consensus
  - (3) Are we okay including administrators?
  - (4) Hugo Hernandez—Classified may only want those from Moorpark College to be recognized
  - (5) Renée Butler—Are you readjusting it back to 50% time at Moorpark and taking it back to classified senate?
    - (a) Nenagh Brown—Yes
- d) Great Teachers process paper
  - i) To be addressed at a future senate meeting

**VI) Reports**

- a) Officer Reports
  - i) Treasurer
  - ii) Secretary
  - iii) Vice President
  - iv) President
    - (1) New Faculty Orientation (NFO)
      - (a) President Sanchez has agreed that NFO be facilitated by two faculty members from next year
      - (b) The president will still have input but will not be at every meeting
      - (c) Spread the word to find volunteers and have interested parties contact Nenagh Brown

**VII) Announcements**

- a) March 23: ASCCC Area C Meeting – Citrus College
- b) April 5: Strategic Planning Retreat – California Lutheran University
- c) April 11-13: ASCCC 2019 Spring Plenary Session – San Francisco
- d) May 14 8am-10am: End of year brunch