

# Moorpark College Academic Senate Meeting Minutes

Tuesday, February 19<sup>th</sup>, 2019, 2:30 – 4:00pm in Campus Center Conference Room

## Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

STANDING MEMBERS / ACADEMIC SENATE REPRESENTATIVES, 2018-19						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Nenagh Brown		Physics / Astronomy / Engineering / Computer Science	Ronald Wallingford / Scarlet Relle	RW	Chad Basile Eddie Beltran Adam Glass Andrew Lopez Tania Nashrollahi Sally Ponce-O'Rourke Brian Sezgin
ASC V.P.	Nathan Bowen	X	Social Sciences	Hugo Hernandez / Susan Kinkella / Rex Edwards	HH	
ASC Secretary	Erik Reese	X	Student Health Center	Sharon Manakas / Silva Arzunyan	SM	
ASC Treasurer	Renée Butler	X	World Languages	Helga Winkler / Alejandra Valenzuela		
ACCESS	Jolie Herzig / Silva Arzunyan	JH				
Behavioral Sciences	Dani Vieira / Kari Meyers	DV	Athletics	Vance Manakas / Mike Stuart	VM	
Business Administration	Reet Sumal / Ruth Bennington	RS	Library	Mary LaBarge	X	
Chemistry/Earth Sciences	Tiffany Pawluk / Deanna Franke	TP				
Child Development	Cindy Sheaks-McGowan / Shannon Coulter	CS	Part-Time Rep	Jennifer Lawler / Dan Darby	JL / DD	
Counseling	Chuck Brinkman	CB				
EATM	Gary Wilson / Cindy Wilson		AFT Rep (non-voting)			
English/ ESL	Sydney Sims / Jerry Mansfield	SS				
EOPS	Marnie Melendez / Angie Rodriguez	MM	CTE Liaison (non-voting)	Josepha Baca	X	
Fine & Performing Arts	John Loprieno / Cynthia Minet	CM	GP Liaison (non-voting)	Beth Miller	X	
Health Education / Kinesiology	Remy McCarthy / Adam Black		Committee co-chairs (non-voting)			
Health Sciences	Michelle Dieterich / Dalila Sankaran	DS				
Life Sciences	Jazmir Hernandez / Yana Bernatavichute					
Mathematics	Chris Copeland / Vahe Khachadoorian	CC				
Media Arts and Comm Studies	Jenna Patronete / Svetlana Kasalovic	JP	Student Liaison (non-voting)	Shida Delgosha	X	

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Moorpark College Academic Senate Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

## I) Public Comments

- a) Renée Butler
  - i) One study abroad opportunity this summer to Italy and Greece
  - ii) Recently returned from training in Barcelona and willing to share with others that are interested in future study abroad programs
  - iii) End of Feb is deadline to sign students up for study abroad
  - iv) The information meetings dates and times are on the handout
  - v) Will be a great opportunity for students both inside and outside of the classroom
    - (1) Not just math and theater, students will learn life skills as well from this experience
- b) Marnie Melendez

- i) Starfish (appointments, early alert, etc.) will be adopted and the workgroup discussing this is missing representation from faculty
- ii) Meetings are T 12-1pm
- c) Vance Manakas
  - i) Women's basketball game tonight so please come out and support them
  - ii) In the middle of Captain's Council food drive to replenish the food pantry
    - (1) Will happily come to your classroom or office to pick up food

## II) Approval of Minutes

- a) January 29, 2019
  - i) Motion to approve made by Chuck Brinkman and seconded by Hugo Hernandez
  - ii) Voted to approve unanimously
- b) February 5, 2019
  - i) Motion to approve made by Chuck Brinkman and seconded by Ron Wallingford
  - ii) Voted to approve with Dani Vieira abstaining

## III) Unfinished Business

- a) Full-time faculty hiring process restructure
  - i) Postponed to a future meeting
- b) "Bricks" process paper—Nathan Bowen
  - i) Unprecedented to include classified and administration in the previously faculty-only process
  - ii) Discussed the 50% time at Moorpark criteria in some detail last meeting
  - iii) The components for classified and administrators are looking more uniform
  - iv) Motion to adopt the joint bricks document made by Dani Vieira and seconded by Chuck Brinkman
  - v) Voted to approve with Renée Butler abstaining
  - vi) Erik Reese—Thank you to Tiffany Pawluk and Jolie Herzig for the wording on faculty service time

## IV) New Business

- a) Gender-neutral bathrooms—Presentation by the Associated Students and the Spectrum Club
  - i) Andrew Lopez—Associated Students President
    - (1) Will perform a survey for hopefully approximately 300 students and have brought the questions to be asked
    - (2) Propose converting the second floor of the AC building to gender-neutral bathrooms
      - (a) Nothing else will change with the stalls except access (same size doors, etc.)
    - (3) Lower campus currently has no easily accessible gender-neutral bathrooms
      - (a) Child Development Center bathrooms are not easily accessible, with students having to out themselves in order to use them
  - ii) Dalila Sankaran—How do we use the surveys for students?
    - (1) Andrew Lopez—We have an online version that we can send to you
  - iii) Sharon Manakas—Why are we not considering the second floor of every building?
  - iv) Chris Copeland—Would it not make more sense to convert single stalls instead of converting full bathrooms?
    - (1) This change will inconvenience other students and what about them?
  - v) Sally Ponce-O'Rourke
    - (1) Would be nice if every building had single use facilities but it is cost prohibitive
  - vi) Dalila Sankaran—In college had gender-neutral bathrooms and there were no issues
  - vii) Cynthia Minet
    - (1) Would be comfortable in gender-neutral bathrooms with no urinals
    - (2) Might make people feel uncomfortable
    - (3) Would it be possible to convert urinals into stalls?
  - viii) Dani Vieira—Could simply put a sign on the door indicating whether bathroom has urinals or not
  - ix) Renée Butler
    - (1) Los Angeles Mission College has single stall rooms that anybody can then use
    - (2) Single stalls would be ideal
    - (3) Would help to have faculty bathrooms as well
  - x) Chuck Brinkman
    - (1) I agree with what Renée Butler is saying
    - (2) Airports call them family bathrooms and are for anybody to use
    - (3) With both men and women in same bathroom could potentially run into trouble
  - xi) Jenna Patronete
    - (1) A person at risk is a transgender person and am worried about the safety of the trans person
    - (2) Do not want them to be identified in the bathroom
    - (3) Spending the money and investing in single stalls would be ideal
  - xii) Chris Copeland
    - (1) Is there data on increased likelihood of sexual crimes with gender-neutral bathrooms?
  - xiii) Sydney Sims—The single stalls that you are suggesting are very expensive
  - xiv) Sally Ponce-O'Rourke
    - (1) This is a trial to see how things go with gender-neutral bathrooms
    - (2) Starting with a conservative approach

- (3) Would ideally have individual stalls but that is prohibitively expensive
- xv) Tania Nasrollahi
  - (1) There are a number of students that have 15 minutes or less to use the bathroom in passing periods and all students ought to have the right to use the bathroom easily
  - (2) Important to maintain equity for students, which is hard in the lower campus as there are currently no accessible gender-neutral bathroom options
- xvi) Nathan Bowen—Will all faculty receive the survey?
  - (1) Sally Ponce-O'Rourke—College President and the Senate were asked to gather faculty input
    - (a) These surveys are meant for student input
    - (b) Next meeting of President's Council is a week from today
  - (2) Not sure of the scope of the survey
  - (3) Andrew Lopez and Sally Ponce-O'Rourke
    - (a) Surveys will be sent to club leaders
    - (b) And sent to faculty in the AC building as well
- xvii) Josepha Baca—Could have students fill out the survey in class
  - (1) Sally Ponce-O'Rourke—I will get you copies of the survey today
- xviii) Nathan Bowen
  - (1) General consensus was that faculty are willing to help with the survey
- xix) Sally Ponce-O'Rourke
  - (1) Actually timed how long it takes to get to gender-neutral bathrooms from lower campus; it takes significant time
  - (2) The survey results must be reported to President Sanchez by Feb 26<sup>th</sup>,
  - (3) In order to make this deadline, all surveys must be in Sally Ponce-O'Rourke's mailbox by this Thursday, a short time frame
  - (4) Wanted to take into account all other students on campus as well
  - (5) Want everybody to feel safe
  - (6) The best option given limited resources and time was to take one floor in the AC building and give it a try as a pilot program
  - (7) A person could simply walk up or down one floor to use the more traditional bathrooms
  - (8) Gender-neutral bathrooms in the library are not easily accessible since they are in the faculty area
- b) Project CHESS—Eddie Beltran
  - i) Project CHESS is a collaborative Title 5 grant between Moorpark College (MC) and California Lutheran University (CLU)
  - ii) Hispanic Serving Institution (HSI) grant—one requirement is having at least 25% Hispanic students
  - iii) Both MC and CLU are recently designated as HSI
  - iv) Awarded just shy of \$4M between both campuses
  - v) Course development
    - (1) Bring faculty from both colleges together to create learning communities
    - (2) Will work on 100 courses over 5 years to be more culturally relevant and inclusive
    - (3) With 20 courses having direct articulation between the campuses
  - vi) Mentoring
    - (1) Juniors and seniors at CLU will have a 1 semester long mentoring of MC students
    - (2) First year and second year experience will include 200-400 students
  - vii) Lots of interest with a number of faculty applying and suggested courses
  - viii) First workshop will be at the end of May
    - (1) Trying to minimize interference with summer teaching
  - ix) Dani Vieira—Will the learning communities involve students?
    - (1) Eddie Beltran—These are learning communities for faculty across MC and CLU
  - x) Renée Butler—Are you still looking for faculty?
    - (1) Eddie Beltran—Received more applications than we have spaces
      - (a) CLU did extend their applications
      - (b) Encourage you to apply; the link should still be open
      - (c) Will be 5 years of the grant so there will be time to participate later if not selected this year
  - xi) Nathan Bowen
    - (1) What about faculty here that have interest but no corresponding course at CLU?
    - (2) If one school is interested but no interest on other side is that a stopping point?
    - (3) Eddie Beltran
      - (a) Ideally find a way to push forward on all courses with interested faculty
      - (b) Note that only 20 courses will be fully articulated so some flexibility on course improvement
  - xii) Cynthia Minet—Is there financial aid for Moorpark students interested in CLU?
    - (1) Eddie Beltran
      - (a) Have not heard of such a program
      - (b) However, CLU does have a great scholarship for high achievers ~\$20k
  - xiii) Nathan Bowen
    - (1) Leadership institute is an avenue in which students can start participating now
  - xiv) Reet Sumal—Five year grant so will that be a single faculty co-hort?
    - (1) Eddie Beltran—Will have different cohorts each year
  - xv) Reet Sumal—There was a 3+1 program in the past for transfers from Moorpark to CLU

- (1) Eddie Beltran—Three is not much discussion on the 3+1 right now but could bring it back up and see
- c) Elections Committee recommendations—Dani Vieira (Tiffany Pawluk and Reet Sumal were also part of the elections committee)
  - i) Had elections for senate executives and also elections for faculty co-chairs
  - ii) Ran into some issues when running the elections and brought forth some recommendations for consideration
    - (1) Candidates for all offices should be public knowledge
      - (a) Anytime there is a nomination this information ought to be updated and made public
      - (b) Somebody may not want to run against a colleague and this way the information is available to make an informed decision
    - (2) Should establish a clear policy for write-in candidates
      - (a) Nothing in the by-laws about this
    - (3) Should be a policy for how somebody wins an uncontested election
      - (a) By-laws are clear that a majority is required
      - (b) Elections committee decided to have yay or nay but should not have to make things up on the fly
  - iii) Few things to consider
    - (1) How do we encourage more faculty to run? More of a culture of participation?
    - (2) Should a person be limited to run for one position or allowed to run for multiple positions?
      - (a) In state elections, some states only allow candidates to run for one position
      - (b) If run for more than one position and win them all, then how to fill those positions that the candidate did not accept?
    - (3) Do we want possible guidelines for candidate statements?
  - iv) Renée Butler—For midterm elections, if somebody steps down and runs for another position do they keep current position if are not elected to the new position
  - v) Josepha Baca
    - (1) Is there any thought about having a baseline number of faculty voting for a valid election?
    - (2) Sad to see the low numbers of voters
    - (3) The senate president is an important position with significant power and faculty ought to have a vested interest in who is elected
    - (4) How do we incentivize voting?
  - vi) Dani Vieira
    - (1) Last round had about 60 votes with an electronic election
    - (2) Previous year had 18 votes with a paper election
  - vii) Jennifer Lawler
    - (1) Associated students had a pop-up window for students when students logged into the portal
    - (2) It was by-passable but encouraged more voting
  - viii) Marnie Melendez
    - (1) Would like to encourage a culture of participation
    - (2) See same people at every meeting and could really use a different perspective
  - ix) Renée Butler
    - (1) Some may not want to run against a colleague versus having people running against each other
    - (2) Possibly no incentive to vote if uncontested elections
    - (3) Are there data on number of votes for uncontested versus contested elections?
  - x) Cynthia Minet
    - (1) I do not think you should be able to run for multiple positions at once
  - xi) Nathan Bowen
    - (1) Suggest having a new page for elections within the senate web site with up-to-date election information
    - (2) At the state-wide senate elections, there is an option for trickle down
    - (3) If lose an election then have option to run for the next office down and so on
    - (4) Maybe there is a happy medium somewhere
    - (5) Hugo Hernandez—Must have serial elections with trickle
    - (6) At the state-wide senate Plenaries, it happens in one day so more tractable
  - xii) Dani Vieira—Nenagh Brown suggested a workgroup to start the discussion
  - xiii) Nathan Bowen—Are there interested parties in helping to draft initial recommendations to bring back to council?
    - (1) Initial volunteers: Renée Butler, Tiffany Pawluk, Reet Sumal, Dani Vieira
- d) Faculty co-chair elections—Nathan Bowen
  - i) Four co-chair positions are vacant: EdCAP, SEA, DE, PD
  - ii) Call for nominations will go out soon and close on March 18 with voting at the April 2 council meeting
  - iii) Please consider running and encourage others to run as well
  - iv) Jolie Herzig—Is this typical to have so many open co-chair positions? Maybe this means something?
    - (1) Nathan Bowen—Is this a symptom or an artifact of a larger issue?
      - (a) As EdCAP co-chair, feel overworked and ready to have others take over
      - (b) Being both an officer and a faculty co-chair is quite a load
      - (c) Not sure it is an ominous sign but it is a worthwhile question to ask
  - v) Mary LaBarge—Are these positions open for the campus or only council members? Will Nenagh Brown send out the call campus wide?
  - vi) Jennifer Lawler—Is this open to part-time faculty?
  - vii) Nathan Bowen—Yes, there will be a call going out to all faculty both full and part-time; all are welcome

- viii) Dani Vieira—When the call goes out please include the meeting times and days in the call
- ix) Cynthia Minet—Describe the charge of each committee as well
- x) Sharon Manakas—And time commitment
- xi) Josepha Baca—List the admin co-chair (at least the current one)
- xii) Nathan Bowen
  - (1) Pros and cons for taking on these roles
  - (2) Certainly learn how to run a meeting
  - (3) Similar to classroom skills but feels different when it is your peers
  - (4) Hope that as the word is spread people see the golden opportunity for which it is

## V) Reports

- a) Officer Reports
  - i) Treasurer
    - (1) Scholarships
      - (a) Scholarship deadline was extended for another week
      - (b) Mary LaBarge, Vance Manakas, and Marnie Melendez will be the scholarship readers
      - (c) Looking for more readers—Dalila Sankaran volunteered
      - (d) Will likely have about 20 candidates
    - (2) End-of-year brunch
      - (a) Like to bounce ideas and themes off of others and/or help with decorating
        - (i) Nathan Bowen—Props are often borrowed from current productions and Spamalot is happening
      - (b) People seem to like Urban Taco and building your own burrito
        - (i) Dalila Sankaran—Suggested banh mi sandwiches as an option
      - (c) Breakfast is on May 14<sup>th</sup> 8-10am in the cafeteria
      - (d) Will ask for volunteers to help with set-up, sign people in, and clean-up closer to the event
  - ii) Secretary
  - iii) Vice President
  - iv) President
  - v) GP Liaison—Beth Miller
    - (1) Meta-majors will be called something else that has yet to be decided
    - (2) Ashley Lajoie will be contacting faculty of some disciplines for input
    - (3) Program mapping
      - (a) Already have 10 groups of faculty working on program maps
      - (b) There is funding for your time that varies by intricacies of discipline
      - (c) Please contact Beth Miller to get started on mapping
      - (d) Would like to get 20 more disciplines working on mapping
      - (e) Discipline faculty plus a counselor work together
    - (4) Sydney Sims—At one point discussed being in the same room with others all working on mapping and would like this
    - (5) Jennifer Lawler—Will students be part of the mapping?
      - (a) Beth Miller—They are not currently included in the initial mapping
    - (6) Marnie Melendez—There was a financial stability y'all come. Is there an additional workgroup along these lines?
    - (7) Vance Manakas—As to the process, we contact you and you connect us to a counselor?
      - (a) Beth Miller—Yes though it takes a few weeks to get paperwork through HR before officially starting
    - (8) Nathan Bowen—Is it possible to have multiple discipline faculty working on the mapping?
      - (a) Beth Miller—Yes, and many disciplines do; the stipend then gets split among the faculty.

## VI) Announcements

- a) March 23: ASCCC Area C Meeting – Citrus College
- b) April 5: Strategic Planning Retreat – California Lutheran University
- c) April 11-13: ASCCC 2019 Spring Plenary Session – San Francisco
- d) May 14 8am-10am: Year-End Brunch