



MOORPARK COLLEGE

# CURRICULUM COMMITTEE MINUTES

## November 3, 2015

### Curriculum Committee

*Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee's charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.*

### GOALS for 2015-2016

*Continue Implementation of course cycle of review (5-Year Review)*

- Continue implementation of COR/program cycle of review
- Ensure compliance on repeatability issues
- Review prerequisite/Corequisite establishment process
- Ensure compliance on degrees
- Work on development of newly approved AD-T degrees
- Ensure all ADTs meet C-ID requirements
- Expand GE Committee
- Continue implementation of CTE 2-year program review processes
- Develop rubric for GE course qualification, outcomes, and assessment
- Maintain/coordinate SLO component in CurricUNET
- Review DE Addendum and standard policy
- Implement new DE Addendum in CurricUNET

| Curriculum Committee Members:  |  |
|--|--|
| <input checked="" type="checkbox"/> Co-Chair, EVP: Lori Bennett                              | <input checked="" type="checkbox"/> Communications Studies/Theatre Arts/FTVM: Candice Larson           |
| <input checked="" type="checkbox"/> Co-Chair, Faculty: Jerry Mansfield                       | <input checked="" type="checkbox"/> Counseling: Jodi Dickey  |
| <input checked="" type="checkbox"/> Curriculum Technician: Michael Trainor (non-voting)      | <input type="checkbox"/> EATM: Vacant  |
| <input checked="" type="checkbox"/> Instructional Data Specialist: Alan Courter (non-voting) | <input checked="" type="checkbox"/> English/ESL/World Languages: Wade Bradford                         |
| <input type="checkbox"/> Instructional Data Specialist: Kim Watters (non-voting)             | <input type="checkbox"/> Health Science: Linda Loiselle/Olga Myshina                                   |
| <input checked="" type="checkbox"/> Articulation: Letrisha Mai                               | <input checked="" type="checkbox"/> Kinesiology, Athletics & HED: Remy McCarthy                        |
| <input checked="" type="checkbox"/> Library Resources: Mary LaBarge                          | <input type="checkbox"/> Life Sciences: Sandy Bryant   |
| <input checked="" type="checkbox"/> Academic Senate President: Mary Rees (ex officio)        | <input checked="" type="checkbox"/> Mathematics: Kathy Fink  |
| <input type="checkbox"/> AFT Representative: Rex Edwards (non-voting)                        | <input type="checkbox"/> Music: Beth Megill  |
| <input checked="" type="checkbox"/> Dean: Amanuel Gebru                                      | <input type="checkbox"/> Dance: Beth Megill  |
| <input type="checkbox"/> Dean: Jennifer Kalfsbeek-Goetz                                      | <input checked="" type="checkbox"/> Physics, Astronomy & Engineering: Scarlet Relle/Christine Aguilera |
| <input checked="" type="checkbox"/> Dean: Julius Sokenu                                      | <input checked="" type="checkbox"/> Social Sciences: Hugo Hernandez                                    |
| <input type="checkbox"/> Student Representative: Carmel Gutherz                              | <input checked="" type="checkbox"/> Visual & Applied Arts: Tim Samoff                                  |
| <input type="checkbox"/> ACCESS/LS: Sile Bassi   |  |
| <input checked="" type="checkbox"/> Behavioral Sciences: Elisa Setmire                       |  |
| <input checked="" type="checkbox"/> Business: Gary Quire                                     |  |
| <input checked="" type="checkbox"/> Chemistry & Earth Science: Robert Keil                   |  |
| Guests:  |  |
| <input checked="" type="checkbox"/> Norman Marten  | <input type="checkbox"/>   |
| <input checked="" type="checkbox"/> Trinh Thanh  | <input type="checkbox"/>   |
| <input type="checkbox"/>   | <input type="checkbox"/>   |
| <input type="checkbox"/>   | <input type="checkbox"/>   |



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## November 3, 2015

### MINUTES

#### **APPROVAL OF MINUTES:** October 6, 2015

Wade Bradford called for a motion to approve the October 6<sup>th</sup> minutes. Lori Bennet motioned to amend October 6<sup>th</sup> minutes to include Gary Quire representing the Business department. Gary Quire motioned to for approval. Julius Sokenu seconded the motion. Motion carried to amend and approve October 6<sup>th</sup> minutes with no abstentions.

#### **INFORMATION ITEMS:**

- A. Sept – **Disciplines:** Multimedia, Anthropology, Work Experience
- B. Oct—**Disciplines:** Multicultural, Commercial Photography, Photography
- C. Nov—**Disciplines:** History,
- D. Dec—**Disciplines:** Geology, Geography, GIS; **CTE:** Film Television Media

#### **DISCUSSION:**

- A. New Distance Education Addendum  
Jerry told the Committee that there is a developmental version of Curricunet with an added tab for Moorpark College specifically for distance education. There was a recommendation at section 5 and 6 have text boxes for each option. Tim Samoff proposed a text box area for each check box. Dr. Bennett agreed with the text box per check box proposal and also asked that the items be numbered 1, 2, 3, etc. The Committee expressed some concern over the capitalization or lack of in some of the text in each item box. Jerry stated that was how we submitted it to Curricunet and should be able to change it. Jerry also stated that Curricunet was working to resolve an issue with unmatching values. The Committee inquired as to whether the check boxes would affect other courses in Curricunet. Dr. Bennett asked that the Committee investigate the matter outside of the Curriculum Committee and present results later.
- B. Report on State Level Meeting  
This topic was not discussed at the Curriculum meeting. It will be addressed at a later meeting.
- C. Task Force on Workforce Recommendations  
Julius Sokenu presented a summary of the Taskforce on Workforce report. The report can be viewed on the Moorpark Curriculum Committee public meetings site under the November 3<sup>rd</sup> date.

#### **FUTURE CURRICULUM TOPICS:**

- A. Distance Education
- B. Interdisciplinary Degrees
- C. General Education
- D. Report from Regional Meeting
- E. Noncredit Course Offerings

#### **CURRICULUM REVIEW:**

#### **Consent Agenda:**

##### **A. Technical:**

| Course    | Units | GE | DE | Title  | Action               |
|-----------|-------|----|----|--|----------------------|
| BIOL M12C | 3     |    |    | Manufacturing: Cell Culture and Microbial Fermentation | Approved w/ 14 votes |
| BIOL M12D | 2     |    |    | Bioprocessing: Recovery and Purification               | Approved w/ 14 votes |
| BIOT M02C | 3     |    |    | Manufacturing: Cell Culture and Microbial Fermentation | Approved w/ 14 votes |
| BIOT M02D | 2     |    |    | Bioprocessing: Recovery and Purification               | Approved w/ 14 votes |

##### **B. Outline Update:**



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| Course   | Units | GE | DE | Title   | Action               |
|----------|-------|----|----|---|----------------------|
| ANTH M05 | 3     |    |    | Archaeological Field Methods                        | Approved w/ 14 votes |
| ANTH M10 | 3     |    |    | Archaeological Survey and Mapping                   | Approved w/ 14 votes |
| ANTH M15 | 3     | B2 |    | Egyptology: Archaeology of the Land of the Pharaohs | Approved w/ 14 votes |
| ANTH M16 | 3     | B2 |    | Mysteries of the Ancient Maya                       | Approved w/ 14 votes |

### D. Course Deletions:

| Course   | Units | GE | DE | Title | Action               |
|----------|-------|----|----|-------|----------------------|
| ANTH M95 | 3     |    |    |       | Approved w/ 14 votes |

### E. Curricular Modifications: No items to discuss.

### Action Agenda:

#### A. New Courses: No items to discuss.

| Course | Units | GE | DE | Title | Action |
|--------|-------|----|----|-------|--------|
|--------|-------|----|----|-------|--------|

#### B. Substantial: No items to discuss.

| Course | Units | GE | DE | Title | Action |
|--------|-------|----|----|-------|--------|
|--------|-------|----|----|-------|--------|

#### C. Degrees/Programs: No items to discuss.

Meeting Adjourned at 2:25 p.m.

**NEXT MEETING:** Tuesday, November 10, 2015, 1:00-2:30 p.m.

| Meeting Calendar 2014-2015<br>A-138<br>1 <sup>st</sup> Tuesday 1:00 pm-2:30 pm & 2 <sup>nd</sup> Tuesday 1:00-2:30 pm |           |
|---|-----------|
| 2015  | 2016      |
| <del>9/1/2015</del>   | 1/12/2016 |
| <del>9/8/2015</del>   | 2/2/2016  |
| <del>10/6/2015</del>  | 2/9/2016  |
| <del>10/13/2015</del>   | 3/1/2016  |
| <del>11/3/2015</del>  | 3/8/2016  |
| 11/10/2015  | 4/5/2016  |
| 12/1/2015   | 4/12/2016 |
| 12/8/2015   | 5/3/2016  |