

## Curriculum Committee

*Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee's charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.*

### GOALS for 2019-2020

#### Continue implementation of course cycle of review (5-Year Review)

- Become proficient in using CourseLeaf
- Continue implementation of COR/program review
- Ensure curriculum compliance with Title 5 regulations
- Review and if necessary update adopted ADTs for SB 1440 compliance
- Become familiar with course and program submission timeline, necessary documentation, and approval process
- Become familiar with various curriculum actions and their approval processes and timelines
- Become more efficient in communicating curricular information to departments and divisions
- Review and if necessary update courses that have been aligned with C-ID descriptors
- Continue implementation of CTE 2-year program review processes
- Adopt review and approval processes of noncredit curriculum in accordance with Title 5 regulations
- Establish procedures for noncredit curriculum offerings

Curriculum Committee:	Members	Alternate
Co-chair, Interim VPAA (tie-breaking vote)	<input type="checkbox"/> Mary Rees	
Co-chair, Faculty (tie-breaking vote)	<input type="checkbox"/> Letrisha Mai	
Co-chair, Faculty (tie-breaking vote)	<input type="checkbox"/> Scarlet Relle	
AFT Representative (non-voting)	<input type="checkbox"/> Rex Edwards	
Academic Data Specialist (non-voting)	<input type="checkbox"/> Alan Courter	
Academic Senate President (ex officio, non-voting)	<input type="checkbox"/> Nenagh Brown	
CTE Faculty Liaison (non-voting)	<input type="checkbox"/> Christy Douglass	
Curriculum Technician (non-voting)	<input type="checkbox"/> Ana Barcenas	
Student Representative	<input type="checkbox"/> Vacant	
<b>Faculty member per department (Quorum is 12 out of 23 voting members)</b>		
Articulation Officer	<input type="checkbox"/> Letrisha Mai	
Dean	<input type="checkbox"/> Oleg Bepalov	
Dean	<input type="checkbox"/> Howard Davis	
Dean	<input type="checkbox"/> David Gatewood	
ACCESS/Learning Skills	<input type="checkbox"/> Silva Arzunyan	<input type="checkbox"/> Jolie Herzig
Behavioral Sciences	<input type="checkbox"/> Veronique Boucquey	
Business	<input type="checkbox"/> Ruth Bennington	<input type="checkbox"/> Josepha Baca
Chemistry & Earth Sciences	<input type="checkbox"/> Robert Keil	
Child Development/Education	<input type="checkbox"/> Shannon Coulter	<input type="checkbox"/> Cindy Sheaks-McGowan
Counseling	<input type="checkbox"/> Jodi Dickey	
EATM	<input type="checkbox"/> Cindy Wilson	
English/ESL	<input type="checkbox"/> Wade Bradford	
Health Sciences	<input type="checkbox"/> Olga Myshina	
Kinesiology, Athletics & HED	<input type="checkbox"/> Brock Cushman	<input type="checkbox"/> Remy McCarthy
Librarian	<input type="checkbox"/> Mary LaBarge	<input type="checkbox"/> Danielle Kaprelian
Life Sciences	<input type="checkbox"/> Beth Miller	
Mathematics	<input type="checkbox"/> Renée Butler	
Media Arts & Communication Studies	<input type="checkbox"/> Candice Larson	
Performing Arts	<input type="checkbox"/> Robert Salas	<input type="checkbox"/> Nathan Bowen
Physics, Astronomy & Engineering	<input type="checkbox"/> Erik Reese	<input type="checkbox"/> Scarlet Relle
Social Science	<input type="checkbox"/> Christian Beam	<input type="checkbox"/> Hugo Hernandez
Visual Arts	<input type="checkbox"/> Clare Sadnik	
World Languages	<input type="checkbox"/> Perry Bennett	

## AGENDA

Disciplines due for curriculum review	
Fall 2019	Spring 2020
• Tech Review 9/5:	• Tech Review 1/16:
<b>New</b> Engineering Technology (ENGT)	Physical Science (PHSC); Physics (PHYS)
Computer Networking Systems Engineering (CNSE)	• Tech Review 2/6 and 2/20 and 3/5:
<b>New</b> Business Information Systems (BIS)	Music (MUS)
• Tech Review 9/19 and 10/3:	• Tech Review 3/5:
Film Television Media (FTVM)=Film Television Media Arts (FTMA)	Humanities (HUM); Health Education (HED)
FTVM/FILM=FTMA	• Tech Review 4/2 and 4/6 and 4/30:
• Tech Review 10/17:	Kinesiology (KIN)
Health Science (HS); Nutritional Science (NTS); Journalism (JOUR)	Intercollegiate Athletics (ICA)
• Tech Review 11/7 and 11/21:	
Engineering (ENGR); Computer Information Systems (CIS) & (BIS)	
• Tech Review 12/5:	
Biotechnology (BIOT); Learning Skills (LS); Work Experience (WEXP)	

### I. CALL MEETING TO ORDER

### II. PUBLIC COMMENTS AND AMENDMENT TO THE AGENDA

### III. REVIEW AND APPROVAL OF MINUTES FROM DECEMBER 3, 2019

### IV. CURRICULUM REVIEW AND APPROVAL OF COURSE(S) AND PROGRAM(S)

#### A. Consent Agenda

##### 1. Outline Revision(s):

Course	Units	GE	DE	C-ID	Title	Effective Semester	Notes
BIOT M02A	2				Environmental Control/Process Support	Fall 2020	5-year review and 2-year CTE update. Co-listed BIOL M12A.
BIOT M02B	2			BIOT 210X	Manufacturing: Quality Control/Validation	Fall 2020	5-year review and 2-year CTE update. Co-listed BIOL M12B.
BIOT M02C	3			BIOT 230X	Manufacturing: Cell Culture and Microbial Fermentation	Fall 2020	5-year review and 2-year CTE update. Co-listed BIOL M12C.
BIOT M02D	2			BIOT 220X	Bioprocessing: Recovery & Purification	Fall 2020	5-year review and 2-year CTE update. Co-listed BIOL M12D.
BIOT M02E	2		X		Business & Government Regulation	Fall 2020	5-year review and 2-year CTE update. Co-listed BIOL M12E.
BIOT M10	4		X	BIOT 150X	Introduction to Biotechnology	Fall 2020	5-year review and 2-year CTE update. Co-listed BIOL M13.
BUS M40	3		X		International Business	Fall 2020	
GEOG M05	3	A2		GEOG 130	Introduction to Weather and Climate	Fall 2020	Update and title change.
MUSM25B	2		X	MUS 171	Class Piano-Beginning II		Adding DE.



## 2. Course Deletion(s):

Course	Units	GE	DE	C-ID	Title	Effective Semester	Notes
THA M20	3			THTR 171	Stagecrafts	Spring 2020	
THA M23A	3			THTR 173	Lighting Design I	Spring 2020	
THA M23B	3				Lighting Design II	Spring 2020	
THA M25A	3			THTR 172	Scene Design I	Spring 2020	
THA M25B	3				Scene Design II	Spring 2020	
THA M27A	3			THTR 174	Costume Design I	Spring 2020	
THA M27B	3				Costume Design I	Spring 2020	
THA M28	3			THTR 175	Production Makeup	Spring 2020	
THA M50	3				Performing Arts Management	Spring 2020	

## 3. Curricular Modification(s):

Title	New/Revision	Effective Semester	Notes
Computer Programming (COA)	New	Fall 2020	Unit decrease: 22-23 → 20-21

## B. Action Agenda:

### 1. New Course(s):

Course	Units	GE	DE	C-ID	Title	Effective Semester	Notes
BIS M21B	1.5		X	BSOT 131X	Microsoft Word – Advanced	Fall 2020	
BIS M22A	1.5		X	BSOT 124X	Microsoft PowerPoint – Intermediate	Fall 2020	
BIS M23A	1.5		X	BSOT 122X	Microsoft Excel – Intermediate	Fall 2020	
BIS M23B	1.5		X	BSOT 132X	Microsoft Excel – Advanced	Fall 2020	
BIS M25A	1.5		X	BSOT 106X	Microsoft Outlook – Introduction	Fall 2020	
BUS M40A	3		X		International Marketing	Fall 2020	
BUS M40B	3		X		Global Supply Chain and Logistics	Fall 2020	
BUS M40C	3		X		Import/Export Fundamentals	Fall 2020	
EATM M100	3				Introduction to Animal Science	Summer 2021	
EATM M101	1				Orientation to Veterinary Science	Summer 2021	
EATM M108	1				Animal Care Experience	Summer 2021	
EATM M109	3				Veterinary Field Work	Summer 2021	
ENGL M91AS	17.5 hours				English Composition Support	Fall 2020	Noncredit
ENGR M912	8 hours				Bridge to ENGR M12 - Engineering Materials	Fall 2020	Noncredit
ENGR M916	6 hours				Bridge to ENGR M16 - Engineering Statics and Strength of Materials	Fall 2020	Noncredit

**2. Revision(s):**

Course	Units	GE	DE	C-ID	Title	Effective Semester	Notes
BIOL M12A	2				Environmental Control and Process Support	Fall 2020	Co-listed BIOT M02A. TOP Code change.
BIOL M12E	2		X		Business & Government Regulation	Fall 2020	Co-listed BIOT M02E. TOP Code change.
BIS M20	3		X		Microsoft Office - Introduction	Fall 2020	Formerly CIS M128. TOP Code change.

**3. Degree(s):**

Title	Award Type	New/Revision	Effective Semester	Notes
Biotechnology	AS	Revision	Fall 2020	Update
Biomedical Device Manufacturing	COA	Revision	Fall 2020	Update
Biotechnology Manufacturing Operator	COA	Revision	Fall 2020	Update
Biotechnology	COA	Revision	Fall 2020	Update
Engineering Computer Aided Design and Drafting: SOLIDWORKS	COA	Revision	Spring 2020	Update

**V. DISCUSSION ITEMS:**

**VI. REPORTS AND INFORMATION**

**A. Co-Chair Report**

**B. DTRW-I**

**C. Articulation**

**D. Subcommittee/Workgroups**

**E. New Curriculum Approvals at the State (CCCCO):**

APPROVAL STATUS	COURSE NUMBER	UNITS	COURSE TITLE
10/19/2019	FTMA M101	3	Introduction to Cinema
12/3/2019	CJ M09B	2	Bujinkan Intermediate - Practical Self-Defense
12/3/2019	CJ M40	3	Ethics in Criminal Justice
12/3/2019	ENGR M04	3	Engineering Design/CAD
12/3/2019	ENGT M20	3	Electronic Devices
12/3/2019	FTMA M115	3	Introduction to Media Writing
12/3/2019	FTMA M145A	3	Beginning Radio and Podcasting
12/3/2019	FTMA M145B	3	Intermediate Radio and Podcasting
12/3/2019	FTMA M194A	2	Documentary Production Portfolio I
12/3/2019	MUS M08H	3	Honors: Music Appreciation



APPROVAL STATUS	COURSE NUMBER	UNITS	COURSE TITLE
12/3/2019	PHTC M31A	3	Studio Lighting I
12/3/2019	PHTC M31B	3	Studio Lighting II
12/4/2019	ENGR M20L	1	Electrical Engineering Fundamentals Lab
12/4/2019	HOSP M100	3	Introduction to Hospitality
12/4/2019	HOSP M120	3	Hospitality Cost Control
12/4/2019	HOSP M130	3	Introduction to Food Beverage Management
12/4/2019	HOSP M140	3	Introduction to Hotel Management
12/4/2019	LS M07A	3	Basic Math Skills I
12/4/2019	LS M07B	3	Basic Math Skills II
12/4/2019	MATH M16A	3	Applied Calculus I
12/4/2019	MATH M25A	5	Calculus Analytic Geometry I
12/4/2019	NTS M01	3	Introduction to Nutrition Science
12/4/2019	NTS M09	3	Intro to Food Science with Lab
12/4/2019	NTS M20	3	Essentials of Food Safety

Meeting Calendar 2019-2020	
CCCR	
1 <sup>st</sup> Tuesday 1:00pm-2:20pm & 3 <sup>rd</sup> Tuesday 1:00-2:20pm	
2019	2020
<del>9/3/19</del>	<b>1/21/20</b>
<del>9/17/19</del>	2/4/20
<del>10/1/19</del>	2/18/20
<del>10/15/19</del>	3/3/20
<del>11/5/19</del>	3/17/20
<del>11/19/19</del>	3/31/20
<del>12/3/19</del>	4/21/20