

I. CATALOG INFORMATION

- A. Discipline: CRIMINAL JUSTICE
- B. Subject Code and Number: CJ M05
- C. Course Title: Principles and Procedures of the Justice System

D. Credit Course units:

Units: 3

Lecture Hours per week: 3

Lab Hours per week : 0

Variable Units : No

E. Student Learning Hours:

Lecture Hours:

Classroom hours: 52.5 - 52.5

Laboratory/Activity Hours:

Laboratory/Activity Hours 0 - 0

Total Combined Hours in a 17.5 week term: 52.5 - 52.5

F. Non-Credit Course hours per week _____

G. May be taken a total of: ☒ 1 ☐ 2 ☐ 3 ☐ 4 time(s) for credit

H. Is the course co-designated (same as) another course: No ☒ Yes ☐
If YES, designate course Subject Code & Number: _____

I. Course Description:

Introduces the role and responsibilities of each segment within the criminal justice system: law enforcement, courts, and corrections. Reviews each subsystem's procedures from initial entry to final disposition as well as the relationship each segment maintains with its system members. Examines statutory law and constitutional law precedents.

J. Entrance Skills

*Prerequisite: No ☒ Yes ☐ Course(s) _____

*Corequisite: No ☒ Yes ☐ Course(s) _____

Limitation on Enrollment: No ☒ Yes ☐ _____

Recommended Preparation: No ☐ Yes ☒ Course(s)
CJ M01 or CJ M01H and CJ M02

Other: No ☒ Yes ☐ _____

K. Other Catalog Information:

C-ID: AJ 122

II. COURSE OBJECTIVES

Upon successful completion of the course, a student will be able to:

		Methods of evaluation will be consistent with, but not limited by, the following types or examples.
1	articulate the balance between the rights of an individual and protection of society.	Classroom discussion Problem solving exam
2	identify and analyze the role of the federal and state constitutions in defining criminal procedure and due process.	Essay exam Oral presentations Research project
3	find, read, and analyze court decisions, historic and current, relating to criminal procedure, Exclusionary Rule, search and seizure and application of Miranda decision.	Research report Oral presentations reflecting student research report Essay and objective exams
4	describe police procedures utilized in the identification, search and seizure, arrest, and booking of alleged criminal offenders.	Classroom discussion Problem solving exam
5	identify the role of prosecution in the charging and trying of a case.	Problem solving exam Essay
6	recall and list defense options and the role of the defense attorney.	Problem solving exam Essay
7	define pre-trial procedures, including arraignment and discovery.	Problem solving exam Essay
8	document the criminal trial process from jury selection through verdict.	Research report or paper
9	explain the function of the court in criminal cases.	Essay exam Debates Case reviews Oral presentations

10	define post conviction procedures: pre-sentencing, sentencing, and appeals.	Essay and objective exams Research paper
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III. COURSE CONTENT

Estimated %	Topic	Learning Outcomes
Lecture (must total 100%)		
10.00%	I. Introduction A. Criminal justice components 1. Sub-systems from arrest to release 2. Role identification and conflict 3. Component conflict and consensus	2, 4, 5, 6, 7, 8
10.00%	II. Constitutional Rights and Criminal Procedure A. U.S. Constitution and the Bill of Rights B. California State Constitution C. California Criminal Codes D. Search and Seizure E. Exclusionary Rule F. Interrogation and Miranda protections	1, 2, 3
10.00%	III. The Police Process A. Policing authority and discretion B. Peace officers and private persons C. Investigation, arrest and booking; adults, juveniles D. Citations and warrants E. Custody and releases F. Identification and interrogation	4
10.00%	IV. Role of the Prosecution A. Attorney general, district attorney and city attorney roles B. Discretionary charging authority C. Pretrial processing 1. Arraignment 2. Discovery D. Plea bargaining E. Trials 1. Jury selection 2. Statements 3. Prima Facie case 4. Jury instruction	5, 7, 8, 9
10.00%	V. Role of the Defense A. Role of the defense attorney 1. Interviews and interrogation 2. Client identification 3. Pretrial motions B. Attorney/Client privacy and privilege C. Trials 1. Jury selection 2. Defense strategies and options 3. Motion for a directed verdict 4. Jury instructions	6, 8, 9
	VI. The Courts A. Court structure and jurisdiction 1. Courts of limited jurisdiction 2. Courts of general jurisdiction	

20.00%	<ul style="list-style-type: none">3. Appellate jurisdiction4. Federal courtsB. Role of the magistrate, judge, referee<ul style="list-style-type: none">1. Judicial discretion2. Relevance and admissibility of evidence3. Conducting the trial4. Charging the jury5. Verdict and sentencingC. Court personnel<ul style="list-style-type: none">1. Court clerk2. Bailiff3. Court reporter4. Others	2, 3, 8, 9, 10
10.00%	<ul style="list-style-type: none">VII. Crime Charging ProcedureA. Grand Jury hearing<ul style="list-style-type: none">1. Selection of jurors2. Probable cause and the indictmentB. Preliminary hearing<ul style="list-style-type: none">1. Probable cause and the information2. Complaint and citation	5, 7, 8, 9
10.00%	<ul style="list-style-type: none">VIII. Trial StepsA. Jury or Court Trial<ul style="list-style-type: none">1. Trial before the court2. Jury selection<ul style="list-style-type: none">a. Jury poolsb. Voir dire3. Opening statement4. Prima Facie case by the prosecution5. Defense case6. Closing argument7. Charging the jury8. Deliberation9. Verdict10. SentencingB. State appealsC. Federal appeals	8, 9
10.00%	<ul style="list-style-type: none">IX. Correctional ConceptsA. Pre-sentencing reportsB. Alternatives to incarceration<ul style="list-style-type: none">1. Probation and community service2. Treatment3. FinesC. Incarceration of a convicted person<ul style="list-style-type: none">1. County jail2. Electronic monitoring and house arrest3. State prison4. Parole	1, 10

IV. TYPICAL ASSIGNMENTS

A. Writing assignments

Writing assignments are required. Possible assignments may include, but are not limited to:	
1	prepare research and essay papers on current criminal justice procedures such as how to protect the rights of the individual and the protection of society.
2	write case reviews on recent court decisions.

3	write position papers on current legal practices such as the role of the prosecution versus the role of the defense.
4	record observations on courtroom visits and interviews with criminal justice practitioners.

B. Appropriate outside assignments

Appropriate outside assignments are required. Possible assignments may include, but are not limited to:	
1	research projects using the Internet and library databases on subjects such as jury selection and the function of the court in criminal cases.
2	interviews with criminal justice practitioners.
3	visits to police stations, courtrooms, and correctional institutions.

C. Critical thinking assignments

Critical thinking assignments are required. Possible assignments may include, but are not limited to:	
1	analysis of media reports on procedural issues in the criminal justice system.
2	examination of court rulings and their application to criminal procedure.
3	discussion of policing issues and societal expectations.
4	participation in group or classroom projects and discussions on courtroom practices.

V. METHODS OF INSTRUCTION

Methods of instruction may include, but are not limited to:

- ☒ Distance Education – When any portion of class contact hours is replaced by distance education delivery mode (Complete DE Addendum, Section XV)
- ☒ Lecture/Discussion
- ☐ Laboratory/Activity
- ☒ Other (Specify)

Cooperative learning activities
Seminar discussions
Group presentations
- ☒ Optional Field Trips

☐ Required Field Trips

VI. METHODS OF EVALUATION

Methods of evaluation may include, but are not limited to:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Essay Exam | <input checked="" type="checkbox"/> Classroom Discussion | <input type="checkbox"/> Skill Demonstration |
| <input checked="" type="checkbox"/> Problem Solving Exam | <input checked="" type="checkbox"/> Reports/Papers/Journals | <input checked="" type="checkbox"/> Participation |
| <input checked="" type="checkbox"/> Objective Exams | <input checked="" type="checkbox"/> Projects | <input checked="" type="checkbox"/> Other (specify) |

Research papers will use APA, ASA, or generally accepted social science writing format

Students will present oral presentation or evaluation discussion to support their research paper, reports and projects

VII. REPRESENTATIVE TEXTS AND OTHER COURSE MATERIALS

Lippman, Matthew. Criminal Procedure. 3rd ed. SAGE, 2017.

Scheb, John M., and John Scheb II. Criminal Procedure. 8th ed. Wadsworth, 2013.

Samaha, Joel. Criminal Procedure. 10th ed. Cengage Learning, 2017.

VIII. STUDENT MATERIALS FEES

☒ No ☐ Yes

IX. PARALLEL COURSES

College	Course Number	Course Title	Units
Ventura College	CJ V05	Criminal Procedures	3
CSU Stanislaus	CJ 2450	Criminal Judicial Process	3
CSU Los Angeles	CRIM 2030	Judicial Organization	3

X. MINIMUM QUALIFICATIONS

Courses in Disciplines in which Masters Degrees are not expected:

Any bachelor's degree and two years of experience, or any associate degree and six years of experience.

XI. ARTICULATION INFORMATION

A. Title V Course Classification:

1. This course is designed to be taken either:

- ☐ Pass/No Pass only (no letter grade possible); or
☒ Letter grade (P/NP possible at student option)

2. Degree status:

Either ☒ Associate Degree Applicable; or ☐ Non-associate Degree Applicable

B. Moorpark College General Education:

1. Do you recommend this course for inclusion on the Associate Degree

General Education list?

Yes: ☐ No: ☒ If YES, what section(s)?

- ☐ A1 - Natural Sciences - Biological Science
- ☐ A2 - Natural Sciences - Physical Science
- ☐ B1 - Social and Behavioral Sciences - American History/Institutions
- ☐ B2 - Social and Behavioral Sciences - Other Social Behavioral Science
- ☐ C1 - Humanities - Fine or Performing Arts
- ☐ C2 - Humanities - Other Humanities
- ☐ D1 - Language and Rationality - English Composition
- ☐ D2 - Language and Rationality - Communication and Analytical

Thinking

- ☐ E1 - Health/Physical Education
- ☐ E2 - PE or Dance
- ☐ F - Ethnic/Gender Studies

C. California State University(CSU) Articulation:

1. Do you recommend this course for transfer credit to CSU? Yes: ☒ No: ☐

2. If YES do you recommend this course for inclusion on the CSU General Education list?

Yes: ☐ No: ☒ If YES, which area(s)?

- | | | | | | | |
|-----------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|-----------------------------|
| A1 <input type="checkbox"/> | A2 <input type="checkbox"/> | A3 <input type="checkbox"/> | B1 <input type="checkbox"/> | B2 <input type="checkbox"/> | B3 <input type="checkbox"/> | B4 <input type="checkbox"/> |
| C1 <input type="checkbox"/> | C2 <input type="checkbox"/> | D1 <input type="checkbox"/> | D2 <input type="checkbox"/> | D3 <input type="checkbox"/> | D4 <input type="checkbox"/> | D5 <input type="checkbox"/> |
| D6 <input type="checkbox"/> | D7 <input type="checkbox"/> | D8 <input type="checkbox"/> | D9 <input type="checkbox"/> | D10 <input type="checkbox"/> | E <input type="checkbox"/> | |

D. University of California (UC) Articulation:

1. Do you recommend this course for transfer to the UC? Yes: ☐ No: ☒

2. If YES do you recommend this course for the Intersegmental General Education Transfer Curriculum (IGETC)? Yes: ☐ No: ☒

IGETC Area 1: English Communication

- ☐ English Composition
- ☐ Critical Thinking-English Composition
- ☐ Oral Communication

IGETC Area 2: Mathematical Concepts and Quantitative Reasoning

- ☐ Mathematical Concepts

IGETC Area 3: Arts and Humanities

- ☐ Arts
- ☐ Humanities

IGETC Area 4: Social and Behavioral Sciences

- ☐ Anthropology and Archaeology
- ☐ Economics
- ☐ Ethnic Studies
- ☐ Gender Studies
- ☐ Geography
- ☐ History
- ☐ Interdisciplinary, Social & Behavioral Sciences
- ☐ Political Science, Government & Legal Institutions
- ☐ Psychology
- ☐ Sociology & Criminology

IGETC Area 5: Physical and Biological Sciences (mark all that apply)

- ☐ Physical Science Lab or Physical Science Lab only (non-sequence)
- ☐ Physical Science Lecture only (non-sequence)
- ☐ Biological Science
- ☐ Physical Science Courses
- ☐ Physical Science Lab or Biological Science Lab Only (non-sequence)
- ☐ Biological Science Courses
- ☐ Biological Science Lab course
- ☐ First Science course in a Special sequence
- ☐ Second Science course in a Special Sequence
- ☐ Laboratory Activity
- ☐ Physical Sciences

IGETC Area 6: Language other than English

- ☐ Languages other than English (UC Requirement Only)
- ☐ U.S. History, Constitution, and American Ideals (CSU Requirement ONLY)
- ☐ U.S. History, Constitution, and American Ideals (CSU Requirement ONLY)

XII. REVIEW OF LIBRARY RESOURCES

A. What planned assignment(s) will require library resources and use?

The following assignments require library resources:
Case law research using the Library's print and online resources to examine and apply criminal justice procedures in real case scenarios.

B. Are the currently held library resources sufficient to support the course assignment?

YES: ☒ NO: ☐

If NO, please list additional library resources needed to support this course.

XIII. PREREQUISITE AND/OR COREQUISITE JUSTIFICATION

CJ M05: Not Applicable

XIV. WORKPLACE PREPARATION

Required for career technical courses only. A career technical course/program is one with the primary goal to prepare students for employment immediately upon course/program completion, and/or upgrading employment skills.

Detail how the course meets the Secretary of Labors Commission on the Achievement of Necessary Skills (SCANS) areas. (For a description of the competencies and skills with a listing of what students should be able to do, go to:

<http://www.ncrel.org/sdrs/areas/issues/methods/assment/as7scans.htm>)

The course will address the SCANS competency areas:

1. Resources: the students will allocate appropriate time to learning goals and outside projects.
2. Interpersonal: the students will work with others as a team member, exercising leadership as well as engaging in active participation in group activities; demonstrate ability work with a diverse population.
3. Information: the students will gain expertise in acquiring, evaluating, organizing, and interpreting Internet, statistical, and media information on criminal procedures from pre-arrest through post-conviction.
4. Systems: the students will gain practical experience in organizational systems and their operations as they apply to the processing of individuals through the justice system.
5. Technology: the students will be encouraged to use Internet search engines to research criminal cases as they pertain to criminal procedures.

The course also addresses the SCANS skills and personal qualities:

1. Basic Skills: the students will demonstrate reading, writing, listening, and speaking skills through group project and class presentations.
2. Thinking Skills: the students will engage in critical thinking, decision-making, and problem solving scenarios that support the application of learned techniques.
3. Personal Qualities: the students will demonstrate responsibility, sociability, self-management, integrity, and apply ethics in the classroom and in relationship to the criminal justice field.

XV. DISTANCE LEARNING COURSE OUTLINE ADDENDUM

1. Mode of Delivery

☒ Online (course will be delivered 100% online)

☐ Online with onsite examinations (100% of the instruction will occur online, but examinations and an orientation will be scheduled onsite)

☒ Online/Hybrid (a percentage of instruction will be held online and the remaining percentage of instruction will be held onsite)

☐ Lab activities will be conducted onsite

☐ Televideo (Examinations and an orientation will be held onsite)

☐ Teleconference

☐ Other

2. Need/Justification

Improve general student access.

3. Describe how instructors teaching this course will ensure regular, effective contact with and among students.

Online instructors will provide lesson modules that require activities such as reading course material from a mandatory textbook and participating in discussion forums or chat room topics. Instructors may also meet with students for study sessions and online office hours using an online communication tool. Instructors will provide students with feedback on the content and quality of assignments and discussion posts. Additionally, instructors may engage students using the following communication activities available in the online classroom: contact students via e-mail within the course shell, by campus e-mail, and/or MyVCCCD; use the "announcement" tool to remind students of important assignments and due dates; provide students with an online schedule of class events using the "calendar" tool in the online course shell.

4. Describe how instructors teaching this course will involve students in active learning.

Instructors may involve students in active learning with the following activities: students may view video lessons and/or text-based lessons corresponding to course content and learning objectives; students may complete homework through the online course, and/or using an interactive online homework system provided by a publishing company; students may engage in internet searches and Library online database resources on topics corresponding to course content and learning objectives; students may test their knowledge with interactive online quizzes; students may interact with the instructor and classmates using an online discussion forum to ask questions; students may submit questions to the instructor by email or ask in person in a virtual classroom; instructor may create student groups or group activities using the online course.

5. Explain how instructors teaching this course will provide multiple methods of content representation.

Content representation will include but is not limited to lecture notes, PowerPoint presentations, video and DVD presented material, and Internet resource sites.

6. Describe how instructors teaching this course will evaluate student performance.

Students may take objective and essay exams in an online teaching environment. Students may be required to do the following assignments: complete reflective writing assignments focused on application of course content; develop, implement, and evaluate criminal justice related projects; complete regular online quizzes; complete written assignments related to key course concepts; participate in online discussion forums.

XVI. GENERAL EDUCATION COURSE OUTLINE ADDENDUM

CJ M05: Not Applicable

XVII. STUDENT MATERIALS FEE ADDENDUM

CJ M05: Not Applicable

XVIII. REPEATABILITY JUSTIFICATION TITLE 5, SECTION 55041

CJ M05: Not Applicable

XIX. CURRICULUM APPROVAL

Course Information:

Discipline: CRIMINAL JUSTICE

Discipline Code and Number: CJ M05

Course Revision Category: Outline Update

Course Proposed By:

Originating Faculty Chad Basile 03/16/2018

Faculty Peer: Chad Basile 03/16/2018

Curriculum Rep: Lisa Putnam 04/21/2018

Department Chair: Danielle Vieira 08/23/2018

Division Dean: Karen Rothstein 03/21/2018

Approved By:

Curriculum Chair: Jerry Mansfield 09/26/2018

Executive Vice President: _____

Articulation Officer: Letrisha Mai 09/05/2018

Librarian: Mary LaBarge 09/03/2018

Implementation Term and Year: Fall 2014

Approval Dates:

Approved by Moorpark College Curriculum Committee: 09/18/2018

Approved by Board of Trustees (if applicable): _____

Approved by State (if applicable): 10/03/2018