

### Curriculum Committee

*Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee's charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.*

### GOALS for 2014-2015

*Continue Implementation of course cycle of review (5-Year Review)*

- Continue implementation of COR/program cycle of review
- Ensure compliance on repeatability issues
- Review prerequisite/corequisite establishment process
- Ensure compliance on degrees
- Work on development of newly approved AD-T degrees
- Ensure all ADTs meet C-ID requirements
- Continue implementation of CTE 2-year program review processes
- Develop rubric for GE course qualification, outcomes, and assessment
- Develop SLO component in CurricUNET
- Review DE Addendum and standard policy

Curriculum Committee Members:	
<input checked="" type="checkbox"/> Co-Chair, EVP: Lori Bennett <input checked="" type="checkbox"/> Co-Chair, Faculty: Jerry Mansfield <input checked="" type="checkbox"/> Curriculum Technician: Carmen Leiva (non-voting) <input type="checkbox"/> Instructional Data Specialist: Alan Courter (non-voting) <input type="checkbox"/> Instructional Data Specialist: Kim Watters (non-voting) <input checked="" type="checkbox"/> Articulation: Letrishia Mai <input checked="" type="checkbox"/> Library Resources: Mary LaBarge <input type="checkbox"/> Academic Senate President: Mary Rees (ex officio) <input type="checkbox"/> AFT Representative: Rex Edwards (non-voting) <input checked="" type="checkbox"/> Dean: Amanuel Gebbru <input checked="" type="checkbox"/> Dean: Lisa Putnam <input checked="" type="checkbox"/> Dean: Julius Sokenu <input checked="" type="checkbox"/> Student Representative: Victoria Metzel	<input checked="" type="checkbox"/> ACCESS/LS: Sile Bassi <input checked="" type="checkbox"/> Behavioral Sciences: Elisa Setmire <input type="checkbox"/> Business: <i>Vacant</i> <input checked="" type="checkbox"/> Chemistry & Earth Science: Robert Keil <input checked="" type="checkbox"/> Communications Studies/Theatre Arts/FTVM: Candice Larson <input checked="" type="checkbox"/> Counseling: Anitra Evans <input type="checkbox"/> EATM: <i>Vacant</i> <input checked="" type="checkbox"/> English/ESL/World Languages: Wade Bradford <input checked="" type="checkbox"/> Health Science: Linda Loiselle <input checked="" type="checkbox"/> Kinesiology, Athletics & HED: Remy McCarthy <input checked="" type="checkbox"/> Life Sciences: Sandy Bryant <input checked="" type="checkbox"/> Mathematics: Kathy Fink <input type="checkbox"/> Music: <i>Vacant</i> <input type="checkbox"/> Dance: Robert Salas <input checked="" type="checkbox"/> Physics, Astronomy & Engineering: Christine Aguilera <input type="checkbox"/> Social Sciences: Hugo Hernandez <input checked="" type="checkbox"/> Visual & Applied Arts: Tim Samoff

Guests	
<input checked="" type="checkbox"/> Subhash Karkare	<input type="checkbox"/>

## MINUTES

*Meeting began at 1:04 p.m.*

### **APPROVAL OF MINUTES:** November 4, 2014

Co-Chair Jerry Mansfield called for a motion to approve the October 14<sup>th</sup>, 2014 Meeting Minutes. Mary LaBarge motioned for approval. Robert Keil seconded the motion. Motion carried, with one abstention: Letrisha Mai.

### **INFORMATION ITEMS:**

- A. September – **CTE:** Exercise Science, Radiologic Technology, Nursing, Photography; **Discipline:** Music
- B. October – **CTE:** EATM, Child Development, Multimedia, Graphics, Biotechnology; **Discipline:** Psychology
- C. November – Learning Skills
- D. December - **CTE:** Journalism; **Discipline:** Engineering

### **DISCUSSION:**

#### **A. Credit Limitations**

Letrisha Mai, Articulation Officer, explained the different types of credit limitations on courses currently offered at Moorpark College. She also explained the need for clarification on how these courses are assigned and labeled in the catalog where a credit limitation is placed by University of California (UC). In addition, Letrisha proposed departments should review if the credit limitation placed by UC for courses within each discipline should have the same credit limitation placed for Moorpark College credit as well. Note: UC credit limitation will still be placed on courses, even if the same credit limitation courses at Moorpark College is not adopted. A listing of the courses with credit limitations can be found at [http://www.moorparkcollege.edu/sites/default/files/files/faculty-staff/committees/curriculum/Hand-outs/14-15/mc\\_credit\\_limitation\\_11.11.14.pdf](http://www.moorparkcollege.edu/sites/default/files/files/faculty-staff/committees/curriculum/Hand-outs/14-15/mc_credit_limitation_11.11.14.pdf).

#### **B. Course Deletions Project**

Carmen Leiva, Curriculum Technician, explained the process for inactivation to deletions has slightly changed for the inactivation of courses and programs. To alleviate the timeline to get this project completed in time for catalog production, we will be completing the inactivations to deletions for you. We will need Dean and Department Chairs to review the list of inactive courses and programs with departments for all respective disciplines, and inform us which courses and programs you would like to delete.

#### **C. Matching courses on ADT patterns to C-ID descriptors**

Letrisha Mai reported that all courses included in Associate Degrees for Transfer (ADT's) offered at Moorpark College have been submitted for Course Identification System (C-ID) approval. A current listing of C-ID courses in ADT's and their approval status can be found at [http://www.moorparkcollege.edu/sites/default/files/files/faculty-staff/committees/curriculum/Hand-outs/14-15/mc\\_transfer\\_degrees\\_and\\_c-id\\_status\\_11.13.14.pdf](http://www.moorparkcollege.edu/sites/default/files/files/faculty-staff/committees/curriculum/Hand-outs/14-15/mc_transfer_degrees_and_c-id_status_11.13.14.pdf)

#### **D. Follow-up to Faculty Chair Nominations**

Jerry Mansfield, Curriculum Co-Chair, mentioned that Academic Senate would be further discussing the Curriculum Faculty Co-chair nomination process, and he expressed he would like the committee to reconsider changing Section A, point 2 as follows: "A. Qualifications of co-chair nominee 2) Will be serving on curriculum committee ~~for the year~~ **within the last three (3) years** in which nomination occurs." The committee agreed to change the term to 3 years and all were in favor of the term change. The Curriculum Faculty Co-chair nomination process details can be found at [http://www.moorparkcollege.edu/sites/default/files/files/faculty-staff/committees/curriculum/Hand-outs/14-15/curriculum\\_faculty\\_co-chair\\_selection\\_final.pdf](http://www.moorparkcollege.edu/sites/default/files/files/faculty-staff/committees/curriculum/Hand-outs/14-15/curriculum_faculty_co-chair_selection_final.pdf)



**CURRICULUM REVIEW (20 voting members/16 ballots returned):**

**Consent Agenda:**

**A. Technical:**

Course	Units	GE	DE	Title	Action
COMM M04	3	B2		Interpersonal Communication	Approved w/ 16 votes • <a href="#">Effective Spring 2015</a> • <a href="#">C-ID COMM 130</a> <i>Resubmission</i>
COMM M05	3	C1		Oral Interpretation of Literature	Approved w/ 16 votes • <a href="#">Effective Spring 2015</a> • <a href="#">C-ID COMM 170</a> <i>Resubmission</i>
COMM M07	3	D2		Argumentation and Debate	Approved w/ 16 votes • <a href="#">Effective Spring 2015</a> • <a href="#">C-ID COMM 120</a> <i>Resubmission</i>
COMM M20	3	D2		Business and Professional Speech	Approved w/ 16 votes
MUS M13A	2			Fundament-Vocal Tech I	Approved w/ 16 votes
MUS M13B	2			Fundament-Vocal Tech II	Approved w/ 16 votes
MUS M13C	2			Advanced Vocal Development I	Approved w/ 16 votes
MUS M13D	2			Advanced Vocal Development II	Approved w/ 16 votes
SOC M04	3	B2	X	Intimacy, Relationship and Commitment	Approved w/ 16 votes

**B. Outline Update:**

Course	Units	GE	DE	Title	Action
MM M40	3		X	3D Fundamentals	Approved w/ 16 votes

**C. Course Deletions:**

Course	Units	GE	DE	Title	Action
ACCT M01B	3		X	Accounting Procedures II	Approved w/ 16 votes
ACCT M02A	3		X	Financial Accounting I	Approved w/ 16 votes
ACCT M02B	3		X	Financial Accounting II	Approved w/ 16 votes
ACCT M08	3		X	Accounting with QuickBooks	Approved w/ 16 votes
BIOL M11B	4		X	Introduction to Biotechnology and Molecular Biology II	Approved w/ 16 votes
BUS M04	3	B2	X	Personal Finance	Approved w/ 16 votes
BUS M05	3		X	Fundamentals of Investing	Approved w/ 16 votes
BUS M07	3		X	Personal Income Tax Preparation	Approved w/ 16 votes
BUS M09A	1			Spreadsheet in Financial Acctg	Approved w/ 16 votes
BUS M09B	1			Spreadst-Managerl Acct	Approved w/ 16 votes
BUS M15	3			Business Ethics	Approved w/ 16 votes
BUS M20	3	D2		Business and Professional Speech	Approved w/ 16 votes
BUS M22A	1-3			Independent Studies-BUS	Approved w/ 16 votes
BUS M22B	1-3			Independent Studies-BUS	Approved w/ 16 votes
BUS M28	3	E1	X	Business English	Approved w/ 16 votes
BUS M34	3		X	Legal Environment of Business	Approved w/ 16 votes
BUS M38	3		X	Advertising	Approved w/ 16 votes
BUS M42	3	B2, C2	X	Business and Society	Approved w/ 16 votes
BUS M45	3		X	Personal Insurance	Approved w/ 16 votes



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BUS M51	3		X	Human Resources Management	Approved w/ 16 votes
BUS M54	3		X	Organizational Behavior	Approved w/ 16 votes
BUS M56	3	F		Business and Professional Speech	Approved w/ 16 votes
BUS M60B	2.5			Topic/Vita-Tax Assist	Approved w/ 16 votes
BUS M60E	0.5			Sexual Harassment	Approved w/ 16 votes
BUS M60F	1			Quicken	Approved w/ 16 votes
CHST M01	3			Chicano/Contempory Soc	Approved w/ 16 votes
CHST M02	3	B2, F		Chicano Culture	Approved w/ 16 votes
CHST M03	3			Chicana Issues/La Mujer	Approved w/ 16 votes
CHST M04	3	B1, B2		History of Mexican Americans in the United States	Approved w/ 16 votes
CHST M08	3			Political Patterns/U.S.	Approved w/ 16 votes
CHST M80	1-4			Internship in Chicano Studies	Approved w/ 16 votes
CHST M122	0.5-3			Independent Studies-Chicano Studies	Approved w/ 16 votes
ENGL M11	3			Report/Technical Writing	Approved w/ 16 votes
ENGL M18	3	D1		Modern American Novel	Approved w/ 16 votes
ENGL M19	3	C2		Introduction to the Short Story	Approved w/ 16 votes
ENGL M33	3	D1		Modern European Fiction	Approved w/ 16 votes
ENGL M43	3	D1		American-Jewish Literature	Approved w/ 16 votes
ENGL M44	3	D1		Women in Literature	Approved w/ 16 votes
ENGL M45	3	D1		Latino/a Literature	Approved w/ 16 votes
ENGL M46	3	D1		African-American Literature	Approved w/ 16 votes
ENGL M47L	1			Literary Magazine Publication	Approved w/ 16 votes
ENGL M48	3			Word Power	Approved w/ 16 votes
ENGL M52	3			Speed and Power Reading	Approved w/ 16 votes
ENGL M60A	3			The Poetry of Chaucer	Approved w/ 16 votes
ENGL M60B	1			The Short Stories of Isaac Bashevis Singer	Approved w/ 16 votes
ENGL M60C	1			The Short Stories of Bernard Malamud	Approved w/ 16 votes
ENGL M60D	1			The Short Stories of Selected American Women Writers	Approved w/ 16 votes
ENGL M73	1			Vocabulary Level 2	Approved w/ 16 votes
ENGL M74	1			Research Skills for Papers, Reports, and Essays	Approved w/ 16 votes
ENGL M75	1			The Research Paper	Approved w/ 16 votes
ENGL M95	3	F		Approaches to Literary Study	Approved w/ 16 votes
LS M09	3			College and Career Success	Approved w/ 16 votes
LS M13	3			Memory Improvement Strategies	Approved w/ 16 votes
LS M14	0.5-1.5			Computer and Tutorial Instruction	Approved w/ 16 votes
LS M16	1-2			Self-Paced Keyboarding	Approved w/ 16 votes
LS M30	0.5-1			Identification and Management of Learning Differences	Approved w/ 16 votes
SOC M05	3	B2		Social Psychology	Approved w/ 16 votes

### D. Curricular Modifications: No items to discuss.

### Action Agenda

#### A. New Courses: No items to discuss.

#### B. Substantial: No items to discuss.



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## C. Degrees/Programs:

Program Title	Type	Degree Type	Action
Associate in Science in Biotechnology	Modification	A.S.	Approved w/ 16 votes
Associate in Science in Child Development	Modification	A.S.	Approved w/ 16 votes
Biotechnology Certificate of Achievement	Modification	CoA	Approved w/ 16 votes
Biotechnology Manufacturing Operator Certificate of Achievement	Modification	CoA	Approved w/ 16 votes
Child Development Certificate of Achievement	Modification	CoA	Approved w/ 16 votes
Child Development Associate Teacher Certificate of Achievement	Modification	CoA	Approved w/ 16 votes

Meeting adjourned at 2:30 p.m.

Meeting Calendar 2014-2015 A-138 1 <sup>st</sup> Tuesday 1:00 pm-2:30 pm & 2 <sup>nd</sup> Tuesday 1:00-2:30 pm	
2014	2015
9/2/2014	1/13/2015
9/9/2014	2/3/2015
10/7/2014	2/10/2015
10/14/2014	3/3/2015
11/4/2014 @ CCCR	3/10/2015
11/11/2014	4/7/2015
12/2/2014	4/14/2015
12/9/2014	5/5/2015