



Curriculum Committee

Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee's charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.

GOALS for 2014-2015

Continue Implementation of course cycle of review (5-Year Review)

- Continue implementation of COR/program cycle of review
- Ensure compliance on repeatability issues
- Review prerequisite/corequisite establishment process
- Ensure compliance on degrees
- Work on development of newly approved AD-T degrees
- Ensure all ADTs meet C-ID requirements
- Continue implementation of CTE 2-year program review processes
- Develop rubric for GE course qualification, outcomes, and assessment
- Develop SLO component in CurricUNET
- Review DE Addendum and standard policy

Curriculum Committee Members:	
<input checked="" type="checkbox"/> Co-Chair, EVP: Lori Bennett <input checked="" type="checkbox"/> Co-Chair, Faculty: Jerry Mansfield <input checked="" type="checkbox"/> Curriculum Technician: Carmen Leiva (non-voting) <input type="checkbox"/> Instructional Data Specialist: Alan Courter (non-voting) <input type="checkbox"/> Instructional Data Specialist: Kim Watters (non-voting) <input checked="" type="checkbox"/> Articulation: Letrisha Mai <input checked="" type="checkbox"/> Library Resources: Mary LaBarge <input checked="" type="checkbox"/> Academic Senate President: Mary Rees (ex officio) <input type="checkbox"/> AFT Representative: Rex Edwards (non-voting) <input checked="" type="checkbox"/> Dean: Amanuel Gebru <input checked="" type="checkbox"/> Dean: Lisa Putnam <input checked="" type="checkbox"/> Dean: Julius Sokenu <input checked="" type="checkbox"/> Student Representative: Melvin Kim	<input checked="" type="checkbox"/> ACCESS/LS: Sile Bassi <input checked="" type="checkbox"/> Behavioral Sciences: Elisa Setmire <input type="checkbox"/> Business: <i>Vacant</i> <input checked="" type="checkbox"/> Chemistry & Earth Science: Robert Keil <input checked="" type="checkbox"/> Communications Studies/Theatre Arts/FTVM: Candice Larson <input type="checkbox"/> Counseling: Anitra Evans <input type="checkbox"/> EATM: <i>Vacant</i> <input checked="" type="checkbox"/> English/ESL/World Languages: Wade Bradford <input checked="" type="checkbox"/> Health Science: Linda Loiselle <input checked="" type="checkbox"/> Kinesiology, Athletics & HED: Remy McCarthy <input type="checkbox"/> Life Sciences: Sandy Bryant <input checked="" type="checkbox"/> Mathematics: Kathy Fink <input type="checkbox"/> Music: <i>Vacant</i> <input type="checkbox"/> Dance: Robert Salas <input checked="" type="checkbox"/> Physics, Astronomy & Engineering: Christine Aguilera <input checked="" type="checkbox"/> Social Sciences: Hugo Hernandez <input checked="" type="checkbox"/> Visual & Applied Arts: Tim Samoff

Guests	
<input checked="" type="checkbox"/> Scarlet Relle	<input checked="" type="checkbox"/> Norman Marten
<input checked="" type="checkbox"/> Dan Vieira	<input checked="" type="checkbox"/> Carol Higashida



MINUTES

Meeting began at 1:10 p.m.

APPROVAL OF MINUTES: November 11, 2014

Co-Chair Jerry Mansfield called for a motion to approve the November 11th, 2014 Meeting Minutes. Wade Bradford motioned for approval. Mary LaBarge seconded the motion. Motion carried, with one abstention: Hugo Hernandez.

INFORMATION ITEMS:

- A. September – **CTE:** Exercise Science, Radiologic Technology, Nursing, Photography; **Discipline:** Music
- B. October – **CTE:** EATM, Child Development, Multimedia, Graphics, Biotechnology; **Discipline:** Psychology
- C. November – Learning Skills
- D. December - **CTE:** Journalism; **Discipline:** Engineering

DISCUSSION:

- A. Co-Chair Nomination – Mary Rees
Mary Rees, Academic Senate President, discussed that Academic Senate will be voting on a Curriculum Co-Chair in January 2015, for appointment to a two year term to start in Fall 2015. Academic Senate encourages Curriculum Committee to send a formal recommendation for its selected Curriculum Co-Chair nomination.
- B. DE Addendum – Joanna Miller, Tim Samoff and Elisa Setmire
Lori Bennett presented the current and proposed Distance Education (DE) addendum which has been revised by the DE Committee since last year's proposed draft. Lori introduced Joanna Miller, Tim Samoff and Elisa Setmire as part of the DE Committee, and Joanna discussed the addendum at length to ensure this would be the best method for detailing "regular and effective faculty initiated contact" in the Course Outline of Record (COR) or as an attachment. The addendum was compared to the current DE addendum in the COR, and curriculum members mentioned they appreciated the thoroughness and detailed options the proposed addendum offered. Tim explained the addendum was created based on extensive research gathered from other colleges' DE best practices. Elisa also mentioned they have developed an additional document with examples faculty could reference as suggestions when they fill out the proposed DE Addendum. Jerry suggested the committee members review the proposed addendum, and vote for approval of the DE Addendum noting it would be reviewed one last time by a sub-group before its implementation. A few members volunteered to review the addendum: Hugo Hernandez, Linda Loiselle, Tim Samoff and Elisa Setmire. The proposed DE addendum can be found by visiting: http://www.moorparkcollege.edu/sites/default/files/files/faculty-staff/committees/curriculum/Hand-outs/14-15/mc_de_addendum_current_and_proposed_12.2.14.pdf
- C. College assessment process – Letrisha Mai
Letrisha Mai, Articulation Officer, informed the committee that DTRW-I requested the current prerequisite language used for some of the English and Math courses be reviewed and discussed by the Curriculum Committee. To reflect our current practice and to be in compliance with Student Success and Support Program (3SP), which requires we use multiple measures in our assessment process, the proposal for change from "... or completion of the online assessment process" to "...or placement as determined by the college's multiple measures assessment process."
- D. GE – Sandy Bryant – No discussion



CURRICULUM REVIEW (20 voting members/16 ballots returned):

Consent Agenda:

A. Technical:

Course	Units	GE	DE	Title	Action
MUS M30A	0.5			Applied Music - Woodwind	<ul style="list-style-type: none"> • C-ID MUS 160 Approved w/ 16 votes
MUS M30B	0.5			Applied Music - Brass	<ul style="list-style-type: none"> • C-ID MUS 160 Approved w/ 16 votes
MUS M30C	0.5			Applied Music - Strings	<ul style="list-style-type: none"> • C-ID MUS 160 Approved w/ 16 votes
MUS M30D	0.5			Applied Music - Piano	<ul style="list-style-type: none"> • C-ID MUS 160 Approved w/ 16 votes
MUS M30E	0.5			Applied Music - Classical Guitar	<ul style="list-style-type: none"> • C-ID MUS 160 Approved w/ 16 votes
MUS M30F	0.5			Applied Music - Percussion	<ul style="list-style-type: none"> • C-ID MUS 160 Approved w/ 16 votes
MUS M30G	0.5			Applied Music - Voice	<ul style="list-style-type: none"> • C-ID MUS 160 Approved w/ 16 votes
PHSO M01	4	A1		Human Physiology	<ul style="list-style-type: none"> • <i>Effective Spring 2015</i> • C-ID BIOL 120B Approved w/ 16 votes
SOC M12	3	B2	X	Society and Religion	Approved w/ 16 votes

B. Outline Update:

Course	Units	GE	DE	Title	Action
EMT M01	5			Emergency Medical Technician	Approved w/ 16 votes
EMT M01L	2			Emergency Medical Technician - Laboratory	Approved w/ 16 votes
ENGR M01	2			Introduction to Engineering	Approved w/ 16 votes
ENGR M04	3			Engineering Design/CAD	<ul style="list-style-type: none"> • C-ID ENGR 150 Approved w/ 16 votes
ENGR M12	3			Engineering Materials	Approved w/ 16 votes
ENGR M16	4			Engineering Statics and Strength of Materials	<ul style="list-style-type: none"> • C-ID ENGR 130 • C-ID ENGR 240 Approved w/ 16 votes

C. Course Deletions: No items to discuss.

D. Curricular Modifications: No items to discuss.

Action Agenda:

A. Distance Education Addendum Approval

Co-Chair Jerry Mansfield called for a motion to approve the proposed Distance Education Addendum. Curriculum committee members motioned for approval. Motion carried.



B. New Courses:

Course	Units	GE	DE	Title	Action
PHSO M01H	4	A1		Honors: Human Physiology	<ul style="list-style-type: none"> Effective Fall 2016 for UC approval, as well as IGTEC and CSU GE approvals. C-ID BIOL 120B Approved w/ 15 votes

C. Substantial: No items to discuss.

D. Degrees/Programs:

Program Title	Type	Degree Type	Action
Associate in Arts in Music for Transfer	Modification	A.A.-T	Approved w/ 14 votes
Associate in Arts in Sociology for Transfer	Modification	A.A.-T	Approved w/ 14 votes
Emergency Medical Technician Proficiency Award	NEW	PA	Approved w/ 14 votes
Accounting Principles Proficiency Award	Deletion	PA	Approved w/ 14 votes
Accounting Principles Proficiency Award	Deletion	PA	Approved w/ 14 votes
Associate in Science in Business Accounting	Deletion	A.S.	Approved w/ 14 votes
Associate in Science in Management	Deletion	A.S.	Approved w/ 14 votes
Associate in Science in Sales & Marketing	Deletion	A.S.	Approved w/ 14 votes
Business Certificate of Achievement	Deletion	CoA	Approved w/ 14 votes
Business Communication	Deletion	PA	Approved w/ 14 votes
Management	Deletion	PA	Approved w/ 14 votes
Management	Deletion	PA	Approved w/ 14 votes
Marketing Proficiency Award	Deletion	PA	Approved w/ 14 votes
Sales and Marketing Certificate of Achievement	Deletion	CoA	Approved w/ 14 votes
Small Business Proficiency Award	Deletion	PA	Approved w/ 14 votes

Meeting adjourned at 2:25 p.m.

Meeting Calendar 2014-2015	
A-138	
1 st Tuesday 1:00 pm-2:30 pm & 2 nd Tuesday 1:00-2:30 pm	
2014	2015
9/2/2014	1/13/2015
9/9/2014	2/3/2015
10/7/2014	2/10/2015
10/14/2014	3/3/2015
11/4/2014 @ CCCR	3/10/2015
11/11/2014	4/7/2015
12/2/2014	4/14/2015
12/9/2014	5/5/2015