



**Curriculum Committee**

*Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee's charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.*

**GOALS for 2014-2015**

*Continue Implementation of course cycle of review (5-Year Review)*

- Continue implementation of COR/program cycle of review
- Ensure compliance on repeatability issues
- Review prerequisite/corequisite establishment process
- Ensure compliance on degrees
- Work on development of newly approved AD-T degrees
- Ensure all ADTs meet C-ID requirements
- Continue implementation of CTE 2-year program review processes
- Develop rubric for GE course qualification, outcomes, and assessment
- Develop SLO component in CurricUNET
- Review DE Addendum and standard policy

<b>Curriculum Committee Members:</b>	
<input checked="" type="checkbox"/> Co-Chair, EVP: Lori Bennett <input checked="" type="checkbox"/> Co-Chair, Faculty: Jerry Mansfield <input type="checkbox"/> Curriculum Technician: Vacant (non-voting) <input checked="" type="checkbox"/> Instructional Data Specialist: Alan Courter (non-voting) <input type="checkbox"/> Instructional Data Specialist: Kim Watters (non-voting) <input checked="" type="checkbox"/> Articulation: Letrisha Mai <input checked="" type="checkbox"/> Library Resources: Mary LaBarge <input checked="" type="checkbox"/> Academic Senate President: Mary Rees (ex officio) <input type="checkbox"/> AFT Representative: Rex Edwards (non-voting) <input checked="" type="checkbox"/> Dean: Amanuel Gebru <input type="checkbox"/> Dean: Lisa Putnam <input checked="" type="checkbox"/> Dean: Julius Sokenu <input type="checkbox"/> Student Representative: Melvin Kim	<input checked="" type="checkbox"/> ACCESS/LS: Sile Bassi <input checked="" type="checkbox"/> Behavioral Sciences: Elisa Setmire <input type="checkbox"/> Business: <i>Vacant</i> <input checked="" type="checkbox"/> Chemistry & Earth Science: Robert Keil <input type="checkbox"/> Communications Studies/Theatre Arts/FTVM: Candice Larson <input type="checkbox"/> Counseling: Donny Munshower <input type="checkbox"/> EATM: <i>Vacant</i> <input checked="" type="checkbox"/> English/ESL/World Languages: Wade Bradford <input type="checkbox"/> Health Science: Linda Loiselle/Olga Myshina <input checked="" type="checkbox"/> Kinesiology, Athletics & HED: Remy McCarthy <input checked="" type="checkbox"/> Life Sciences: Sandy Bryant <input checked="" type="checkbox"/> Mathematics: Christine Aguilera <input type="checkbox"/> Music: Robert Salas <input type="checkbox"/> Dance: Robert Salas <input checked="" type="checkbox"/> Physics, Astronomy & Engineering: Scarlet Relle <input type="checkbox"/> Social Sciences: Hugo Hernandez <input type="checkbox"/> Visual & Applied Arts: Tim Samoff

<b>Guests</b>	
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>



## MINUTES

Meeting began at 1:07 p.m.

### **APPROVAL OF MINUTES:** April 7, 2015

Co-chair Jerry Mansfield called for a motion to approve the April 7, 2015 Meeting Minutes. Wade Bradford motioned for approved. Robert Keil seconded the motion. The motion carried with no votes against and one abstention (L. Mai).

### **INFORMATION ITEMS:**

- A. January – **CTE:** Theatre Arts: Technical Theatre; **Disciplines:** Astronomy, World Languages B.
- February – **CTE:** Business Administration; **Disciplines:** Communication Studies, Film Studies
- C. March – **CTE:** Photovoltaic Technology

### **DISCUSSION:**

#### **A. Curriculum Deadline and Early Registration (Lori)**

Co-chair Lori Bennett began the discussion by noting that traditionally curriculum revisions have been submitted through May of a given academic year. She told the Committee that the VCCCD is considering earlier registration dates for fall starting in 2016. She noted that due to this possibility and because of delays in approval from the State Chancellor's office of submitted course and program revisions, the Committee should consider an earlier cut-off for curriculum revisions. Letrisha Mai seconded the idea that an earlier cut-off would be beneficial to the College. Mary Rees told the Committee that it is important for faculty to serve as curriculum reps and understand the needs of their department and division, to help communicate these needs to the Committee, and to assist in guiding courses and programs throughout the process of revision. She noted that faculty should look at revisions in the spring and summer for revisions slated for fall of the same calendar year. Mary LaBarge voiced a concern about overloading the Tech Review Sub-committee with too large a workload in the fall in order to fit in all the changes that normally would be submitted in the fall and spring terms. Lori Bennett suggested that the Tech Review workgroup could seek to increase the number of members in order to mitigate the increased workload. Mary LaBarge suggested that it should be required that reviewers in the hierarchy of approval in CurricUNET complete the elements in the COR prior to the workgroup looking at the revision so that not everything is done at Tech Review. Christine Aguilera seconded Mary LaBarge. Mary Rees mentioned that any revisions to the curriculum review schedule need to be sent to the Academic Senate. Lori Bennett suggested that all revisions submitted after a predetermined date, e.g., January 1, would be effective for fall of the following year. Remy McCarthy asked why earlier registration dates are being considered. Lori Bennett responded by saying that education plans lead to greater student success and that this was the point of the new legislation that ties certain funding to education plans. She asked Committee members to take this discussion back to their respective disciplines and return with feedback. Julius Sokenu said that cohort groups already have support systems in place but students who are not members of a defined group also need assistance. He suggested that there should be categories of urgency for revisions so that the College could be more efficient and responsible to labor market changes, noting that delays in the process of curricular revisions prevent the College from responding in a timely manner to labor market changes. Mary Rees said that it may be too much to demand that all revisions be done in the fall. She mentioned that pushing back the effective date for revisions submitted after January 1 may not be in the best interest of students. Letrisha Mai said that there needed to be clearly defined areas of revision. Lori Bennett said that in summary communication is the key. She noted that the Committee needs to develop a method of getting information out to all faculty members. Remy McCarthy said that systematic approval at the department level would be helpful for efficiency.

#### **B. 2015-2016 Goals and Accomplishments (Jerry)**

Co-chair Jerry Mansfield reviewed the Curriculum Committee goals for the 2014-15 academic year. He noted specifically the completed projects involving credit limitation, GLO assessment, and the movement of inactive courses and programs to either an active or deleted status. He reviewed the curricular statistics from the past year noting that 690 items were revised, added, or deleted; and, of those 690 items, 593 were courses and 97 were programs. He congratulated and thanked the Committee members for all their work over the past year. Awards were presented to Committee members.

**C. Consent Agenda Courses Discussion**

Christine Aguilera asked what the status was of the recommendations she had made (in CurricUNET) for further revisions to PSY M07. Elisa Setmire assured the Committee that necessary minor modifications were forthcoming. Letrisha Mai asked to double-check that the start date of the revised COR for NTS M07 was fall 2016. It was confirmed that fall 2016 was the start date.

**CURRICULUM REVIEW:****Consent Agenda:****A. Technical:**

Course	Units	GE	DE	Title	Action
PSY M07	3	B2	X	Developmental Psychology (Life Span)	Approved w/12 votes
HIM M06	1			Medical Coding Practicum	Approved w/12 votes

**B. Outline Update:**

Course	Units	GE	DE	Title	Action
MATH M25C	5	D2		Calculus with Analytic Geometry III	Approved w/12 votes
NTS M07	3	B2, E1, F	X	Cultural Foods	Approved w/12 votes

**C. Course Deletions:**

Course	Units	GE	DE	Title	Action
ANSC M01	3			Introduction to Animal Science	Approved w/12 votes
ANSC M10	1			Environmental Enrichment	Approved w/12 votes
ANSC M10L	0.5			Environmental Enrichment Lab	Approved w/12 votes
ARBC M01	4			Elementary Arabic I	Approved w/12 votes
ARBC M02	4			Elementary Arabic II	Approved w/12 votes
BIOL M09	4			Infectious Diseases: Trans/Cont	Approved w/12 votes
CHIN M02	4			Elementary Chinese: Mandarin II	Approved w/12 votes
COL M03	1			College Group Tutoring	Approved w/12 votes
CS M10D	4			Programming with C#	Approved w/12 votes
EATM 22B	1			Independent Study-EATM	Approved w/12 votes
FREN M03	4			Intermediate French I	Approved w/12 votes
FREN M31A	3			Begin. Practical French I	Approved w/12 votes
FREN M31B	3			Begin. Practical French II	Approved w/12 votes
FREN M41	3			Inter. Conversational French	Approved w/12 votes
GERM M03	4			Intermediate German I	Approved w/12 votes
GERM M04	4			Intermediate German II	Approved w/12 votes
GERM M31A	3			Beginning Practical German I	Approved w/12 votes
HEB M01	4			Elementary Hebrew I	Approved w/12 votes
HEB M02	4			Elementary Hebrew II	Approved w/12 votes
HEB M31A	3			Begin Conversat Hebrew	Approved w/12 votes
HEB M80	1-8			Internship in Hebrew	Approved w/12 votes
HIM M07	2			Alternative Healthcare Delivery	Approved w/12 votes
HIM M08	2			Health Info Comp Applications	Approved w/12 votes



HIM M09	3		Clinical Qual Assess & Improve	Approved w/12 votes
HIM M10	2		Applied Healthcare Statistics	Approved w/12 votes
HIM M11	3		HIM Technology Practicum	Approved w/12 votes
ITAL M02	4		Elementary Italian II	Approved w/12 votes
ITAL M03	4		Intermediate Italian I	Approved w/12 votes
ITAL M31A	3		Beginning Practical Italian I	Approved w/12 votes
ITAL M31B	3		Inter. Convers. Italian	Approved w/12 votes
ITAL M31C	3		Adv. Convers. Italian	Approved w/12 votes
JAPN M03	3		Intermediate Japanese I	Approved w/12 votes
JAPN M31A	3		Beginning Practical Japanese I	Approved w/12 votes
JAPN M31B	3		Inter. Convers. Japanese	Approved w/12 votes
JOUR M04	3		Magazine Article Writing	Approved w/12 votes
JOUR M12	2		Broadcast Journalism	Approved w/12 votes
MATH M13	3		Mathematical Ideas	Approved w/12 votes
MUS M50	3		Performing Arts Management	Approved w/12 votes
NTS M03	3		Advanced Nutritional Concepts	Approved w/12 votes
NTS M04	3		Nutr/Fitness/Stress Mgt	Approved w/12 votes
NTS M05	3		Nutrition - Health Professions	Approved w/12 votes
NTS M10D	0.5		Weight Management	Approved w/12 votes
NTS M10M	0.5		Healthful Eating	Approved w/12 votes
NTS M10R	0.5		Nutrition/Diabetes Management	Approved w/12 votes
NTS M10S	0.5		Sports and Exercise Nutrition	Approved w/12 votes
NTS M10T	0.5		Nutrition & Cancer Prevention	Approved w/12 votes
NTS M22A	1-3		Indp Studies-Nutri Scie	Approved w/12 votes
NTS M22B	1-3		Indt Studies-Nutri Scie	Approved w/12 votes
NTS M26	1		Culinary Essentials	Approved w/12 votes
NTS M27	3		Patient Care	Approved w/12 votes
NTS M28	2		Supervised Practice	Approved w/12 votes
NTS M32	3		Menu Planning and Purchasing	Approved w/12 votes
PDEV M01	0.5		Outcome-Based Curriculum	Approved w/12 votes
PDEV M01A	0		Course Design: Mapping Learning Outcomes	Approved w/12 votes
PDEV M01C	0		Designing a Course: Learning Modules	Approved w/12 votes
PDEV M01D	0.5		Design Course: Learning Modules	Approved w/12 votes
PDEV M02	0.5		Collaborative Learning	Approved w/12 votes
PDEV M03	0.5		Leadership Styles	Approved w/12 votes
PDEV M11	0.5		Conflict Resolution	Approved w/12 votes
PDEV M12	0.5		Team Building	Approved w/12 votes
SL M01	3		Beg American Sign Lang I	Approved w/12 votes
SL M02	3		Beg Amercn Sign Lang II	Approved w/12 votes
SPAN M01A	3		Elementary Spanish	Approved w/12 votes
SPAN M01B	2		Elementary Spanish	Approved w/12 votes
SPAN M02A	2		Elementary Spanish	Approved w/12 votes
SPAN M02B	2		Elementary Spanish	Approved w/12 votes
SPAN M03H	4		Honors: Inter. Spanish I	Approved w/12 votes
SPAN M04H	4		Honors: Inter. Spanish II	Approved w/12 votes
SPAN M05	4		Spanish for Spanish Speakers I	Approved w/12 votes
SPAN M06	4		Spanish for Spanish Speakers II	Approved w/12 votes



SPAN M12	3			Spanish Civilization	Approved w/12 votes
SPAN M14	3			Spanish for Health Care Prof.	Approved w/12 votes
SPAN M22B	1			Independent Studies-SPN	Approved w/12 votes
SPAN M31A	3			Beg. Practical Spanish I	Approved w/12 votes
SPAN M31B	3			Beg. Practical Spanish II	Approved w/12 votes
SPAN M31C	3			Beg. Practical Spanish III	Approved w/12 votes
SPAN M32	3			Spanish for Public Empl	Approved w/12 votes
SPAN M41	3			Inter Conversa Spanish	Approved w/12 votes
SPAN M95	3			Honors in Spanish	Approved w/12 votes

**D. Curricular Modifications:**

Course	Units	GE	DE	Title	Action
MM M90	3		X	Design Portfolio	Correcting title
NTS M09	3			Introduction to Food Science with Lab	Removing Fee

Program Title	Degree Type	Action
Associate in Science in Biology for Transfer	AS-T	Removal of List B option

**Action Agenda:**

- A. New Courses: No items to discuss.**
- B. Substantial: No items to discuss.**
- C. Degrees/Programs:**

Program Title	Type	Degree Type	Action
Biological Sciences	Modification	A.S.	Approved w/12 votes
Communication Studies AA degree	Deletion	A.A.	Approved w/12 votes
Economics for Transfer	Modification	AA-T	Approved w/12 votes
Spanish AA degree	Deletion	A.A.	Approved w/12 votes
CSU GE-Breadth	Modification	C of A	Approved w/12 votes
General Studies Pattern I - Humanities Emphasis	Modification	A.A.	Approved w/12 votes
General Studies Pattern I - Natural Science Emphasis	Modification	A.A.	Approved w/12 votes
General Studies Pattern I - Social & Behavioral Sciences Emphasis	Modification	A.A.	Approved w/12 votes
General Studies Pattern II/III - Arts & Humanities Emphasis	Modification	A.A.	Approved w/12 votes
Gen Studies Pattern II/III - Liberal Studies Emphasis	Modification	A.A.	Approved w/12 votes
General Studies Pattern II/III - Social & Behavioral Sciences Emphasis	Modification	A.A.	Approved w/12 votes
General Studies Pattern II/III - Natural Sciences or Mathematics	Modification	A.A.	Approved w/12 votes
Moorpark College General Education Requirements - Other	Modification	GE pattern	Approved w/12 votes
IGETC	Modification	C of A	Approved w/12 votes



MOORPARK COLLEGE

# Curriculum Committee Minutes May 5, 2015

The meeting adjourned at 2:17 p.m.

**NEXT MEETING:** Tuesday, September 1, 2015, 1:00-2:30 p.m.

Meeting Calendar 2014-2015 A-138 1 <sup>st</sup> Tuesday 1:00 pm-2:30 pm & 2 <sup>nd</sup> Tuesday 1:00-2:30 pm	
2014	2015
<del>9/2/2014</del>	<del>1/13/2015</del>
<del>9/9/2014</del>	<del>2/3/2015</del>
<del>10/7/2014</del>	<del>2/10/2015</del>
<del>10/14/2014</del>	<del>3/3/2015</del>
<del>11/4/2014 @ CCCR</del>	<del>3/10/2015</del>
<del>11/11/2014</del>	<del>4/7/2015</del>
<del>12/2/2014</del>	<del>4/14/2015</del> Cancelled
<del>12/9/2014</del>	<del>5/5/2015</del>