

Curriculum Committee

Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee's charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.

GOALS for 2014-2015

Implement course cycle of review (5-Year Review)

- Continue implementation of COR/program cycle of review
- Work towards compliance on repeatability issues
- Review prerequisite/corequisite establishment process
- Work towards compliance on degrees
- Work on development for additional 1440 degrees
- Develop program review processes
- Develop rubric for GE course qualification, outcomes, and assessment
- Develop SLO component in CurricUNET
- Review DE procedures and standard policy

Curriculum Committee Members:	
<input checked="" type="checkbox"/> Co-Chair, EVP: Lori Bennett <input checked="" type="checkbox"/> Co-Chair, Faculty: Jerry Mansfield <input checked="" type="checkbox"/> Curriculum Technician: Carmen Leiva (non-voting) <input type="checkbox"/> Instructional Data Specialist: Alan Courter (non-voting) <input type="checkbox"/> Instructional Data Specialist: Kim Watters (non-voting) <input checked="" type="checkbox"/> Articulation: Letrishia Mai <input checked="" type="checkbox"/> Library Resources: Mary LaBarge <input checked="" type="checkbox"/> Academic Senate President: Mary Rees (ex officio) <input type="checkbox"/> AFT Representative: Rex Edwards (non-voting) <input checked="" type="checkbox"/> Dean: Amanuel Gebru <input type="checkbox"/> Dean: Lisa Putnam <input type="checkbox"/> Dean: Julius Sokenu <input checked="" type="checkbox"/> Student Representative: Melvin Kim	<input checked="" type="checkbox"/> ACCESS/LS: Sile Bassi <input checked="" type="checkbox"/> Behavioral Sciences: Elisa Setmire <input type="checkbox"/> Business: <i>Vacant</i> <input checked="" type="checkbox"/> Chemistry & Earth Science: Robert Keil <input checked="" type="checkbox"/> Communications Studies/Theatre Arts/FTVM: Candice Larson <input checked="" type="checkbox"/> Counseling: Anitra Evans <input type="checkbox"/> EATM: <i>Vacant</i> <input checked="" type="checkbox"/> English/ESL/World Languages: Wade Bradford <input type="checkbox"/> Health Science: Linda Loiselle/Olga Myshina <input checked="" type="checkbox"/> Kinesiology, Athletics & HED: Remy McCarthy <input checked="" type="checkbox"/> Life Sciences: Sandy Bryant <input checked="" type="checkbox"/> Mathematics: Kathy Fink <input type="checkbox"/> Music & Dance: <i>Vacant</i> <input checked="" type="checkbox"/> Physics, Astronomy, Computer Science & Engineering: Christine Aguilera <input checked="" type="checkbox"/> Social Sciences: Hugo Hernandez <input checked="" type="checkbox"/> Visual & Applied Arts: Tim Samoff

Guests	
<input checked="" type="checkbox"/> Kim Korinke	<input checked="" type="checkbox"/> Scarlet Relle

MINUTES

Meeting began at 1:05 p.m.

APPROVAL OF MINUTES: May 6, 2014

Co-Chair Jerry Mansfield called for a motion to approve the May 6th, 2014 Meeting Minutes. Candice Larson motioned for approval. Letrishia Mai seconded the motion. Motion carried, with three abstentions: Letrishia Mai, Anitra Evans and Remy McCarthy.

INFORMATION ITEMS:

- A. September – **CTE:** Exercise Science, Radiologic Technology, Nursing, Photography; **Discipline:** Music
- B. October – **CTE:** EATM, Child Development, Multimedia, Graphics, Biotechnology; **Discipline:** Psychology
- C. November – Learning Skills
- D. December - **CTE:** Journalism; **Disciplines:** Engineering

DISCUSSION:

Jerry Mansfield, Curriculum Faculty Co-Chair, welcomed all and continued with introductions. Introductions were made by all, and included three new members: Melvin Kim, Student Representative; Anitra Evans, Counseling Curriculum Representative; and Remy McCarthy, Kinesiology/Health Education/Athletics Curriculum Representative. Jerry then introduced Mary Rees, Academic Senate President who further discussed the General Education Workgroup and new committees on campus.

A. General Education Workgroup Composition

Mary Rees welcomed the committee and thanked everyone for a job well-done, and for actively participating in the curriculum process that affects campus wide efforts. Mary announced there are various new committees on campus: Distance Education (DE) Committee, Student Success and Equity (SS & E) Committee and Student Learning Outcomes (SLO) Committee. She also mentioned the function and process of the General Education Workgroup and the importance of the GEO's (General Education Outcomes). She reference that on August 15, 2013 Curriculum Committee minutes whereby they detail that "the Curriculum Committee has approved a five year schedule for GEOs. This schedule setup which GEOs should be assessed each year and requests faculty to meet in the Fall to establish the assessment method and the appropriate rubric. This rubric would be used by faculty in the spring. These assessments would then be used by the department faculty as part of their program plan. The GE workgroup will be asked to facilitate the faculties work on these GEOs. The Curriculum Committee supported this expanded role of the GE workgroup." The GE workgroup was introduced with several faculty members: Sandy Bryant, Letrishia Mai, and Lisa Putnam, and there was interest from Hugo Hernandez and Candice Larson as new GE Workgroup members. Mary further detailed the review of the GE Rubric and the GE five year schedule, which will be further discussed in the upcoming meeting.

B. Reminder about Public Votes

Jerry Mansfield, Curriculum Faculty Co-Chair, informed we will be complying with Brown Act's public voting results by uploading the ballots as an appendix to the minutes, when voting on courses and programs. He also mentioned he will be following Robert's Rules of Orders to conduct meetings.

C. Comparable Course List (Letrishia)

Letrishia Mai, Articulation Officer, informed the completed comparable course list was finalized in June 2014, and has been published. The VCCCD District Curriculum Alignment project designated courses as "comparable" (similar in content) district-wide. The list can be found by visiting: http://www.moorparkcollege.edu/sites/default/files/files/faculty-staff/committees/curriculum/Resources/vcccd_articulation_project_-_final_6_2014.pdf

D. More News from the Curriculum Institute

Jerry mentioned that we no longer approve Stand-Alone courses locally, but rather they are submitted to the State for approval. He also informed we have complied with SB 1440 completing all ADT (Associate Degrees for Transfer); however, the State continues to develop new templates which are released in January and September of each year, such as the development of a new template for Chemistry and FTVM. He also explained the State will be closely looking at DE courses versus correspondence courses, and the importance of clearly defining what "regular effective contact" is on our campus so we can comply with the DE standards. Lori Bennett, Executive Vice President, mentioned that we would be reviewing the proposed DE Addendum drafted last year for implementation in the near future to comply with DE standards not only for State requirements, but also for Accreditation purposes.

E. The Anatomy of a Curriculum Committee

Jerry presented the key roles and functions of the curriculum committee members, designated functions and participations in the committee: Co-Chairs, Articulation Officer, Curriculum Representatives, and Curriculum Technician.

CURRICULUM REVIEW:

Consent Agenda:

No items to discuss.

Action Agenda:

No items to discuss.

Meeting adjourned at 2:30 p.m.

Meeting Calendar 2014-2015	
A-138	
1 st Tuesday 1:00 pm-2:30 pm & 2 nd Tuesday 1:00-2:30 pm	
2014	2015
9/2/2014	1/13/2015
9/9/2014	2/3/2015
10/7/2014	2/10/2015
10/14/2014	3/3/2015
11/4/2014 @ CCCR	3/10/2015
11/11/2014	4/7/2015
12/2/2014	4/14/2015
12/9/2014	5/5/2015