

## Curriculum Committee

*Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee's charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.*

### GOALS for 2015-2016

#### *Continue Implementation of course cycle of review (5-Year Review)*

- Continue implementation of COR/program cycle of review
- Ensure compliance on repeatability issues
- Review prerequisite/corequisite establishment process
- Ensure compliance on degrees
- Work on development of newly approved AD-T degrees
- Ensure all ADTs meet C-ID requirements
- Expand GE Committee
- Continue implementation of CTE 2-year program review processes
- Develop rubric for GE course qualification, outcomes, and assessment
- Maintain/coordinate SLO component in CurricUNET
- Review DE Addendum and standard policy
- Implement new DE Addendum in CurricUNET

Curriculum Committee Members:	
<input type="checkbox"/> Co-Chair, EVP: Lori Bennett <input checked="" type="checkbox"/> Co-Chair, Faculty: Jerry Mansfield <input checked="" type="checkbox"/> Curriculum Technician: Michael Trainor (non-voting) <input checked="" type="checkbox"/> Instructional Data Specialist: Alan Courter (non-voting) <input type="checkbox"/> Instructional Data Specialist: Kim Watters (non-voting) <input checked="" type="checkbox"/> Articulation: Letrisha Mai <input checked="" type="checkbox"/> Library Resources: Mary LaBarge <input type="checkbox"/> Academic Senate President: Mary Rees (ex officio) <input type="checkbox"/> AFT Representative: Rex Edwards (non-voting) <input type="checkbox"/> Dean: Amanuel Gebru <input checked="" type="checkbox"/> Dean: Jennifer Kalfsbeek-Goetz <input checked="" type="checkbox"/> Dean: Julius Sokenu <input checked="" type="checkbox"/> Student Representative: Carmel Gutherz <input type="checkbox"/> ACCESS/LS: <i>Vacant</i> <input checked="" type="checkbox"/> Behavioral Sciences: Elisa Setmire <input type="checkbox"/> Business: <i>Vacant</i> <input checked="" type="checkbox"/> Chemistry & Earth Science: Robert Keil	<input checked="" type="checkbox"/> Communications Studies/Theatre Arts/FTVM: Candice Larson <input type="checkbox"/> Counseling: <i>Vacant</i> <input type="checkbox"/> EATM: <i>Vacant</i> <input checked="" type="checkbox"/> English/ESL/World Languages: Wade Bradford <input type="checkbox"/> Health Science: Linda Loiselle/Olga Myshina <input checked="" type="checkbox"/> Kinesiology, Athletics & HED: Remy McCarthy <input checked="" type="checkbox"/> Life Sciences: Sandy Bryant <input checked="" type="checkbox"/> Mathematics: Kathy Fink <input type="checkbox"/> Music: Beth Megill <input type="checkbox"/> Dance: Beth Megill <input checked="" type="checkbox"/> Physics, Astronomy & Engineering: Scarlet Relle/Christine Aguilera <input type="checkbox"/> Social Sciences: Hugo Hernandez <input checked="" type="checkbox"/> Visual & Applied Arts: Tim Samoff
Guests	
<input checked="" type="checkbox"/> Matthew Morgan	<input checked="" type="checkbox"/> Andrew Kinkella
<input checked="" type="checkbox"/> Rachel Messinger	<input checked="" type="checkbox"/> Ed Garcia
<input checked="" type="checkbox"/> Gary Quire	<input checked="" type="checkbox"/> Thanh Trinh
<input checked="" type="checkbox"/> Jodi Dickey	

## MINUTES

*Meeting began at 1:02 p.m.*

### **APPROVAL OF MINUTES:** September 8, 2015

Co-chair Jerry Mansfield called for a motion to approve the September 8, 2015 Meeting Minutes. Letrisha Mai motioned for approval. Kathy Fink seconded the motion. The motion carried with no votes against and no abstentions.

### **INFORMATION ITEMS:**

- A. Sept – **Disciplines:** Multimedia, Anthropology, Work Experience
- B. Oct—**Disciplines:** Multicultural, Commercial Photography, Photography
- C. Nov—**Disciplines:** History,
- D. Dec—**Disciplines:** Geology, Geography, GIS; **CTE:** Film Television Media

### **DISCUSSION:**

#### A. **Introductions**

Co-chairs Lori Bennett and Jerry Mansfield introduced Michael Trainor as the new Curriculum Technician at Moorpark College. Lori Bennett introduced instructor Gary Quire as a new Committee member representing Business.

#### B. **Curriculum Regional Meeting**

Jerry Mansfield advised the Committee of the upcoming Curriculum Regional Meeting (South) presented by the Academic Senate for California Community Colleges (ASCCC). He told the Committee that the meeting is scheduled for Saturday, November 14, 2015, at Mt. San Antonio College in Walnut, CA. He noted that the meeting will cover updates from the Chancellor's office on a number of curricular issues including revisions to the Program and Course Approval Handbook (PCAH), ADTs, as well as a breakout session discussing curriculum basics. He said that the meeting is unusual because there is no registration fee and past meetings covering similar topics have included a registration fee. He encouraged all Committee members to attend and reminded the Committee that he had emailed a link to the ASCCC webpage that has information about the meeting: <http://www.asccc.org/events/2015-11-14-173000-2015-11-14-233000/fall-2015-curriculum-regional-meeting-south>. Dean Jennifer Kalfsbeek-Goetz said she was planning on attending.

#### C. **Changes in Revision Categories**

Jerry Mansfield advised the Committee that the District Technical Review Workgroup-Instructional (DTRW-I) is revising its definitions for substantial and non-substantial changes to courses to align its rules with those in the PCAH. As an example of the impact of this change, he noted that currently the addition of a prerequisite to a course is considered a substantial change requiring the review and approval of both DTRW-I and the Board of Trustees. The proposed revisions would no longer consider the addition of prerequisites a substantial change just as the PCAH does not consider this type of revision substantial. Letrisha Mai asked when the changes will become official. Jerry Mansfield said that the District Council on Accreditation and Planning (DCAP) would need to discuss the proposed changes before they would become official. Letrisha Mai told the Committee that they would be advised when the changes are finalized. Jerry Mansfield showed the Committee a draft of the document that showed the proposed changes to substantial/non-substantial categories.

#### D. **GE Workgroup Schedule**

Sandy Bryant and Letrisha Mai told the Committee that the General Education Workgroup had revised its schedule and will now meet on the fourth Thursday of every month at 1:15 p.m. They told the Committee that this schedule change will better align with the schedule of the Curriculum Committee.

#### E. **Task Force on Workforce Recommendations**

Julius Sokenu asked that the discussion of the Task Force on Workforce Recommendations be postponed until the next Curriculum Committee meeting.

#### F. **Consent Agenda Discussion**

Jerry Mansfield asked the Committee if they had any questions about the items on the Consent Agenda. The Committee members had no questions.

**G. Action Agenda Discussion**

Jerry Mansfield told the Committee that ART M110 was moved from the Consent Agenda to the Action Agenda because, technically, the course was adding prerequisites even though they were only additional prerequisite options. Jerry Mansfield told the Committee that ANTH M09 was substantial because there was significant change in the scope of the course content. Rachel Messinger confirmed its placement on the Action Agenda. Letrisha Mai told the Committee that due to the content change to ANTH M09, the department would be submitting the course for consideration as a satisfier of GE area F in addition to area B2. Regarding ANTH M14, Rachel Messinger told the Committee that primatology is considered a sub-field of biological anthropology. She said that she had discussed the course with the Exotic Animal Training and Management (EATM) department to confirm there would be no conflicts with the implementation of the new ANTH course and any EATM courses and was told by EATM that because ANTH M14 is a theory and method course and EATMs primate classes were vocational, there would be no conflicts. She told the Committee that similar courses existed at universities, for example, UCSD, where there was access to primate animal facilities. She said that the EATM zoo would be a resource used with the class but that the primate facilities at the Los Angeles Zoo would be valuable as well. Letrisha Mai said that the department would be submitting a proposal to have ANTH M14 eligible as a satisfier of CSU GE. Matthew Morgan described for the Committee the content and purpose for PHIL M21. He told the Committee that the course was modeled after similar courses at UC Riverside and Bakersfield College. Letrisha Mai said that the course would be submitted for CSU GE as well as IGETC in the coming year. Sandy Bryant concurred with the GE recommendation. Ed Garcia described for the Committee the purpose and content for CNSE M68. He said that the course was a follow-up to CNSE M67 which is a very popular course for students employed in the industry (IT). He said that the course would prepare students for the VMWare Certified Professional 5 exam. He told the Committee that cloud computing and virtualization are an expanding area in the IT market place and that labor market data supports this claim. He said that CNSE M68 would help the College to meet the labor market demand.

**H. Other**

Jerry Mansfield told the Committee that the transition from M22A/B to M122 courses (Independent Study) needed to be completed. He said that a template would be followed and that the courses would be revised as part of a single project and not on a course-by-course basis but that, once revised, the new M122 classes would be included in the five year cycle of revisions for a particular discipline. The Committee agreed that this was appropriate. After discussing the matter with the Committee, Jerry Mansfield advised the Committee that the meeting scheduled for Tuesday, October 13, 2015, would be cancelled.

**FUTURE CURRICULUM TOPICS:**

- |                                 |                               |                      |
|---------------------------------|-------------------------------|----------------------|
| A. Distance Education           | B. Interdisciplinary Degrees  | C. General Education |
| D. Report from Regional Meeting | E. Noncredit Course Offerings |                      |

**CURRICULUM REVIEW:**

**Consent Agenda:**

**A. Technical:**

Course	Units	GE	DE	Title	Action
ART M43	3			Beginning Painting I	Approved with 11 votes
ART M79A	3			Figure Sculpture I	Approved with 11 votes

**B. Outline Update:**

Course	Units	GEE	DE	Title	Action
ANTH M01	3	A11	X	Biological Anthropology	Approved with 11 votes
ANTH M01H	3	A1		Honors: Biological Anthropology	Approved with 11 votes
ANTH M01L	3	A1		Biological Anthropology Lab	Approved with 11 votes

ANTH M02	3	B2, F	X	Cultural Anthropology	Approved with 11 votes
ANTH M03	3	B2	X	Introduction to Archaeology	Approved with 11 votes
ANTH M06	3	B2		Introduction to Native American Studies	Approved with 11 votes
ANTH M07	3	B2	X	Peoples and Cultures of the World	Approved with 11 votes
ANTH M08	3	B2		Linguistic Anthropology	Approved with 11 votes
ANTH M11	3	B2		Magic, Witchcraft, and Religion	Approved with 11 votes
ANTH M12	3			Archaeological Laboratory Procedures	Approved with 11 votes
ANTH M13	3	B2		The Chumash and Their Neighbors: Indians of California	Approved with 11 votes
ANTH M17	3	B2		Forensic Anthropology	Approved with 11 votes
CNSE M68	3			Cyber Security of IOS Networks	Approved with 11 votes

**I. Course Deletions:**

Course	Units	GE	DE	Title	Action
ANTH M60C	3			Indians of California	Approved with 11 votes

**J. Curricular Modifications: No items to discuss.**

**Action Agenda:**

**A. New Courses:**

Course	Units	GE	DE	Title	Action
ANTH M14	3	X		Monkeys, Apes, and Humans	Approved with 11 votes
CSNE M68	3			VMware Optimize and Scale	Approved with 11 votes
PHIL M21	3	C2	X	Ethics of Living and Dying	Approved with 11 votes

**B. Substantial:**

Course	Units	GE	DE	Title	Action
ANTH M09	3	B2, F	X	Sex, Gender, and Culture	Approved with 11 votes

**C. Degrees/Programs: No items to discuss.**

Meeting adjourned at 2:00 p.m.

**NEXT MEETING:** Tuesday, November 3, 2015, 1:00-2:30 p.m.

Meeting Calendar 2014-2015 A-138	
1 <sup>st</sup> Tuesday 1:00 pm-2:30 pm & 2 <sup>nd</sup> Tuesday 1:00-2:30 pm	
2015	2016
9/1/2015	1/12/2016
9/8/2015	2/2/2016
10/6/2015	2/9/2016
10/13/2015	3/1/2016
11/3/2015	3/8/2016
11/10/2015	4/5/2016
12/1/2015	4/12/2016
12/8/2015	5/3/2016