

Curriculum Committee

Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee's charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.

GOALS for 2017-2018

Continue implementation of course cycle of review (5-Year Review)

- Continue implementation of COR/program review
- Ensure compliance on repeatability issues
- Review prerequisite/co-requisite establishment process
- Ensure compliance on degrees
- Work on development of newly approved ADTs
- Ensure all ADTs meet C-ID requirements
- Expand GE Committee
- Continue implementation of CTE 2-year program review processes
- Develop rubric for GE course qualification, outcomes, and assessment
- Maintain/coordinate SLO component in CurricUNET
- Review DE addendum and standard policy
- Implement new DE addendum in CurricUNET

Curriculum Committee Members:	
<input checked="" type="checkbox"/> Co-chair, VP: Julius Sokenu <input checked="" type="checkbox"/> Co-chair, Faculty: Jerry Mansfield <input type="checkbox"/> Curriculum Technician: <i>Vacant</i> (non-voting) <input checked="" type="checkbox"/> Academic Data Specialist: Alan Courter (non-voting) <input type="checkbox"/> Academic Data Specialist: <i>Vacant</i> (non-voting) <input checked="" type="checkbox"/> Articulation: Traci Allen <input checked="" type="checkbox"/> Library Resources: Mary LaBarge <input checked="" type="checkbox"/> Academic Senate President: Nenagh Brown (ex officio) <input type="checkbox"/> AFT Representative: Rex Edwards (non-voting) <input checked="" type="checkbox"/> Dean: Lisa Putnam <input checked="" type="checkbox"/> Dean: Mary Rees <input type="checkbox"/> Dean: <i>Vacant</i> <input checked="" type="checkbox"/> Student Representative: Jasmine Bautista <input checked="" type="checkbox"/> ACCESS/Learning Skills: Jolie Herzig <input type="checkbox"/> Behavioral Sciences: <i>Vacant</i>	<input type="checkbox"/> Business: <i>Vacant</i> <input checked="" type="checkbox"/> Chemistry & Earth Sciences: Robert Keil <input checked="" type="checkbox"/> Child Development/Education: Cynthia Sheaks-McGowan <input checked="" type="checkbox"/> Counseling: Jodi Dickey <input type="checkbox"/> EATM: <i>Vacant</i> <input checked="" type="checkbox"/> English/ESL/World Languages: Wade Bradford <input checked="" type="checkbox"/> Health Sciences: Olga Myshina <input type="checkbox"/> Kinesiology, Athletics & HED: Remy McCarthy <input checked="" type="checkbox"/> Life Sciences: Beth Miller <input checked="" type="checkbox"/> Mathematics: Daniel Rubinstein <input checked="" type="checkbox"/> Fine and Performing Arts: Robert Salas <input checked="" type="checkbox"/> Physics, Astronomy & Engineering: Scarlet Relle <input checked="" type="checkbox"/> Social Sciences: Hugo Hernandez <input checked="" type="checkbox"/> Media Arts and Comm Studies: Svetlana Kasalovic <input type="checkbox"/> CTE Liaison: <i>Vacant</i>

Guests	
<input checked="" type="checkbox"/> Brock Cushman	<input checked="" type="checkbox"/> Gerardo Zucca
<input checked="" type="checkbox"/> John Loprieno	<input type="checkbox"/>

MINUTES

Meeting began at 1:04 p.m.

APPROVAL OF MINUTES: January 16, 2018

Co-chair Jerry Mansfield called for a motion to approve the January 16, 2018 Meeting Minutes. Wade Bradford motioned for approval. Daniel Rubinstein seconded the motion. The motion carried with no votes against and one abstention: Lisa Putnam.

INFORMATION ITEMS:

- A. 2017—**Disciplines:** Nursing (in process); Business; Accounting; Journalism
- B. Jan—**Disciplines:** Theatre; Technical Theatre; **CTE:** Criminal Justice; FTVM
- C. Feb—**Disciplines:** Mathematics; Philosophy; Physical Science; **CTE:** CNSE; Game Design
- D. March—**CTE:** Photovoltaic; RADT; Biomedical Device Manufacturing
- E. **PAST DUE:** Work Experience (9/16); Graphics (11/17); CNSE (12/16);
Computer Science (1/17); **CTE:** Biotechnology

DISCUSSION:

A. Update on Noncredit

Jerry Mansfield told the Committee that, in his opinion, there was no new information revealed at the non-credit meeting held at the district office on January 18. He said that his counterparts at OC and VC also agreed that there was no new info revealed. Jodi Dickey said that it was a good meeting for those who had not been through any non-credit training before. Mary LaBarge asked if non-credit courses would be processed in the same manner as credit courses. Jerry Mansfield replied that they are essentially the same. He also expressed hope that CourseLeaf would have separate credit and non-credit templates. He reminded the Committee that they had put through approximately a dozen non-credit courses in the last year. Robert Salas said that he was disappointed that the speaker was not more encouraging of the development of non-credit courses in the areas of dance and kinesiology. Jerry Mansfield agreed that the speaker was dismissive.

B. GE Pattern Follow-up

Traci Allen told the Committee that she had given a presentation to the social sciences department on the proposal for a reduced GE pattern for STEM and CTE majors. She said that she provided them with data from 2017 that showed the College had awarded over 2,200 general studies AA degrees and ADTs combined. She said that she reminded the department that the proposal would not affect students pursuing those degree pathways. She also said that she told the department that the College had awarded 241 CTE and STEM degrees in 2017. She said that she told the department that there was an IGETC for STEM pattern that was a separate IGETC track available to STEM majors that featured reduced units compared with the traditional IGETC pattern. She said that many faculty members in attendance did not know that it existed. She went on to say that the meeting provided her with good feedback but that they ran out of time. She told the Committee that, in general, most faculty members want to know why there is a need to offer a smaller unit GE pattern and she said that one reason was that there are new restrictions on units related to financial aid. Hugo Hernandez said that there was a concern among the social science instructors of a reduction of opportunities in their disciplines. He also said that there was a worry that the reduction in units for GE would make the associate's degree look more like a certificate. Traci Allen responded that there is confusion about what's happened. She said that students will still need 60 units to earn a degree and that STEM students are not taking certain classes anyway because they can simply transfer with the units they've already earned and not be awarded a degree. She told the members that having fewer prescribed classes could result in greater discipline exploration. Hugo Hernandez said that the social sciences department was not aware that the universities had already made unit reductions to their GE patterns. Traci Allen said that the proposal is on the agenda for discussion at a future DTRW-I meeting and that the same kinds of conversations are happening at Ventura and Oxnard Colleges. She noted that there are some faculty members asking if a counter proposal could be made. She reminded the members that this proposal was a district-wide initiative and would not solely affect Moorpark College. Hugo Hernandez said that there was a concern that students may not be as prepared for upper division electives if the proposed unit reductions were in place. Traci Allen replied that upper division electives are designed for students in the particular programs that required them and that they had no prerequisites associated with them. Svetlana Kasalovic said that a conversation about the new GE proposal had begun among the department chairs in her division. She asked if there was a committee that reviewed the content of GE requirements to verify the rigor of course content. Dean Mary Rees replied that what she was describing were GELOs and that one GE area group meets each year on a rotational basis to discuss them. Jodi Dickey said that the College's GELOs were described on pages 66 and 67 of the current course catalog.

C. The Future of Families

Jerry Mansfield told the members that course families were introduced as a result of and as a response to repeatability being eliminated from a number of courses. Mary Rees said that some colleges were reporting FTES as a result of having no limit on the number of repeats allowed for a student to take a class. She said that the state had frowned on this practice. Jerry Mansfield said that disciplines had found that the creation of certain families had had the unintended consequence of locking out students from some of the classes that made up the families. He cited the ART M70 family of courses as an example. He told the members that while ART M70, M71, M72, and M73 were logical members of a family called "Ceramics," ART M74 and M75, Glaze Design I and II, which were also members of the family, were not a logical member. He went on to say that the rules for course families stated that students could not take more than four courses in a family and that, as an example, a student who completed ART M70-73 would be prohibited from taking ART M74 but that the art faculty had identified that course as having completely different content. He stated that the art faculty had requested that ART M74 and M75 should not be grouped with the ceramics family of courses. Jerry Mansfield advised the members that should anyone recognize a negative impact on enrollment as a result of a family construction, to please bring it to his attention.

D. TOP Codes

Mary Rees explained to the Committee that some time ago the state had decided to group courses into broad categories. These categories were labeled with a six digit number referred to as the TOP (taxonomy of programs) code. She went on to say that other states use different methods to categorize courses, such as the CIP (classification of instructional programs) code or the SOC (standard occupational classification) code. She said that it is important that the correct TOP codes are used because many sources of funding are tied to certain TOP codes. She said that several programs need to clean up their TOP codes and that a meeting needed to be scheduled to do so. Robert Keil asked if there was a priority to which programs would be reviewed. Mary Rees said she knew of a few and that the state had provided for the assistance in the clean-up for a total of six programs. Dean Lisa Putnam said that CTE disciplines should be among those selected for the state to assist as other programs could be handled internally. Jerry Mansfield said that he hoped the TOP code would be a data element that could be looked at in CourseLeaf.

E. Consent Agenda Discussion

Jerry Mansfield told the members that ARTH M14 should have been listed on the ballot as a technical update as the course is adding distance education (DE) as a method of instruction. He went on to say that the Tech Review workgroup looked at the ARTH courses and a determination was made that a TOP code change was needed for those courses; however, changing that element is considered a substantial change and would need the approval of the Board of Trustees as well as the State before the courses could be offered. He told the members that the ARTH M130 (formerly ARTH M14) class was being offered as a summer abroad course in 2018 and he proposed that the Committee vote on the course as ARTH M14 with the addition of DE as a method of instruction. Furthermore, the class had been marketed to students as ARTH M14 and changing the course number and title now may confuse students wishing to register for ARTH M14. He also said that ARTH M130 would be brought before the Committee at a later date, perhaps as a curriculum update. Jerry Mansfield told the members that ITAL M102 is simply a renumbering of ITAL M02, a course that was reviewed and approved by the Committee on September 19, 2017. He said the course was being renumbered because it was deleted and, as a result, should have been renumbered when it came before the Committee in the fall. He went on to say that ITAL M101 is a renumbering of ITAL M01 in order to match the course number sequence with ITAL M102. Gerry Zucca asked if disciplines are forced to renumber their courses. Jerry Mansfield replied no. Nenagh Brown told the members that the subject of common course numbering has come up at the meetings of DTRW-I. She said that courses that have been granted C-ID designations could be the first to adopt course number changes. She said that there is a feeling among some of the committee members that it would be easier on students if course numbers were made common. Hugo Hernandez asked if there was no need to review ITAL M102 because it had already been reviewed. Jerry Mansfield replied that that was correct. He then told the members that they could choose to have ITAL M102 added to the ballot if they felt it was appropriate. Mary LaBarge said that the course should be on the ballot for historical reference. Jerry Mansfield replied that it would be on the ballot for the next meeting. Jodi Dickey said that ART M90 and ART M32 have the C-ID descriptors ARTS 220 and ARTS 200, respectively.

F. Action Agenda Discussion

Gerry Zucca told the members that ART M79C would be the third semester course in the figure sculpture sequence of courses. Jerry Mansfield told the members that ARTH M80 and M122 were boiler plate CORs and that they were needed since Art History had become a distinct discipline separate from Art. He said that the Art History AA-T was being modified because of the course number and title changes in the discipline.

CURRICULUM REVIEW:

Consent Agenda:

A. Technical Revision:

Course	Units	GE	DE	Title	Action
ARTH M14	3	C1, F	X	History of Art: Asian	Approved with 15 votes

B. Outline Update:

Course	Units	GE	DE	Title	Action
ART M30	3	C1		Drawing and Composition I	Approved with 15 votes
ART M31	3			Drawing and Composition II	Approved with 15 votes
ART M32	3			Beginning Life Drawing I	Approved with 15 votes
ART M33	3			Beginning Life Drawing II	Approved with 15 votes
ART M34	3			Advanced Life Drawing I	Approved with 15 votes
ART M35	3			Advanced Life Drawing II	Approved with 15 votes
ART M70	3	C1		Beginning Ceramics I	Approved with 15 votes
ART M71	3			Beginning Ceramics II	Approved with 15 votes
ART M72	3			Ceramic Design I	Approved with 15 votes
ART M73	3			Ceramic Design II	Approved with 15 votes
ART M74	3			Glaze Design I	Approved with 15 votes
ART M75	3			Glaze Design II	Approved with 15 votes
ART M77	3			Beginning Sculpture I	Approved with 15 votes
ART M78	3			Beginning Sculpture II	Approved with 15 votes
ART M79A	3			Figure Sculpture I	Approved with 15 votes
ART M79B	3			Figure Sculpture II	Approved with 15 votes
ART M90	3			Beginning Printmaking I	Approved with 15 votes
ART M91	3			Beginning Printmaking II	Approved with 15 votes
ART M92	3			Advanced Printmaking I	Approved with 15 votes
ART M93	3			Advanced Printmaking II	Approved with 15 votes
				The following ARTH courses have course number changes.	
ARTH M100	3	C1		Understanding Art (title change)	Approved with 15 votes
ARTH M100H	3	C1		Honors: Understanding Art	Approved with 15 votes
ARTH M110	3	C1		History of Western Art: Prehistoric through Gothic	Approved with 15 votes
ARTH M120	3	C1		History of Western Art: Renaissance through Modern	Approved with 15 votes
ARTH M150	3	C1		History of Western Art: Modern through Contemporary	Approved with 15 votes
ITAL M101	4	C2		Elementary Italian	Approved with 15 votes

C. Course Deletion: No items to discuss

D. Curricular Modifications:

Course	Units	GE	DE	Title	Action
ITAL M102	4			Elementary Italian	Course Number Adjustment
				ITAL M02 was approved last semester, but now needs to change	its course number.

Action Agenda:

A. New Courses:

Course	Units	GE	DE	Title	Action
ART M79C	3			Figure Sculpture III	Approved with 14 votes
ARTH M80	1—4			Internship in Art History	Approved with 14 votes
ARTH M122	0.5—3			Independent Study	Approved with 14 votes

B. Substantial: No items to discuss.

C. Degrees/Programs:

Program Title	Type	Degree Type	Action
AS Degree in Art	Modification	A.S.	Approved with 12 votes
AA-T in Studio Arts	Modification	AA-T	Approved with 12 votes
AA-T in Art History	Modification	AA-T	Approved with 12 votes

Meeting adjourned at 2:13 p.m.

NEXT MEETING: Tuesday, February 20th, 2018, 1:00-2:30 p.m.

Meeting Calendar 2017-2018	
A-138	
1 st Tuesday 1:00pm-2:30pm & 3 rd Tuesday 1:00-2:30pm	
2017	2018
9/5/2017	1/16/2018
9/19/2017	2/6/2018
10/3/2017	2/20/2018
10/17/2017	3/6/2018
11/7/2017	3/20/2018
12/5/2017	4/3/2018
	4/17/2018
	5/1/2018
	5/8/2018