



Curriculum Committee

Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee's charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.

GOALS for 2017-2018

Continue implementation of course cycle of review (5-Year Review)

- Continue implementation of COR/program review
- Ensure compliance on repeatability issues
- Review prerequisite/co-requisite establishment process
- Ensure compliance on degrees
- Work on development of newly approved ADTs
- Ensure all ADTs meet C-ID requirements
- Expand GE Committee
- Continue implementation of CTE 2-year program review processes
- Develop rubric for GE course qualification, outcomes, and assessment
- Maintain/coordinate SLO component in CurricUNET
- Review DE addendum and standard policy
- Implement new DE addendum in CurricUNET

Curriculum Committee Members:	
<input type="checkbox"/> Co-chair, VP: Julius Sokenu <input checked="" type="checkbox"/> Co-chair, Faculty: Jerry Mansfield <input checked="" type="checkbox"/> Curriculum Technician: Ana Barcnas (non-voting) <input type="checkbox"/> Academic Data Specialist: Alan Courter (non-voting) <input type="checkbox"/> Academic Data Specialist: <i>Vacant</i> (non-voting) <input checked="" type="checkbox"/> Articulation: Traci Allen <input checked="" type="checkbox"/> Library Resources: Mary LaBarge <input checked="" type="checkbox"/> Academic Senate President: Nenagh Brown (ex officio) <input type="checkbox"/> AFT Representative: Rex Edwards (non-voting) <input type="checkbox"/> Dean: Lisa Putnam <input type="checkbox"/> Dean: Mary Rees <input type="checkbox"/> Dean: <input checked="" type="checkbox"/> Student Representative: Jasmine Bautista <input checked="" type="checkbox"/> ACCESS/Learning Skills: Jolie Herzig <input type="checkbox"/> Behavioral Sciences: <i>Vacant</i>	<input type="checkbox"/> Business: <i>Vacant</i> <input checked="" type="checkbox"/> Chemistry & Earth Sciences: Robert Keil <input checked="" type="checkbox"/> Counseling: Jodi Dickey <input type="checkbox"/> EATM: <i>Vacant</i> <input type="checkbox"/> English/ESL/World Languages: Wade Bradford <input type="checkbox"/> Health Sciences: Linda Loiselle/Olga Myshina <input type="checkbox"/> Kinesiology, Athletics & HED: Remy McCarthy <input checked="" type="checkbox"/> Life Sciences: Beth Miller <input checked="" type="checkbox"/> Mathematics: Daniel Rubinstein <input checked="" type="checkbox"/> Fine and Performing Arts: Robert Salas <input checked="" type="checkbox"/> Physics, Astronomy & Engineering: Scarlet Relle <input checked="" type="checkbox"/> Social Science: Hugo Hernandez <input type="checkbox"/> Media Arts and Communication Studies: Svetlana Kasalovic Tim Samoff/Candice Larson <input type="checkbox"/> CTE Faculty Liaison: <i>Vacant</i>

Guests	
<input checked="" type="checkbox"/> Brock Cushman	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

MINUTES

Meeting began at 1:08pm

APPROVAL OF MINUTES: March 6, 2018

Co-chair Jerry Mansfield called for a motion to approve the March 6, 2018 Meeting Minutes. Hugo Hernandez motioned for approval. Daniel Rubinstein seconded the motion. The motion carried with no votes against and one abstention: Robert Salas.

INFORMATION ITEMS:

- A. 2017—**Disciplines:** Nursing (in process); Business; Accounting; Journalism
- B. Jan—**Disciplines:** Theatre; Technical Theatre; **CTE:** Criminal Justice; FTVM
- C. Feb—**Disciplines:** Mathematics; Philosophy; Physical Science; **CTE:** CNSE; Game Design
- D. March—**CTE:** Photovoltaic; RADT; Biomedical Device Manufacturing
 - a) **PAST DUE:** Work Experience (9/16); Graphics (11/17); CNSE (12/16); Computer Science (1/17); **CTE:** Biotechnology

DISCUSSION:

- A. Public Comments
 - 1. Hugo Hernandez announced he is running for office faculty representative for AFT, the faculty union.
 - 2. Traci Allen encouraged everyone to come to the Guided Pathways mapping group. She also said there will be a presentation on dual enrollment tonight, 3/20/18, at Simi Valley High School.
 - 3. Jodi Dickey announced she will be stepping down as GE Workgroup co-chair effective fall 2018.
- B. Current Events
 - 1. Scarlet Relle asked about adding a different course from a different college into our certificate program. The example used was a class from Ventura College while taking a certificate program at Moorpark College. This would prevent from having to recreate a course. Traci Allen mentioned Moorpark already does this with the Biomedical Device Manufacturing Certificate of Achievement with Ventura College. Jerry Mansfield said he would find out what is needed to get a certificate with that scenario through the process.
 - 2. Jolie Herzig gave information on dual registration. She has noticed fall registration was higher among students registering for summer classes. However, registration is low among students only registering for fall classes. She said maybe students don't know or it's just too early to register for fall. Jasmine Bautista said that too many things change from now until fall, and for that reason it's hard to register for fall classes now when there is so much that can change.
 - 3. Mary LaBarge said there will be an event to help students transfer to a four-year college. She will bring a flyer about the event at the next meeting. She also provided positive feedback on the 1st Annual Spring Festival. She said there were lots of people and was happy to have been asked, for the first time, for the Library to be open for an event.
 - 4. Jerry Mansfield explained the difference between substantial and technical changes because sometimes there are misunderstandings regarding what is a substantial change and substantial amount of changes.
- C. CTE Process: Encore

Jerry Mansfield announced there is a meeting scheduled for Thursday, 4/26 regarding Courseleaf. He said he would like to get those involved with CurricUNET to indicate what is needed in the new system, and is requesting ideas from everyone for the next meeting. Rob Keil suggested better "help" resources for items on the screen. Nenagh Brown suggested the goal was to have one template with options for all three colleges. Hugo Hernandez asked if a course could be removed from the list after it has been reviewed by the curriculum committee so the list is not so long. Daniel Rubinstein suggested placing reviewed courses at the bottom of the list. Jerry Mansfield said he would make note of the suggestions and bring them up at the meeting. He also said he would ask for a non-credit template because they are very common.

Jerry also mentioned there were multiple revisions within one course in CurricUNET, and we need to keep a close



eye when we are reviewing duplicates or let him know when things appear out of the ordinary. Jerry reviewed page 85 of the PCAH regarding the narrative section. He asked about Labor Market Information (LMI) data and how often it is needed. Brock Cushman said he has no problem with asking for LMI data because the CTE program requires all of that information to complete an application and for the course to get funding.

Jerry Mansfield said the next Curriculum Committee meeting is scheduled for 4/3. He informed everyone there is no curriculum to review at the April 3rd meeting because it is after spring break. Jerry asked the members if they recommend we cancel the April 3rd meeting. Nenagh Brown suggested everyone could complete their evaluation at the April 3rd meeting or it could be done some other time. Nothing was decided. Jerry will discuss it with Julius Sokenu.

CURRICULUM REVIEW:

Consent Agenda:

A. Technical Revision: No items to discuss.

B. Outline Update:

Course	Units	GE	DE	Title	Action
THA M04	3		X	History of the Theatre	Approved with 10 votes
THA M04H	3			Honors: History of Theatre	Approved with 10 votes
THA M08	3		X	Script Analysis	Approved with 10 votes
THA M09A	3			Acting for Film and Television I	Approved with 10 votes
THA M09B	3			Acting for Film and Television II	Approved with 10 votes
THA M09C	3			Acting for Film and Television III	Approved with 10 votes
THA M09D	3			Acting for Film and Television IV	Approved with 10 votes
THA M10A	3			Theatre Production: Performance I	Approved with 10 votes
THA M10B	3			Theatre Production: Performance II	Approved with 10 votes
THA M10C	3			Theatre Production: Performance III	Approved with 10 votes
THA M10D	3			Theatre Production: Performance IV	Approved with 10 votes
THA M14A	1.5			Improviseational Comedy I *Pending*	Approved with 10 votes
THA M14B	1.5			Improviseational Comedy II	Approved with 10 votes
THA M14C	1.5			Improviseational Comedy III	Approved with 10 votes
THA M14D	1.5			Improviseational Comedy IV	Approved with 10 votes
THA M15A	3			Stage Direction I	Approved with 10 votes
THA M15B	3			Stage Direction II	Approved with 10 votes

C. Course Deletion: No items to discuss.

D. Curricular Modifications: No items to discuss.



Action Agenda:

- A. **New Courses: No items to discuss.**
- B. **Substantial: No items to discuss.**
- C. **Degrees/Programs: No items to discuss.**

Meeting adjourned at 1:57pm

NEXT MEETING: Tuesday, April 3rd, 2018, 1:00-2:30 p.m.

Meeting Calendar 2017-2018	
A-138	
1 st Tuesday 1:00pm-2:30pm & 3 rd Tuesday 1:00-2:30pm	
2017	2018
9/5/2017	1/16/2018
9/19/2017	2/6/2018
10/3/2017	2/20/2018
10/17/2017	3/6/2018
11/7/2017	3/20/2018
12/5/2017	4/3/2018
	4/17/2018
	5/1/2018
	5/8/2018