MOORPARK COLLEGE

## Curriculum Committee

*Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee's charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.*

*GOALS for 2019-2020*
*Continue implementation of course cycle of review (5-Year Review)*

- Become proficient in using CourseLeaf
- Continue implementation of COR/program review
- Ensure curriculum compliance with Title 5 regulations
- Review and if necessary update adopted ADTs for SB 1440 compliance
- Become familiar with course and program submission timeline, necessary documentation, and approval process
- Become familiar with various curriculum actions and their approval processes and timelines

- Become more efficient in communicating curricular information to departments and divisions
- Review and if necessary update courses that have been aligned with C-ID descriptors
- Continue implementation of CTE 2-year program review processes
- Adopt review and approval processes of noncredit curriculum in accordance with Title 5 regulations
- Establish procedures for noncredit curriculum offerings

| Curriculum Committee: | | Members | | Alternate |
|---|---|---|---|---|
| Co-chair, Interim VPAA (tie-breaking vote) | ☐ | Mary Rees | | |
| Co-chair, Faculty (tie-breaking vote) | ☑ | Letrisha Mai | | |
| Co-chair, Faculty (tie-breaking vote) | ☑ | Scarlet Relle | | |
| AFT Representative (non-voting) | ☐ | Rex Edwards | | |
| Academic Data Specialist (non-voting) | ☐ | Alan Courter | | |
| Academic Senate President (ex officio, non-voting) | ☑ | Nenagh Brown | | |
| CTE Faculty Liaison (non-voting) | ☑ | Christy Douglass | | |
| Curriculum Technician (non-voting) | ☑ | Ana Barcenas | | |
| Student Representative (non-voting) | ☐ | *Vacant* | | |
| **Faculty member per department (Quorum is 12 out of 23 voting members)** | | | | |
| Articulation Officer | ☑ | Letrisha Mai | | |
| Dean | ☐ | Oleg Bespalov | | |
| Dean | ☑ | Howard Davis | | |
| Dean | ☑ | Carol Higashida | | |
| ACCESS/Learning Skills | ☐ | Silva Arzunyan | ☐ | Jolie Herzig |
| Behavioral Sciences | ☑ | Veronique Boucquey | | |
| Business | ☑ | Ruth Bennington | ☑ | Josepha Baca |
| Chemistry & Earth Sciences | ☐ | Robert Keil | | |
| Child Development/Education | ☑ | Shannon Coulter | ☐ | Cindy Sheaks-McGowan |
| Counseling | ☑ | Jodi Dickey | | |
| EATM | ☐ | Cindy Wilson | | |
| English/ESL | ☑ | Wade Bradford | | |
| Health Sciences | ☑ | Olga Myshina | | |
| Kinesiology, Athletics & HED | ☐ | Brock Cushman | ☐ | Remy McCarthy |
| Librarian | ☑ | Mary LaBarge | ☐ | Danielle Kaprelian |
| Life Sciences | ☑ | Beth Miller | | |
| Mathematics | ☑ | Renée Butler | | |
| Media Arts & Communication Studies | ☑ | Candice Larson | | |
| Performing Arts | ☐ | Robert Salas | ☐ | Nathan Bowen |
| Physics, Astronomy & Engineering | ☐ | Erik Reese | | |
| Social Science | ☐ | Christian Beam | ☐ | Hugo Hernandez |
| Visual Arts | ☐ | Clare Sadnik | | |
| World Languages | ☐ | Perry Bennett | | |

## MINUTES

| Disciplines due for curriculum review | |
|---|---|
| **Fall 2019** | **Spring 2020** |
| ● Tech Review 9/5: | ● Tech Review 1/16: |
| **New** Engineering Technology (ENGT) | Physical Science (PHSC); Physics (PHYS) |
| Computer Networking Systems Engineering (CNSE) | ● Tech Review 2/6 and 2/20 and 3/5: |
| **New** Business Information Systems (BIS) | Music (MUS) |
| ● Tech Review 9/19 and 10/3: | ● Tech Review 3/5: |
| Film Television Media (FTVM)=Film Television Media Arts (FTMA) | Humanities (HUM); Health Education (HED) |
| FTVM/FILM=FTMA | ● Tech Review 4/2 and 4/6 and 4/30: |
| ● Tech Review 10/17: | Kinesiology (KIN) |
| Health Science (HS); Nutritional Science (NTS); Journalism (JOUR) | Intercollegiate Athletics (ICA) |
| ● Tech Review 11/7 and 11/21: | |
| Engineering (ENGR); Computer Information Systems (CIS) & (BIS) | |
| ● Tech Review 12/5: | |
| Biotechnology (BIOT); Learning Skills (LS); Work Experience (WEXP) | |

## I. CALL MEETING TO ORDER

- Meeting began at 1:05pm
- Guests: Bob Darwin, Ed Garcia, Christina Lee, and Navreet Sumal

## II. PUBLIC COMMENTS AND AMENDMENT TO THE AGENDA

- R. Bennington wanted to know the timeline for reviewing new courses. The members were presented the curriculum submission timeline found on the Moorpark College Curriculum webpage under Resources.

## III. REVIEW AND APPROVAL OF MINUTES FROM FEBRUARY 18, 2020

- Co-Chairs Letrisha Mai and Scarlet Relle called for a motion to approve the March 3, 2020, Meeting Minutes. Wade Bradford motioned for approval. Candice Larson seconded the motion. The motion carried with no votes against and two abstentions: Howard Davis, and Beth Miller.

## IV. CURRICULUM REVIEW AND APPROVAL OF COURSE(S) AND PROGRAM(S)

### A. Consent Agenda

#### 1. Outline Revision(s):

| Course | Units | GE | DE | C-ID | Title | Effective Semester | Notes |
|---|---|---|---|---|---|---|---|
| ENGL M29A | 3 | C2 | | | Old Testament as Literature | Fall 2021 | Remove prerequisite and update. Approved with 12 votes. |
| ENGL M29B | 3 | C2 | | | New Testament as Literature | Fall 2021 | Remove prerequisite and update. Approved with 12 votes. |

#### 2. Course Deletion(s): no items to discuss.

3. **Curricular Modification(s):**

| Course | Units | GE | DE | C-ID | Title | Effective Semester | Notes |
|---|---|---|---|---|---|---|---|
| CS M15W | 3 | | X | | Client-Side Web Development Using HTML/JavaScript | Fall 2020 | Adding UC transfer request. Approved with 12 votes. |
| CS M16PH | 3 | | X | | Server-Side Development using PHP | Fall 2020 | Adding UC transfer request. Approved with 12 votes. |
| HOSP M100 | 3 | | X | HOSP 100 | Introduction to Hospitality | Fall 2020 | Additional minimum qualification. Approved with 12 votes. |
| HOSP M120 | 3 | | X | HOSP 120 | Hospitality Cost Control | Fall 2020 | Additional minimum qualification. Approved with 12 votes. |
| HOSP M130 | 3 | | X | HOSP 130 | Introduction to Food and Beverage Management | Fall 2020 | Additional minimum qualification. Approved with 12 votes. |
| HOSP M140 | 3 | | X | HOSP 140 | Introduction to Hotel Management | Fall 2020 | Additional minimum qualification. Approved with 12 votes. |

4. **Revised Degrees(s):**

| Title | Award Type | Effective Semester | Notes |
|---|---|---|---|
| Engineering | A.S. | Fall 2020 | Added courses. Approved with 12 votes. |

B. **Action Agenda:**

1. **New Course(s):**
    a. E. Garcia: CNSE M106 is a course on adapting to market regarding cloud technology. This will be part of different certificates.
    b. S. Relle: ENGT M28 is the last course needed to complete a certificate in Electronics Engineering Technology.

| Course | Units | GE | DE | C-ID | Title | Effective Semester | Notes |
|---|---|---|---|---|---|---|---|
| CNSE M106 | 3 | | X | | Cloud Architecture | Fall 2020 | Approved with 12 votes. |
| ENGT M28 | 2 | | | | Capstone Project in Electronics Engineering Technology | Fall 2020 | Approved with 12 votes. |

2. **Revision(s):**

| Course | Units | GE | DE | C-ID | Title | Effective Semester | Notes |
|---|---|---|---|---|---|---|---|
| RADT M01B | 3 | | | | Radiographic Technique I | Fall 2020 | SAM Code change. Approved with 12 votes. |
| RADT M01BL | 1 | | | | Radiographic Technique Lab I | Fall 2020 | SAM Code change. Approved with 12 votes. |
| RADT M02B | 3 | | | | Radiographic Technique II | Spring 2021 | SAM Code change. Approved with 12 votes. |
| RADT M02BL | 1 | | | | Radiographic Technique Lab II | Spring 2021 | SAM Code change. Approved with 12 votes. |
| RADT M09 | 0.5 | | | | Basic Skills: Health Care Professional | Summer 2020 | TOP Code change. Approved with 12 votes. |
| RADT M10B | 2 | | | | Introduction to Radiographic Technique | Summer 2020 | SAM Code change. Approved with 12 votes. |

3. **New Degree(s):**

| Title | Award Type | Effective Semester | Notes |
|---|---|---|---|
| International Business | A.S. | Fall 2020 | Approved with 12 votes. |
| International Business | COA | Fall 2020 | Approved with 12 votes. |

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## V. DISCUSSION ITEMS:

### A. MC Decision-Making Handbook – review of Curriculum Committee's Charge and Membership

- Committee members provided feedback, and revisions were made during the meeting.

- The revised draft was emailed to Co-Chairs Letrisha Mai and Scarlet Relle.

## VI. REPORTS AND INFORMATION

### A. Co-Chair Report: none to report

### B. DTRW-I: none to report

### C. Articulation: none to report

### D. Subcommittee/Workgroups: none to report

### E. New Curriculum Approvals at the State (CCCCO): none to report

*Meeting adjourned at 2:08pm*

| Meeting Calendar 2019-2020 CCCR 1st Tuesday 1:00pm-2:20pm & 3rd Tuesday 1:00-2:20pm | |
| --- | --- |
| **2019** | **2020** |
| ~~9/3/19~~ | ~~1/7/20~~ |
| ~~9/17/19~~ | ~~2/4/20~~ |
| ~~10/1/19~~ | ~~2/18/20~~ |
| ~~10/15/19~~ | *3 / 3 / 20* |
| ~~11/5/19~~ | 3/17/20 |
| ~~11/19/19~~ | 3/31/20 |
| ~~12/3/19~~ | 4/21/20 |