

## Distance Education Standing Committee

### Moorpark College's Mission Statement

*With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

### Committee charter:

The Distance Education Committee makes recommendations on college-wide planning and accreditation issues related to distance education activities.

The specific tasks of this committee are:

- Review and evaluate campus-wide student success and equity data related to distance education
- Develop and promote best practices that contribute to the quality and growth of distance education at Moorpark College
  - Provide guidance on professional development activities related to distance education
- Monitor and document compliance with accreditation standards and state and national regulations

### Agenda October 26, 2016 2:30 PM – 4:00 PM, A-138

Division/Position	Name	Present	Division/Position	Name	Present
<b>Co-chairs</b>	Jennifer Goetz Lee Ballestero		<b>Dean</b>	Amanuel Gebru	
<b>Athletics &amp; Institutional Effectiveness</b>	Allison Slade		<b>Instructional Technologist</b>	Tracie Bosket	
			<b>ACCESS</b>	Obalid Younan	
<b>Behavioral &amp; Social Sciences</b>	Cynthia Barnett Leeann Mulville/Rex Edwards		<b>Student Service Council</b>	Traci Allen	
			<b>Associated Students</b>	Sydney Pugh	
			<b>DE Coordinator</b>	Joanna Miller	
<b>Business and Science</b>	Cynthia Sheaks-McGowan Ruth Bennington		<b>GUESTS: Please Sign In</b>		
<b>Enrollment Services, Health &amp; Life Sciences</b>	Jana Johnson Rachel Messinger				
<b>Languages &amp; Learning Resources</b>	Diane Scorfano Perry Bennett				
<b>Mathematics &amp; Physical Sciences</b>	Cynthia Reed Martin Chetlen				
<b>Performing Arts &amp; Student Life</b>	Nathan Bowen Laura Gentry				
<b>Student Success &amp; Engagement</b>	Traci Allen				

Meeting Calendar 16-17 4 <sup>th</sup> Wednesday 2:30 in A-138	Topic	Meeting Calendar 16-17 4 <sup>th</sup> Wednesday 2:30 in A-138	Topic
8/4/2016	Set Goals	1/25/2017	OEI
9/28/2016	Canvas certification	2/22/2017	Canvas training
10/26/2016	Peer/Mentoring ideas	3/22/2017	Canvas training
11/23/2016	Update email to students	4/26/2017	Review Goals

*Distance Education Standing Committee*

**AGENDA**

<b>Topic</b>	<b>Discussion/Comments</b>	<b>Action</b>
1. Welcome members & approval of minutes		
2. Dave Fuhram		
3. Turnitin presentation (Diane) Workgroup to review other OEI resources?		
4. District focus on DE classes (Jennifer)		
5. Peer Review/Mentoring (Joanna)		
6. Final exam windows/time blocks in DE courses (Joanna and Lee)		
7. Automatic email to student-update (Lee)		
8. Comments:		
Adjournment at ____ p.m.		