MOORPARK COLLEGE
Facilities/Technology – Committee on Accreditation and Planning
(T-CAP/F-CAP)
MEETING AGENDA
Wednesday, May 04, 2016 | 1:15-3:00 p.m., A-138

POSITION	NAME	ATTEND	DIVISION	FACULTY NAME	ATTEND
Co-Chair: Vice Presdient, Business Services	Silvia Barajas		Languages, Library & Learning Resources	John Dobbins	
Co-Chair: Academic Senate Representative	Michael Walegur			Faten Habib	
Academic Senate President, ex Officio	Mary Rees				
Dean	Norman Marten		Mathematics & Physical Sciences	Erik Reese	
	Inajane Nicklas			David Mayorga	
				Angela Wilkins	
Business Services	Darlene Melby		EATM, Health & Life Sciences	Christina Lee	
	Dan McMichael			Audrey Chen	
	John Sinutko			Michlyn Hines	
Associated Students Representative	Neema Sheshebor			Mary Swenson (Alt)	
Instructional Technologist	Tracie Bosket			Lan Nguyen (Alt)	
				Andrew Kinkella (Alt)	
Guests			Athletics & Institutional Effectiveness	Vance Manakas	
			Science & Student Engagement	Lydia Basmajian	
			Behavioral & Social Sciences	Jack Miller	
				Kari Meyers	
				Steve Pfeffer (Alt)	
			Arts, Business & Child Development	Steve Callis	
				Gerry Zucca	
				Sherry D'Attile	
				Matthew Spinneberg (Alt)	
			Performing Arts & Student Engagement	Brian Koehler	
				Michael Grimes	

TOPIC	ACTION
1. WELCOME and INTRODUCTION	
2. **APPROVAL OF MINUTES: March 02, 2016 meeting & April 06, 2016**	
3. **INFORMATION/REPORTS**	
➢ **IT UPDATE –Dan McMichael**	
➢ **INSTRUCTIONAL TECHNOLOGY – Tracie Bosket**	
➢ **FACILITIES PROJECTS UPDATE – John Sinutko**	

TOPIC	ACTION

4. Work Group Updates/Approvals
    ➢ **FRAWG**
    ➢ **TRAWG**
    ➢ **PAWG**	

5. Operational and Strategic Plans: Approval	
6. Other: Committee Survey from Academic Senate	
7. ADJOURNMENT	

HANDOUTS	F-CAP/T-CAP 2015-16 MEETING CALENDAR, 1st Wednesday at 1:15 p.m., A-138
F-CAP/T-CAP Agenda	05/04/2016 – MCShare & Website	**2015	09/02, 10/07, 11/04, 12/02**
F-CAP/T-CAP Meeting Minutes	03/02/2016 – MCShare & Website - DRAFT	**2016	02/03, 03/02, 04/06, 05/04**
F-CAP/T-CAP Meeting Minutes	04/06/2016 – MCShare & Website - DRAFT	
F-CAP/T-CAP Meeting Minutes	02/03/2016 – MCShare & Website - APPROVED	
F-CAP/T-CAP Charge/Membership – Included on Agenda, Website	

Facilities and Technology - Committee on Accreditation and Planning

- *The Facilities and Technology Committee on Accreditation and Planning makes recommendations on college-wide planning and accreditation issues related to facilities for educational programs and student service and those related to campus instructional and administrative digital technology. Monitors the implementation of Standard 3B & 3C of the self-study relative to facilities.*

RECOMMENDING STRUCTURE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP

FACILITIES AND TECHNOLOGY–
Committee on Accreditation and Planning
(F-CAP/Tech-CAP)
 	
Committee of Academic Senate
	The committee recommends funding for technology based on a general allocation guideline that assumes budget stability or growth. As a rule of thumb, the committee recommends an allocation of a minimum of 30% of the college's total instructional equipment funding assigned each year to technology equipment, software, and hardware. The accreditation component under the purview of the Facilities and Technology Committee on Accreditation and Planning is the development of plans to address any self-study advisement or visiting team recommendation that refer to facilities and/ or the needs of digital technology for students, faculty, and staff.	**Co-Chairs**
		  • Vice President of Business Services
		  • Faculty member appointed by the Academic Senate Council and is, therefore, a member of the Academic Senate Council
		Members
		  • Three faculty members from each Student Learning Division appointed by the Academic Senate Council
		  • Two Deans selected by the Executive Vice President
		  • Three Business Service representatives selected by the Vice President of Business Services
		  • One student appointed by Associated Students