



MOORPARK COLLEGE

Professional Development Committee

Charter: The Professional Development Committee makes recommendations on the direction of professional development activities for full-time and part-time faculty and staff, including:

- Plan, implement, and assess Fall and Spring Faculty Professional Development (FLEX) Program activities
- Plan, implement, and assess classified staff professional development opportunities
- Coordinate, promote, and assess college-wide professional development activities
- Evaluate applications and award professional development funds to full-time faculty; funds to be considered are limited to those monies identified in the AFT Collective Bargaining Agreement
- Evaluate applications and award other funds provided to the professional development committee

GOALS 2018-2019

#	GOALS	Outcome
1	Share timely, salient, innovative Professional Development opportunities and resources for the campus community	<ul style="list-style-type: none">• Identified a theme for this year and next year (Finding your North Star: From Surviving to Thriving). As part of developing the theme, worked with Marketing to produce a logo and provided a brief description of the theme for future PD fliers.• Re-design the Professional Development website• Review the New Faculty Handbook-a workgroup was created to update the book to meet the needs of both FT and PT faculty. The Handbook was in need of major revisions as well as a better way to advertise its existence to the deans/chairs. The committee requested the creation of a publically available Canvas shell so deans/chairs can send the link to a new hire without them having to log in.• Close the loop for Professional Development events attended off-campus

		<ul style="list-style-type: none"> • OER awareness workshops and materials • Review/updating the travel fund paperwork • Model ‘best practices’ at Professional Development activities such as games, mindfulness, etc.
2	Ensure Professional Development Committee is reflective of the constituents, needs and strategic direction of the college	Review charter/membership of the committee
3	Plan/facilitate Flex and Professional Development activities	See attached summary of all flex activities
4	Identify professional development opportunities to help faculty and staff meet the increasing demands of the workplace via optimization	