



MOORPARK COLLEGE
Professional Development Committee

Charge: The Professional Development Committee makes recommendations on the direction of professional development activities for full-time and part-time faculty and staff, including:

- Plan, implement, and assess Fall and Spring faculty Professional Development (FLEX) Program activities
- Plan, implement, and assess classified staff professional development opportunities
- Coordinate, promote, and assess college-wide professional development activities
- Evaluate applications and award professional development funds to full-time faculty; funds to be considered are limited to those monies identified in the AFT Collective Bargaining Agreement
- Evaluate applications and award other funds provided to the Professional Development Committee

GOALS, 2016-2017

CHARGE	GOALS	PROGRESS AND ACCOMPLISHMENTS
Plan, implement, and assess Fall and Spring faculty Professional Development (FLEX) Program activities	<p>Focus professional development events to strengthen best practices towards Student Success and Equity across our campus, ensuring the inclusion of the following:</p> <ul style="list-style-type: none">• All categories of faculty: instructional, counseling, other faculty student service personnel• Both full-time and part-time faculty• Faculty from all disciplines• Trainings on needs of groups of students such as veterans, EOPS, first-generation, ACCESS, re-entry students, etc. <p>Provide opportunities for faculty to understand Student Success and Equity data and how to use it towards supporting our students.</p> <p>Offer opportunities to learn from Student Success and Equity achievements of other institutions, both through on-site visits and by inviting guest speakers to Moorpark College.</p> <p>Provide trainings to keep faculty up to date with advancing technology, both in and without the classroom.</p> <p>Maximize attendance at FLEX activities by planning and finalizing all activities for Fall and Spring before the final exam week of the preceding semester.</p> <p>Continue to assess other faculty professional development needs on a regular basis and develop training opportunities to address assessed needs.</p>	
Plan, implement, and assess classified staff professional development opportunities	<p>Focus professional development events to strengthen best practices towards Student Success and Equity across campus, ensuring the inclusion of all categories of classified employees from all departments.</p> <p>Continue supporting the inclusion of classified employees in all professional development events across campus.</p>	

	<p>Provide opportunities for classified employees to understand Student Success and Equity data and how to use it towards supporting our students.</p> <p>Assess classified professional development needs on a regular basis and develop training opportunities to address assessed needs.</p>	
Coordinate, promote, and assess college-wide professional development activities	<p>Coordinate with other professional development groups in the following ways in order to promote, assess, and record all trainings across campus:</p> <ul style="list-style-type: none"> • Maintain and expand the online professional development calendar to cover all activities on campus and further afield for our college community • Develop searchable resources of available professional development presentations that could be promoted across campus • Investigate options for an online repository for campus-wide professional development resources that is easily accessible; if possible create such a repository and set up system to maintain it. • Investigate adoption of tracking for professional development participation online across all groups on campus. • Contribute to campus discussion of a possible “campus hour” <p>Coordinate with the Standing Committees to ensure professional development is in line with their goals for the college.</p>	
Evaluate applications and award professional development funds to full-time faculty; funds to be considered are limited to those monies identified in the AFT Collective Bargaining Agreement	<p>Administer dispersal of travel funds fairly and efficiently.</p> <p>Evaluate the procedures of the Faculty Travel Funding Workgroup for possible improvements for the 2017-18 year.</p>	
Evaluate applications and award other funds provided to the professional development committee	<p>Consider options for funding classified employees to attend professional development events and conferences.</p> <p>Investigate the possibility of increasing the funds for part-time faculty.</p>	