



MOORPARK COLLEGE

Professional Development Committee

Charter: The Professional Development Committee makes recommendations on the direction of professional development activities for full-time and part-time faculty and staff, including:

- Plan, implement, and assess Fall and Spring Faculty Professional Development (FLEX) Program activities
- Plan, implement, and assess classified staff professional development opportunities
- Coordinate, promote, and assess college-wide professional development activities
- Evaluate applications and award professional development funds to full-time faculty; funds to be considered are limited to those monies identified in the AFT Collective Bargaining Agreement
- Evaluate applications and award other funds provided to the professional development committee

GOALS 2018-2019

#	GOALS	Outcome
1	Share timely, salient, innovative Professional Development opportunities and resources for the campus community	<ul style="list-style-type: none"> • Identified a theme for this year and next year (Finding your North Star: From Surviving to Thriving). As part of developing the theme, worked with Marketing to produce a logo and provided a brief description of the theme for future PD fliers. • Re-design the Professional Development website: waiting District website upgrade. • Review the New Faculty Handbook-a workgroup was created to update the book to meet the needs of both FT and PT faculty. The Handbook was in need of major revisions as well as a better way to advertise its existence to the deans/chairs. The committee requested the creation of a publically available Canvas shell so deans/chairs can send the link to a new hires. • Close the loop for Professional Development events attended off-campus: continue for next year. May include elements of the new Educational Master

		<p>Plan. Will track through sign-in sheets starting in fall flex.</p> <ul style="list-style-type: none"> • OER awareness workshops and materials: Workshop held during April Flex. • Review/updating the travel fund paperwork: Done at April committee meeting. • Model 'best practices' at Professional Development activities such as games, mindfulness, etc.: continue for next year.
2	Ensure Professional Development Committee is reflective of the constituents, needs and strategic direction of the college	Review charter/membership of the committee: discussed and decided that division representation was appropriate.
3	Plan/facilitate Flex and Professional Development activities	See attached summary of all flex activities
4	Identify professional development opportunities to help faculty and staff meet the increasing demands of the workplace via optimization	Developed theme that reflects this. Decided to keep Kudos since it is widely used.