**Student Equity & Achievement Committee**

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| **MEETING DATES** | |
| 2019 | 8/28, 9/25, 10/23, 11/26 |
| 2020 | 1/22, 2/26, 3/25, 4/22 |

**August 28, 2019**

**1:00-2:30 PM – A-138**

**MINUTES** (draft)

**Mission Statement:** With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

**Committee Charter:** Responsible to make recommendations on college-wide planning related to Student Success Activities.

**Tasks of the Committee are to:**

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| * *Review and evaluate campus-wide student success & equity data* * *Develop and monitor the College Integrated Plan: Basic Skills Initiative, Student Equity & Student Success Program in coordination with the Basic Skills Advisory Committee* | * *Recommend, coordinate & initiate strategies which enhance student success at Moorpark College* * *Recommend, coordinate & support programs & services that support diverse groups of students in order to promote student equity* | * *Foster communication and collaboration among campus student services & instructional programs in support of campus student success activities* |

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|  | **Representative** |  | **Division** | **Representative** |  | **Division** | | **Representative** |  |
| **Co-Chairs** | Amanuel Gebru | **X** | **English, Library & Student Life** | Beth Gillis-Smith | **X** | **A&R, Counseling, Student Life and Support, EOPS & Student Health Ctr** | | Pam Kennedy-Luna | **X** |
| Trulie Thompson | **X** | Tracy Tennenhouse | **X** |  |  |
| **Deans** | Khushnur Dadabhoy | **X** | **ACCESS, Kinesiology, Athletics, Math, DE & Teaching and Learning** | Vance Manakas |  |  |  |
| Matt Calfin | **X** | Rena Petrello | **X** | **EATM, Life & Health Sciences** | | Jeny Joy | **X** |
| Sam Lingrosso | **X** |  |  |  |  |
| **Student Services** | Dave Anter | **X** |  |  | **Physical Science & Career Education** | | Esmail Nikjeh | **X** |
| Sile Bassi |  | **Business, Social & Behavioral Sciences, Child Development & Languages** | Cynthia Sheaks-McGowan | **X** |  |  |
| Sharon Manakas | **X** | Timothy Lumas | **X** | **Guests** | | **Guests** |  |
| Claudia Sitlington | **X** |  |  | Kristen Robinson | **X** |  |  |
| **Academic Senate President (ex-officio, non-voting)** | Nenagh Brown | **X** | **Institutional Effectiveness & Planning, Grants and PACE** |  |  | Oleg Bespalov | **X** |  |  |
| **Arts, Media, Communication Studies** | Beth McGill | **X** | Johnny Conley | **X** |  |  |
| **Student Representative** |  |  | Jill McCall |  |  |  |  |  |

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| **Topic** | **Discussion** | **Action** |
| Approval of Agenda and Minutes | * Welcome / Introductions | Dr. Gebru welcomed everyone and introductions were made around the room. |
| * Public Comments * Committee Comments | No public comments  Nenagh Brown – brought 10 plus 1 cards to all the new employees on the committee  Sharon Manakas – Let the group know about the Suicide Prevention Workshop coming up on September 12.  Kristen Robinson – Club Rush is 9/10 & 9/11, Constitution Day is 9/17  Claudia Sitlington – Raider Registration is 9/3 & 9/10 3:30 LLR 122 & 126 |
| * Agenda Approval | The agenda was approved. Nenagh Brown (1st) & Sharon Manakas (2nd) |
| * Minutes Approval (5/6/19) | The minutes were approved. Cynthia Sheaks-McGowen (1st) & Pam Kennedy-Luna (2nd), Beth McGill & Khushnur Dadabhoy abstained. |
| New Business | * Committee Charge and 19-20 Goal-setting | Trulie Thompson spoke briefly about the committee charge and setting the goals for 2019/20. Sharon Manakas brought up basic needs and the feasibility of it in relation to the student equity plan. She feels it is very important for our college community and should be a goal for this year. |
| * Equity Plan | * A draft version was emailed and handed out at the meeting. The plan was worked on during the summer (kudos to Oleg Bespalov, Johnny Conley for their hard work) but it was not approved by Academic Senate. A request was granted by the district for more time to work on this. * The budget was discussed. Only 3 years are required by the state to be on the plan. So, this year is not required but the group unanimously agreed to keep the 19/20 budge on the plan for transparency. * Education Master Plan metrics were added to the plan in order to monitor how the programs are working. * Johnny Conely told the group that in terms of budget priorities – all of the requests for funds were graded and prioritized. Opportunities for unspent funds will go to those on the priority list. Will have more information on the budget after it is approved at the state level on October 23rd. Since this is one time money, programs that are successful will hopefully be institutionalized. |
|  | * Basic Needs Workgroup | Kristen Robinson addressed the group stating that she, Howard Davis & Marnie Melendez are working on addressing the basic needs of students. Looking to have more volunteers for this workgroup.   1. Food & Security – would like to extend the food pantry from one day per week to five. 2. Make a basic needs space on campus. Is it sustainable? 3. Identify need and wishlist and Amanuel will take to Executive Council 4. Possibly partnering with the community resources like local food banks etc…   Claudia Sitlington, Nenagh Brown, Amanuel Gebru, Johnny Conley and Khushnur Dadabhoy would like to volunteer for the workgroup.  Suggestion to look at possibly putting students in touch with the outside resources that can assist them i.e. CalFresh. |
| Next Meeting | * September 25, 2019 | 1. Revisit Goals 2. Look at membership 3. Budget process |
| Adjournment |  | The meeting adjourned at 2:20 p.m. |

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| **Meeting Attachments** | | |
| * Agenda | * Minutes from 5/6/19 | * Student Equity Plan (Draft) |