**Student Equity & Achievement Committee**

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| **MEETING DATES** | |
| 2019 | ~~8/28, 9/25~~, 10/23, 11/26 |
| 2020 | 1/22, 2/26, 3/25, 4/22 |

**October 23, 2019**

**1:00-2:30 PM – A-138**

**Minutes**

**Mission Statement:** With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

**Committee Charter:** Responsible to make recommendations on college-wide planning related to Student Success Activities.

**Tasks of the Committee are to:**

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| * *Review and evaluate campus-wide student success & equity data* * *Develop and monitor the College Integrated Plan: Basic Skills Initiative, Student Equity & Student Success Program in coordination with the Basic Skills Advisory Committee* | * *Recommend, coordinate & initiate strategies which enhance student success at Moorpark College* * *Recommend, coordinate & support programs & services that support diverse groups of students in order to promote student equity* | * *Foster communication and collaboration among campus student services & instructional programs in support of campus student success activities* |

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|  | **Representative** |  | **Division** | **Representative** |  | **Guests** |
| **Co-Chairs** | Amanuel Gebru | **X** | **English, Library & Student Life** | Beth Gillis-Smith | **X** | Traci Allen |
|  | Trulie Thompson | **X** |  | Tracy Tennenhouse |  | Monique Gevorkian |
| **Deans** | Khushnur Dadabhoy | **X** | **ACCESS, Kinesiology, Athletics, Math, DE & Teaching and Learning** | Vance Manakas |  |  |
|  | Matt Calfin |  |  | Rena Petrello  Kevin Balas (ALT) |  |  |
|  | Sam Lingrosso | **X** | **Business, Social & Behavioral Sciences, Child Development & Languages** | Cynthia Sheaks-McGowan | **X** |  |
| **Student Services** | Dave Anter |  |  | Timothy Lumas | **X** |  |
|  | Johnny Conley | **X** | **Institutional Effectiveness & Planning, Grants and PACE** | Rocio Avina Cervantes |  |  |
|  | Kristen Robinson | **X** | **Arts, Media, Communication Studies** | Beth Megill | **X** |  |
|  | Claudia Sitlington |  |  | Jill McCall |  |  |
| **AS President** | Nenagh Brown | **X** | **A&R, Counseling, Student Life and Support, EOPS & Student Health Ctr** | Sharon Manakas | **X** |  |
| **Student Rep** | Jennifer Pezzuto |  |  | Pam Kennedy-Luna | **X** |  |
|  |  |  | **EATM, Life & Health Sciences** | Jeny Joy |  |  |
|  |  |  |  | Carrie Geisbauer |  |  |
|  |  |  | **Physical Science & Career Education** | Esmail Nikjeh | **X** |  |
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| Approval of Agenda and Minutes | * Welcome / Introductions |  |
| * Public Comment |  |
| * Agenda Approval * Minutes Approval (9/25/19) |  |
|  | * SEA Goals 19-20   + Discussed goals from previous year and ones to be included for this upcoming year   + Final Goals are:     - Complete the 2018-2019 SEA Annual Report by 1/1/20     - Use data to initiate strategies for improvement     - Clarify and streamline the process of budgetary requests for SSSP, BSI and Equity funding     - Support Open Educational Resources (OER) and ensure that students have access to programs with little or no costs     - Support the design and implementation of Guided Pathways at Moorpark College     - Increase communication to faculty of SSSP, BSI and Equity best practices     - Support the Basic Needs Workgroup and the feasibility study for a Basic Needs Student Center     - Review the Making Decisions Document as it relates to SEA Standing Committee * Expenditure Report from 2017-2018 was shared with Committee in relation to the $93K of Basic Skills money that was returned to the state   + - J. Conley discussed the NOVA report     - Committee members still have questions and concerns as to why the money was not spent and had to be returned     - Currently working on getting the funds back from the state and awaiting approval from state to spend monies past the deadline     - The BSI Committee will be posting budget reports in their monthly meetings     - Questions/Concerns:       * + Will this affect funds for BSI in the future?         + If Committee receive funds back from state, must plan ahead on how to spend funds     - Next meeting, Committee will review the DRAFT of the Annual Report * SEA Funding Request Process   + Committee discussed the process of how the funding request will work. * Discussion on where the funds come from; how they are allocated * Page 4 of the Annual Report discusses examples of how activities are categorized   + Review the SEA Program Expenditure Guidelines   + Need to include previous goals/plans from last year   + Review of the revised Funding Request Rubric   + Forms needs to be updated; including fillable form   + Forms will be sent out the campus-wide and due November 13th; Committee will review next meeting and rank * Guided Pathways Update (Traci Allen)   + Update on the workgroups for GP, Metamajors now called Areas of Interest   + GPS Consultants will be on MC campus 10/28/2019   + Student Support Design Team – working on program mapping     - Passed around DRAFT handouts that the Committee is working on   + Student onboarding looking at ideas of Student Success Teams/Circles |  |
| Adjournment |  |  |