**Attendance:**

* Matt Calfin
* Dave Anter
* Kristen Robinson
* Johnny Conley
* Claudia Sitlington
* Beth Gillis Smith
* Vance Manakas
* Rena Petrello
* Kevin Balas
* Cynthia Sheaks-McGowan
* Karla Montenegro Gonzalez
* Sharon Manakas
* Esmaail Nikjeh

**Public Announcements**

* Undocumented Legal Services to begin in March 2020 with a partnership with CCCCO Foundation and United Farmer Workers Foundation
* ASMC application
* Engineering club needs an advisor to attend a conference in Kentucky. If interested contact Kristin Robinson
* If you are planning to patriciate in graduation either by walking or setting up please contact Krisin Robinson. Graduation Regalia ordering deadline is March 27th
* Spring Festival need volunteers, send names to Claudia Sitlington
* Mental Health First Aid Certification on March 19th 8 hrs. Contact Sharon Manakas
* Every Tuesday Mindfulness Movement class 7:30-8am

**Approval of Minutes**

* Nov 20th minutes - approve 2nd: Nenagh
* Jan 22 - Sharon, 2nd, Rena
* Abstentions Vance/Amanuel

**Approval of Agenda**

* Approve - Nenagh, 2nd, Rena

**OER Update**

* Resolution for support for OER, state recommended, promote equity, achievement
* COF canyons sample
* SEA - academic senate
* Faculty can still maintain academic freedom to adopt textbooks for their courses
* Revise 2nd where as to revise language from ed master plan
* Add: customize material

**TLC presentation**

* Staff, tutors, professions, subjects
* Over 150 presentations for the year
* Writing center - 1500 individual sessions, over 909 positive results improve, more successful
* Math/Science center - major growth in visits, seat hours - academic matrix: correlate with tutoring
* CETS/PAL, gym TLC, online

**Student Equity Update**

* PD high impact (??) current %
* 100% good FT over 3 years
* 60% good PT
* Safe zone, equity TMOCAs, ALAS CHESS, Equity in the Classroom. Safe Zone trainings

**Making Decisions**

* Nenagh provided a brief summary of the construction of the SEA committee and suggested that we look at the membership closely at the next meeting