**Student Equity & Achievement Committee**

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| **MEETING DATES** |
| 2019 | 8/28, 9/25, 10/23, 11/26 |
| 2020 | 1/22, 2/26, 3/25, 4/22 |

**September 25, 2019**

**1:00-2:30 PM – A-138**

**Minutes**

**Mission Statement:** With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

**Committee Charter:** Responsible to make recommendations on college-wide planning related to Student Success Activities.

**Tasks of the Committee are to:**

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| * *Review and evaluate campus-wide student success & equity data*
* *Develop and monitor the College Integrated Plan: Basic Skills Initiative, Student Equity & Student Success Program in coordination with the Basic Skills Advisory Committee*
 | * *Recommend, coordinate & initiate strategies which enhance student success at Moorpark College*
* *Recommend, coordinate & support programs & services that support diverse groups of students in order to promote student equity*
 | * *Foster communication and collaboration among campus student services & instructional programs in support of campus student success activities*
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|  | **Representative** |  | **Division** | **Representative** |  | **Guests** |
| **Co-Chairs** | Amanuel Gebru | **X** | **English, Library & Student Life** | Beth Gillis-Smith | **X** | Traci Allen |
|  | Trulie Thompson | **X** |  | Tracy Tennenhouse |  | Howard Davis |
| **Deans** | Khushnur Dadabhoy | **X** | **ACCESS, Kinesiology, Athletics, Math, DE & Teaching and Learning** | Vance Manakas | **X** | Eddie BeltranBrian Burns |
|  | Matt Calfin |  |  | Rena PetrelloKevin Balas (ALT) | **X** |  |
|  | Sam Lingrosso |  | **Business, Social & Behavioral Sciences, Child Development & Languages** | Cynthia Sheaks-McGowan | **X** |  |
| **Student Services** | Dave Anter |  |  | Timothy Lumas | **X** |  |
|  | Johnny Conley | **X** | **Institutional Effectiveness & Planning, Grants and PACE** | Rocio Avina Cervantes |  |  |
|  |  Kristen Robinson | **X** | **Arts, Media, Communication Studies** | Beth Megill |  |  |
|  | Claudia Sitlington | **X** |  | Jill McCall |  |  |
| **AS President** |  Nenagh Brown | **X** | **A&R, Counseling, Student Life and Support, EOPS & Student Health Ctr** | Sharon Manakas |  |  |
| **Student Rep** | Jennifer Pezzuto |  |  | Pam Kennedy-Luna |  |  |
|  |  |  | **EATM, Life & Health Sciences** | Jeny Joy |  |  |
|  |  |  |  | Carrie Geisbauer |  |  |
|  |  |  | **Physical Science & Career Education** | Esmail Nikjeh | **X** |  |
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| Approval of Agenda and Minutes | * Welcome / Introductions
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| * Public Comment
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| * Agenda Approval
* Minutes Approval (8/28/19)
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|  | * SEA Goals 19-20
	+ Discussed goals from the previous year and which to keep for this year
	+ Final Goals are:
		- Complete the 2018-2019 SEA Annual Report
		- Use data to initiate strategies for improvement including the Equity Plan Assessments
		- Clarify and streamline the process of budgetary requests for SSSP, BSI and Equity funding
		- Support Open Educational Resources (OER) and ensure that students have access to programs with little or no costs
		- Support the design and implementation of Guided Pathways at Moorpark College
		- Increase communication to faculty of SSSP, BSI and Equity best practices
		- Support the Basic Needs Workgroup and the feasibility study for a Basic Needs Student Center
		- Review the Making Decisions Document as it relates to SEA Standing Committee (charge and membership)
			* Questions about adding tasks related to OER and ZTC as well as Guided Pathways were proposed
* SEA 19-20 Integrated Plan and Budget
	+ Integrated Plan Final Expenditure report was due Sept. 30th
	+ J. Conley reported that $93K of Basic Skills money was returned to state
		- Committee members had questions as to why the money was not spent and had to be returned
		- A copy of the expenditure report will be shared at the next SEA meeting
* SEA Funding Request Process
	+ Forms need to be updated as the Integrated Plan is now SEA
	+ Need to match petition with the grading rubric
	+ Need to update contacts on the petition
	+ Revised forms to be reviewed at the next SEA meeting
* CHESS Update (Eddie Beltran)
	+ In 2018, Cal Lutheran and Moorpark College were awarded a Title V grant by the US Department of Education to enable the two institutions to jointly serve students and address similar needs
	+ Project Goals include:
		- Increase the number of Hispanic students who succeed in introductory/gateway courses by redesigning those courses to align pedagogical techniques with learning styles of underrepresented students.
		- Improve retention rates of Hispanic males from the first to second year by building on an existing Cal Lutheran program and filling a needed gap for Moorpark College.
		- Increase transfer success of Hispanic students by improving retention rates at Moorpark College and making Cal Lutheran a more receptive environment for them.
		- Increase the capacity to effectively serve more students by updating instructional space to match current practices and increase the capacity for student access.
		- Strengthen articulation between Moorpark College and Cal Lutheran by utilizing joint faculty to redesign courses and establish true articulation across a number of disciplines
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| Adjournment |  |  |