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**MOORPARK COLLEGE
C**lassified **S**enate
*The objective of this organization shall be to address the non-bargaining concerns of the classified employees and in the spirit of participatory governance work with college management in the development and implementation of college goals and objectives to promote campus community involvement, personal development, and collegiality.*

**MEETING NOTES**

**Thursday, September 19th, 2013 | 12:00pm-1:00pm A-138**

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| **POSITION** | **OFFICER NAME** | **ATTEND** |  | **AREA**  | **SENATOR NAME** | **ATTEND** |
| President | Leanne Colvin | **X** |  | Communications / Administration / Fountain Hall | Kathy McDonald Rojas | **X** |
| Vice President | Gilbert Downs | **X** |  | LMC / Physical Science / Health Science Center | Holly Ramsey | **X** |
| Secretary | Ashley Chelonis | **X** |  | Applied Arts / Campus Center / CDC | Mickey Aguilar |  |
| Treasurer | Allam Elhussini | **X** |  | LLR / HSS / Technology | Linda Sanders | **X** |
| Former President | Maureen Rauchfuss |  |  | Academic Center / Gym / M&O | Diane Costabile |  |
| **GUESTS** | **DEPARTMENT** | **ATTEND** |  | Performing Arts / Music / EATM | April Hunt |  |
| Conni Bittinger | Administration | **X** |  | **GUESTS (cont)** | **DEPARTMENT** |  |
| Peggy Kinney | Business Services | **X** |  | Felicia Torres | Division Office | **X** |
| Gina Brenner | Bookstore | **X** |  | Pamela Yeagley | IR | **X** |
| **TOPIC** | **ACTION** |
| 1. **CALL TO ORDER/INTRODUCTIONS**
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| 1. **ACTION ITEMS**
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| 1. **PUBLIC FORUM**
2. **REPORTS/ PRESENTATIONS**
	1. **Executive Board**
		1. **President:**
			1. Name plates ordered, all names given to Scott Colvin. M&O will make holders.
			2. AllClassifiedUserList email group is very outdated. Working with district to update it.
			3. Report on the Master Plan: Leanne requested more specific staff/employee language incorporation. She also questioned only one classified representative on behalf of whole district.
			4. Classified Senate will also be represented on Academic Accreditation and Planning.
			5. Professional Development District Committee: By 2014/15, there will be monthly professional development offering options. They are planning a campus-wide professional development event on Moorpark’s campus during the Spring Flex week.
				1. A survey will be sent out to help the planning for professional development offerings.
				2. October 24th: Iris planned a Classified development workshop day. Attend one of the 3 hour sessions, either in the morning or afternoon. PLEASE ATTEND one of the sessions, whether morning or afternoon.
		2. **Treasurer:** About $8000 in budget. Funds being used currently on See’s Candy fundraiser, morale items for all staff (nameplates & keychains), and cake for meetings.
	2. **Area Representatives**
		1. **Communications/Administration/Fountain Hall**
			1. New employee hired for Institutional Research: Pamela Yeagley, Research Analyst
			2. Richard Torres resigned.
		2. **LLR/HSS/Technology:** More people in library due to Fountain Hall closure
	3. **Participatory Representatives**
		1. **SEIU Updates:** Campus meetings regarding the bookstore transition in March to external vendors. 11 people across the district effected. Resignation incentive offered.
		2. **Facilities & Technology CAP:** New IT Work Order system implemented.
	4. **Committees / Task Forces**
		1. **Holiday Luncheon (Maureen Rauchfuss):** Meeting was rescheduled.
		2. **Fundraising Committee (Allam Elhussini):** See’s Candy already earning well over $100 in each of Allam and Linda’s offices.
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| 1. **NEW BUSINESS**
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| 1. **ADJOURNMENT**
 | **Meeting adjourned at 1:00 pm.** |

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| **HANDOUTS** | **MEETING CALENDAR 13/14****Thursday after VCCCD Gov Board, 12-1 p.m., A-138** |
| **MEETING NOTES** | 8/29, 9/18 | **2013** | ~~8/29~~, ~~9/18,~~ 10/10, 11/14, 12/19 **2014** |1/23, 2/13, 3/13, 4/10, 5/15 |
| **MONTHLY BUDGET OUTLINE** | 8/29/13 – **distributed** | **2014** |  |